

## ENVIRONMENTAL HEALTH AWARD

EHC Education Sub-Committee will annually review all eligible nominations received and make a recommendation to the Environmental Health Committee for its consideration at the ASHRAE Winter Meeting based on the following procedures

### PROCEDURES FOR ENVIRONMENTAL HEALTH AWARD

**1 Purpose.** The purpose of the award is to recognize excellence in volunteer service focused on environmental health issues. It will serve to heighten general membership awareness of, and interest in, environmental health activities.

**2 Award Presentation.** Each year the Society recognizes the outstanding efforts of a single volunteer in the area of environmental health activities. Nominations are solicited during the first half of the Society year. The Environmental Health Committee will select the recipient and notify the Honors and Awards Committee of its selection at the ASHRAE Winter Meeting.

A typical award application will include a letter of nomination outlining eligibility and a nomination form.

**3 Eligibility Requirements.** The award is open to ASHRAE members and non-members who have demonstrated outstanding achievement in the ASHRAE environmental health activities. The recipient will be selected from all nominations that meet a 10 point minimum the requirement as outlined under Section 7 Criteria for Selecting Recipients. Environmental Health Committee Members and Technology Council members are ineligible for receipt of the Environmental Health Award during the terms they serve on the respective committees.

**4 Judging.** Environmental Health Education Sub-Committee will review all eligible nominations received and make a recommendation to the Environmental Health Committee for its consideration at the ASHRAE Winter Meeting. The award may be omitted if a suitable candidate is not identified.

**5 Presentation.** The Environmental Health Award is presented during the Honors and Awards portion of the Plenary Session at the ASHRAE Annual Meeting. A plaque is presented to the recipient by the ASHRAE President.

**6 Application.** A nomination for the Environmental Health Award should include a cover letter outlining the nominee's environmental health activities in ASHRAE. This summary should contain an explanation, approximately 100 words, of the nominee's qualifications.

**7 Criteria for Selecting Recipients.** Following is an outline of how points are awarded.

#### A. ASHRAE activities

- |  |                   |
|--|-------------------|
| 1. Chairing an environmental health program                  | 2 point per tour  |
| 2. Presenting at an environmental health program             | 1 point per tour  |
| 3. Chair of the Position Document Committee                  | 2 point per tour  |
| 4. Member of the Position Document Committee                 | 1 point per tour  |
| 5. Lead Reviewer of a handbook chapter related to health     | 1 point per tour  |
| 6. Chair of a Guideline/Standard Committee related to health | 2 points per tour |
| 7. Member of the Guideline/Standard Document Committee       | 1 point per tour  |

#### B. IAQ-Conference experience

- |                                   |                   |
|-----------------------------------|-------------------|
| Chair of an IAQ conference        | 2 points per tour |
| Member of an organizing committee | 1 point per tour  |
| Presentation at a conference      | 1 point per tour  |

#### C. Environmental Health Committee Experience

- |  |                              |
|--|------------------------------|
| 1. Member                                      | 1 point per tour             |
| a. Sub-Committee Chair                         | 1 additional point per tour  |
| b. Chair of the Environmental Health Committee | 2 additional points per tour |