

CONFERENCES AND EXPOSITIONS COMMITTEE

Minutes from the
Meeting of January 28, 2017
Las Vegas, Nevada

Members Present

Jon Cohen, Chair
David Claridge, Vice Chair
Dennis Alejandro
Vikrant Aute
Chris Balbach
Dimitris Charalambopoulos
Carrie Anne Crawford
Chuck Curlin
Gary Debes
Jason DeGraw
Melanie Derby
Joe Firrantello
Jennifer Leach
Leticia Neves
James Liston
Kevin Marple
Cynthia Moreno
Corey Metzger
Alan Neely
Ann Peratt
Kimberly Pierson
Ashish Rakheja
Frank Schambach
Leon Shapiro
Sarah Maston, Consultant
Bill Klock, BOD ExO

Members Absent

Rocky Alazazi
Michael Collarin

Guests

Dave Fagotti
Karine Leblanc
Bill Harrison
Max Sherman
Theresa Weston
Mike Bilderbeck
Doug Cochrane

Staff

Tiffany Cox
Vicky Ruth
Tony Giometti

Call to Order

Mr. Cohen called the meeting to order at 8:20 am.

1. Approval of June 25, 2016 CEC Minutes

An editorial correction was made to Section 6, last bullet item.

Motion 1: It was moved by Ms. Leach and seconded by Mr. Alejandro that the minutes be approved.

Vote: 20-0-0, CNV. Passed

2. Joint Expo Policy Committee Report

Mr. Bill Harrison gave an update on the 2017 AHR Expo and said it was the largest outside of Chicago. He said that the 2022 AHR Expo will take place in Las Vegas, which was a change. Also, in 2025, the AHR Expo may be held in late February because of difficulty in getting dates on Monday – Wednesday.

3. BOD ExO Report

Mr. Bill Klock presented a PowerPoint presentation on the Society’s recent activities. He said that a new Technology Portal is now available online and is a new format for delivering ASHRAE technical information. ASHRAE’s Science and Technology for the Built Environment is included in the portal and is free for members.

4. Residential Building Committee

Mr. Max Sherman said that he has been involved in the U.S. Department of Energy’s Building Envelope Conference and that he has been working on a plan to make it an ASHRAE conference. The conference has a focus on envelopes and has a residential aspect, and additional residential content could be added to bring in new people. The next conference will take place in December 2019, and he asked CEC to approve this conference. Mr. Cohen asked about the financials, which still need to be worked out. Oak Ridge National Laboratory would organize the conference as it has in the past. A face-to-face meeting is planned in Las Vegas, and a steering committee meeting would take place at the 2017 Annual Conference.

A straw vote was taken to continue moving forward with the planning to work toward an agreement, which passed 21-0-0, CNV.

5. Host Committee Report

2017 Winter Conference – Conference Co-Chair Dave Fagotti welcomed CEC to Las Vegas and everything is running smoothly and pre-registration has been great.

Ms. Karine Leblanc provided an update on the 2017 Annual Conference in Long Beach. She said the Welcome Party will be held outside of the hotel, the technical tours will include the Long Beach central plant, spouse/guest tours are being planned and Members Night Out will include live music at the hotel.

6. ExCom Report

Motion 2: Ms. Peratt moved and Mr. Debes seconded that the registration rates for the 2018 Winter Conference in Chicago and the 2018 Annual Conference in Houston be as follows:

Member Pre-Registration	\$535
Member Onsite	\$695
Non Member Pre-Registration	\$745
Non Member Onsite	\$900
Member One Day	\$270
Non Member One Day	\$320
Speaker	\$135

Vote: 20-0-0, CNV. Passed.

Motion 3: Ms. Debes moved and Ms. Leach seconded that CEC approve the appointment of the following individuals to serve on the ASHRAE Steering Committee for CLIMA 2019: Bill Bahnfleth, Robert Bean Steven Brown, Eckhard Groll, Joe Firrantello and Ioan Dobosi (CLIMA 2019 Conference Chair).

Background: The Society’s Executive Committee has moved a formerly presidential ad hoc committee to direct ASHRAE’s participation in CLIMA 2019 under CEC for budget oversight. This “ASHRAE Steering Committee for CLIMA 2019” will assist in inviting authors to submit papers to the conference, assist in reviewing the papers, helps to promote the conference in ASHRAE, hosts an ASHRAE member reception, and offers other suggestions for ASHRAE to participate in the conference. A budget for committee travel and the reception will be moved under CEC. CEC will identify names for the committee and then will submit them to President-Elect Bjarne Olesen prior to an appointment letter being sent.

Vote: 19-0-1, CNV. Passed

ExCom addressed the current CEC policy that requires authors to present their paper at the conference in order for the paper to be published in the conference proceedings. Authors outside of North America have requested exemptions to the policy either because they could not obtain a visas or could not afford to pay for travel to the conference. Ideas for using presentation technology were discussed. ExCom will find out how other societies address this situation. Ms. Maston will contact ASME, IEEE and AIA.

The CEC student paper recognition program was launched at the 2017 Winter Conference. ExCom will tweak the process for reviewing student papers that have been accepted for the 2017 Annual Conference.

ASHRAE’s specialty conferences were discussed. See Attachment A.

Future Annual and Winter Conference Sites

- a. Annual, June 2017 – Long Beach
- b. Winter, January 2018 – Chicago
- c. Annual, June 2018 – Houston
- d. Winter, January 2019 – Atlanta
- e. Annual, June 2019 – Kansas City
- f. Winter, February 2020 – Orlando
- g. Annual, June 2020 – Austin
- h. Winter, January 2021 – Chicago
- i. Annual, June 2021 -- Phoenix
- j. Winter, January 2022 – Las Vegas
- k. Annual, June 2022 -- Austin
- l. Annual, June 2022 -- Toronto
- m. Winter, February 2023 – Atlanta

7. Annual and Winter Subcommittee

Ms. Peratt presented the Annual and Winter Subcommittee report. She reviewed the notes from the subcommittee’s meeting.

It was decided that all authors of a paper should be notified of the decision on a paper instead of just the lead author.

For the commercialism review of presentations, the template of comments for revisions should be used when writing comments on the presentation. All CEC members should be involved in the commercialism review of presentations. Mr. Cohen setting up a mentor/mentee system for this process.

8. Conference Paper Length and Submissions

Mr. Cohen raised the questions on the length of the papers and if the abstract submittal should be eliminated. There was general consensus to keep the review of abstracts and then the review of the papers as is. For the length, it was suggested that an extended abstract of one and a half pages in length be offered. There was support for keeping the standard paper length of eight pages, but perhaps the references should not be included in the eight-page limit.

Motion 3: Ms. Leach moved and Ms. Moreno seconded that the conference paper length remain at eight pages and that references (bibliography) not be included in the page count.

Vote: 22-1-0, CNV. Passed.

A further discussion on the extended abstract ensued with suggestions for a 400-word limit and a figure. It was decided that Ms. Moreno, Ms. Derby and Mr. Aute discuss the further to decide how to organize extended abstracts.

9. Adjournment

Mr. Cohen adjourned the meeting at noon.

Respectfully submitted,



Anthony Giometti
CEC Staff Liaison

Specialty Conferences Completed July 2016 – January 2017

The **ASHRAE and IBPSA-USA 2016: Building Performance Modeling Conference** took place August 8-12, 2016 at the Hilton City Center in Salt Lake City, Utah. The conference was co-organized with IBPSA-USA for the second time. The conference was attended by 246 registrants and ASHRAE had a profit of \$26,647.70. The next joint conference with IBPSA-USA is expected to be held in the fall of 2018. The conference featured four concurrent sessions. There were 57 papers accepted and presented and another 42 non-paper presentations in a seminar-type format. There was one keynote presentation and two special sessions: “Quick Tips for a Successful LEED Energy Model Submission” and “A Career in Energy Modeling.” The second ASHRAE LowDown Showdown featured 8 teams and presentations.

The **IAQ 2016 Defining Indoor Air Quality: Policy, Standards and Best Practices Conference** took place September 12-14, 2016 at the Crowne Plaza Old Town Alexandria in Alexandria, Virginia. The conference was co-organized with AIVC. This was the first time ASHRAE organized a conference with AIVC. The conference was attended by 178 registrants and ASHRAE had a profit of \$30,673. The next IAQ conference is expected to be held in 2019. There were three concurrent sessions. There were: 52 papers accepted and 51 were presented, 4 forums, 5 keynotes, 20 seminar presentations and the Steering Committee organized sessions that featured 42 presentations. AIVC brought voting devices that attendees used to answer questions on the industry, which the steering committee analyzed and then presented in another session.

The **International Conference on Efficient Building Design** took place September 22-23, 2016 at the American University of Beirut in Beirut Lebanon. The conference was organized with the Munib and Angela Masri Institute of Energy and Natural Resources (MI) at AUB, The Department of Mechanical Engineering, AUB and the Lebanese ASHRAE Chapter for a second time. The conference was attended by 233 registrants. ASHRAE received \$10,000 to cover the cost of staff time, the conference exchange system and paper prep. The next Beirut conference is expected to be held in 2018. There were two concurrent sessions. There were 28 papers accepted and presented, 5 keynotes and an Industrial Session with 7 presentations.

Specialty Conferences Underway

Second International Conference on Energy and Indoor Environment for the Hot Climates takes place February 26-27, 2017 in Doha, Qatar. It is being co-organized by ASHRAE, the Qatar Oryx Chapter and Qatar University for a second time. The conference theme is “Outdoor Cooling Technologies, Challenges, and Opportunities for the Hot Climates.” There will be two concurrent sessions. There are 33 conference papers accepted and scheduled for presentation. Four keynote presentations, one workshop and two special sessions (industrial session and outdoor cooling session) are scheduled. An attendance of 150 is anticipated.

Sustainable Management of Refrigeration Technologies in Marine and Off-Shore Fisheries Sectors Conference takes place April 6-8, 2017 in Bangkok, Thailand. The conference is being co-organized by ASHRAE-IIR-UNEP-UNIDO. This is the first time ASHRAE has organized a conference with these organizations. The conference is being financially supported by UNEP. ASHRAE chaired the Technical Committee, which is responsible for the conference content. There will be one main session only (no concurrent sessions) and no paper. Some 40

speakers have been selected. Registration is being capped at 250. There is no registration fee, so registrants will be reviewed and will need to receive official approval from UNEP to confirm their registration.

ASHRAE Building Performance Analysis Conference takes place Sept. 27-29, 2017, in Atlanta, Ga. It is formerly known as the ASHRAE Energy Modeling Conference, and includes expanded subject matter which now encompasses non-energy building performance analysis and simulation. The conference seeks to expand the market for attendees to include designers and architects. Currently, a call for presenters is open as well as the sign up for teams for the ASHRAE LowDown Showdown modeling competition – the third year of the event.

Second Developing Economies Conference will take place Nov. 10 and 11, 2017, in Delhi, India. The conference theme is “Trends, Opportunities and Challenges for the Built Environment in Developing Economies.” The conference is co-organized by ASHRAE, the ASHRAE India Chapter and ISHRAE. This is the first time ASHRAE has organized a conference with these organizations. A call for presenters is currently open.