



MINUTES

EXECUTIVE COMMITTEE MEETING

CONFERENCE CALL MEETING
JANUARY 24, 2017

Note: These draft minutes have not been approved and are not the official, approved record until approved by the Executive Committee.

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 January 24, 2017

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PRINCIPAL MOTIONS
 Executive Committee Meeting
 January 24, 2017

<u>No – Pg.</u>	<u>Motion</u>
1–	that the Board of Directors approve the establishment of a European Region by the Chicago 2018 Winter Meeting.

ACTION ITEMS
 Executive Committee Meeting
 January 24, 2017

Item	Responsible	Summary of Action	Status
1	Littleton	Report the European Region motion to the Board of Directors in Las Vegas.	_____



EXECUTIVE COMMITTEE MEETING

Conference Call Meeting
January 24, 2017

MEMBERS PRESENT: Timothy G. Wentz, President
Bjarne W. Olesen, President – Elect
Sheila J. Hayter, Treasurer
Walid Chakroun, Vice President
Patricia T. Graef, Vice President
M. Ginger Scoggins, Vice President
Edward K.C. Tsui, Vice President

STAFF PRESENT: Jeff H. Littleton, Executive Vice President
Mary D. Townsend, Executive Assistant

Call to Order

President Wentz called the Executive Committee meeting to order on January 24, 2017 at 10:08 AM. ExCom members and staff attended as listed above.

Review of Agenda

The following items were added to the agenda:

- Future Strategic Planning Cycles

Executive Session

The executive session began at 10:10 AM and ended at 10:52 AM.

Postponed Motion – European Region

Mr. Chakroun moved and Mr. Tsui seconded that the postponed motion from the October 4 and 5, 2016 Executive Committee be brought back for discussion.

that the postponed motion be amended to read, “that ExCom recommends to the Board of Directors that a European region be established by the Chicago 2018 Winter Meeting.”

MOTION PASSED (6-0-0, CNV)

Discussion regarding a European Region included the following:

- Provide a more robust grassroots infrastructure, improving ASHRAE's ability to serve existing members and cultivate new members in Europe.
- Improve the influence of the Society and the work product of its volunteers.
- Create opportunities for high level collaboration with national associations in Europe.
- Generate opportunities for locally developed and more regionally relevant programs and services.
- Provide greater representation for members in Europe on the Board of Directors.

Mr. Littleton reported that the thresholds for forming a new Region are a minimum of six chapters and minimum regional membership of 1,800, excluding students. Chapter must have functioned with an existing region for three years.

Mr. Chakroun moved

- (1) that the Board of Directors approve the establishment of a European Region by the Chicago 2018 Winter Meeting.

MOTION 1 PASSED (6-0-0,CNV)

AI-1

Future Strategic Planning Cycles

Ms. Scoggins reported that there are questions regarding the timeline for a new strategic plan.

Discussion included:

- The long-range plan for creating the next version of the ASHRAE Strategic Plan.
- The new plan will need to become effective in SY 2019-20.
- The work on the plan would take place during SY 2018-19.
- The methodology for developing the plan would be finalized in 2017-19.

Next Meeting

Winter Meeting – Las Vegas, Nevada

Saturday, January 28, 2017 8:30 AM – 1:00 PM

Wednesday, February 1, 2017 7:30 – 9:00 AM

Thursday, February 2, 2017 7:30 – 11:00 AM

Adjournment

Mr. Wentz thanked everyone for coming. The meeting was adjourned at 11:00 AM



Jeff H. Littleton, Secretary

mdt/2017/25/___

Distribution: Board of Directors
Staff Directors