



**AMERICAN SOCIETY OF HEATING, REFRIGERATING AND  
AIR-CONDITIONING ENGINEERS, INC.**

1791 Tullie Circle, NE

Atlanta, GA 30329

Phone: (404) 636-8400 Fax: 404-321-5478

[www.ashrae.org/scholarships](http://www.ashrae.org/scholarships)

**UNDERGRADUATE SOCIETY SCHOLARSHIP APPLICATION**

FOR OFFICE USE ONLY

Official Transcript  Reference Letters

**PERSONAL DATA (Please type or print in ink)**

\_\_\_\_\_  
Last Name, First, MI Preferred Telephone No. E-mail

\_\_\_\_\_  
Student's Home Address

\_\_\_\_\_  
City State Country Zip Code

\_\_\_\_\_  
Student's Campus Address

\_\_\_\_\_  
City State Country Zip Code

\_\_\_\_\_  
Birthplace Date of Birth Citizenship

\_\_\_\_\_  
Spouse's Name Occupation

\_\_\_\_\_  
Mother's Name Occupation

\_\_\_\_\_  
Father's Name Occupation

\_\_\_\_\_  
Address of Parent or Guardian

**EDUCATION**

\_\_\_\_\_  
High School Location Year Graduated H.S.

\_\_\_\_\_  
College or University Now Attending or Accepted to Location Major Program of Study

\_\_\_\_\_  
Cumulative Grade Point Average What is the Base of the Cum. GPA at your School? (i.e., What number does "A" represent?)

\_\_\_\_\_  
No. of Terms to Complete Degree (excluding current term) Anticipated Month & Year of Graduation (college)





For a list of scholarships, complete eligibility requirements, and on-line application, visit [www.ashrae.org/scholarships](http://www.ashrae.org/scholarships)

Scholarships are awarded based on the following and for the academic year following the application deadline beginning with the fall semester:

1. Full-time enrollment in an accredited engineering or engineering technology program recognized by ASHRAE
2. A cumulative grade point average (GPA) of at least 3.0 on a scale where 4.0 is the highest and/or a class standing of no less than the top 30% evidenced by an official transcript of grades and/or statement from a school administrator
3. Three letters of recommendation, including an instructor or faculty advisor, a current or past employer, and another character reference. In the case of institutions with an ASHRAE student branch, include a letter from the faculty advisor of that branch (may be one of the three letters of recommendation). Comments from the Student Activities Chair of an ASHRAE chapter, if one is within reasonable distance, following an interview with the applicant
4. Potential service to the HVAC and/or refrigeration profession
5. Financial need
6. Leadership ability (activities, leadership roles, community service, etc.)
7. Work Ethics (summer jobs, part-time jobs, etc.)

**IMPORTANT: Submit completed application with the following supporting documentation in one package postmarked on or prior to the application deadline:** an *official* transcript of college grades (if college grades are not available by the application deadline, submit high school transcript and verification of enrollment or letter of acceptance from a post-secondary educational institution), letters of recommendation (see above). Comments from an ASHRAE Student Branch Advisor may be submitted electronically. Transcripts and reference letters shall be submitted in individually sealed envelopes with the application.

Re-applications accepted from qualified former scholarship recipients and applicants.

To retain a copy for your personal file, photocopy the completed application and/or save it as a separate file on your computer or other storage device.

I believe all of the above information to be true and complete and I hereby apply to the American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc. for an ASHRAE Scholarship. I certify that I am not receiving full funding for my education from an employer, any branch of the Armed Services or other organization. I authorize ASHRAE to obtain and review my academic records (including but not limited to official transcripts). In signing below, I agree to hold ASHRAE harmless from any and all liability for damage, injury, or loss sustained by me in connection with this application, including but not limited to, the acquisition by ASHRAE of my academic records.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Applicant

\_\_\_\_\_

Signature of Parent or Guardian (if applicant is under 18 years of age)

**ANNUAL APPLICATION DEADLINES:**  
**December 1 for Undergraduate Engineering, Regional & University Scholarships**  
**May 1 for Engineering Technology Scholarships**

Direct questions and mail completed application package postmarked on or before the application deadline to:

Lois Benedict/Scholarship Administrator  
ASHRAE  
1791 Tullie Circle, NE, Atlanta, GA 30329  
Phone: 404-636-8400 Fax: 404-321-5478  
[lbenedict@ashrae.org](mailto:lbenedict@ashrae.org)  
[www.ashrae.org/scholarships](http://www.ashrae.org/scholarships)