



## MINUTES

### EXECUTIVE COMMITTEE MEETING

JULY 11, 2018

**Note: These draft minutes have not been approved and are not the official, approved record until approved by the Executive Committee.**

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**Principal Motions**  
Executive Committee Meeting  
July 11, 2018

<b><u>No – Pg.</u></b>	<b><u>Motion</u></b>
1 – 1	that the HQ Building Presidential Ad Hoc Committee is authorized to enter into a purchase agreement for the building located at 180 Technology Park, Atlanta, GA with an amount not to exceed \$5.5 million solely for the purpose of preventing others from purchasing the building while a building condition assessment is conducted, and as long as no final commitment to purchase the building is made without prior Board review and approval.

**Action Items**  
Executive Committee Meeting  
July 11, 2018

<b><u>No – Pg.</u></b>	<b><u>Responsibility</u></b>	<b><u>Summary of Action</u></b>	<b><u>Status</u></b>
1 – 1	Littleton	Send a note on behalf of President Hayter to the Board of Directors concerning this action and copy the ad hoc committee.	<u>Complete</u>



**EXECUTIVE COMMITTEE MEETING**  
July 11, 2018

MEMBERS PRESENT: Sheila J. Hayter, President  
Darryl K. Boyce, President-Elect  
Charles E. Gullledge III, Treasurer  
Julia A. Keen, Vice President  
M. Dennis Knight, Vice President  
Farooq Mehboob, Vice President  
Mick C. A. Schwedler, Vice President

STAFF PRESENT: Jeff H. Littleton, Executive Vice President  
Mary Dean Townsend, Executive Assistant to the Board

GUESTS PRESENT: M. Ginger Scoggins, Chair ASHRAE HQ Ad Hoc

CALL TO ORDER/INTRODUCTIONS

ASHRAE HEADQUARTERS RELOCATION UPDATE

Ms. Scoggins reported on the recent visit to 180 Technology Park in Atlanta, Georgia and reviewed the information with the Executive Committee.

Mr. Boyce moved:

- (1) that the HQ Building Presidential Ad Hoc Committee is authorized to enter into a purchase agreement for the building located at 180 Technology Park, Atlanta, GA with an amount not to exceed \$5.5 million solely for the purpose of preventing others from purchasing the building while a building condition assessment is conducted, and as long as no final commitment to purchase the building is made without prior Board review and approval.

**MOTION 1 PASSED** (Unanimous, CNV)

Mr. Littleton will send a note on behalf of President Hayter to the Board of Directors concerning this action and copy the ad hoc committee.

AI - 1

ADJOURNMENT

The meeting was adjourned.

A handwritten signature in black ink, appearing to read "J. Littleton", with a horizontal line extending to the right.

Jeff H. Littleton, Secretary

mdt/2018/07/24