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Built Environment Today.

## MINUTES

Grassroots Government Advocacy Committee GoToMeeting  
Friday, May 5, 2017

**Note: These minutes were approved by the Grassroots Government Advocacy Committee on June 24, 2017.**

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## MINUTES

### GRASSROOTS GOVERNMENT ADVOCACY COMMITTEE GOTOMEETING

FRIDAY, MAY 5, 2017

10:00 AM – 12:00 NOON EDT (US)

#### ATTENDANCE

**MEMBERS PRESENT:** Tom Phoenix, Chair  
Jim Wolf  
Isabelle LaVoie  
Bill McQuade  
Dick Hayter  
David Underwood  
Jeff Vestal  
Chad Powell  
Art Hallstrom  
Mike Mueller  
Dave Palty  
Jeff Hurd  
Nate Boyd  
Vorasen Leewattanakit  
Bill Klock  
Sheila Hayter

**MEMBERS ABSENT:** Chad Moore  
Ken Fulk  
Eduardo Conghos  
Randy Jones  
Rich Vehlow  
Ron Gagnon  
Mike Witkowski  
Sonya Pouncy  
Dan Merkel  
Maged Fouad Hashem  
Vikram Murthy  
Jaap Hogeling  
Bjarne Olesen

**STAFF PRESENT:** Jim Scarborough, Staff Liaison  
Pat Ryan  
Stephanie Reiniche  
Lilas Pratt  
Anne Wilson

**CALL TO ORDER, WELCOME AND ROLL CALL**

Chair Tom Phoenix called the meeting to order at 10:03 am EDT. After welcoming the members, he asked Mr. Scarborough to conduct a roll call. A quorum was present.

**REVIEW OF AGENDA**

The Agenda was accepted as written.

**APPROVAL OF MINUTES FROM JANUARY 28, 2017 MEETING**

**MOTION:** To approve the minutes of the January 28, 2017 meeting with one change as noted below.

Motion made by Mr. Mueller and seconded by Mr. Hallstrom.

Mr. Underwood asked that a change be made in the Region V report to “initiated” rather than “initiative.”

**MOTION PASSED: 13-0-0 CNV**

**REVIEW OF OUTSTANDING ACTION ITEMS**

There was only one outstanding AI and Mr. Boyd said he did not have an update at this time. Mr. Boyd and Mr. Underwood will be in contact with Mr. Comstock to ask about progress on this item. (ATTACHMENT A)

**ExO REPORT**

Mr. Klock said he had no report at this time.

**UPDATE ON PUBLIC POLICY PRIORITIES**

Chair Phoenix presented the four PPPs for next Society year.

**MOTION:** To approve the new PPPs

Motion made by Mr. Wolf and seconded by Mr. Hallstrom

**MOTION PASSED: 13-0-0 CNV**

Mr. Wolf told the Committee that a list of subcategories (3-4 for each PPP) was developed at the recent GGAC Executive Subcommittee Retreat and those will be listed on the final document and will be used to develop next year’s MBOs. Mr. Scarborough will send these on to BOD ExCom as recommended by GGAC for the next Society year. Mr. Scarborough will send out the PPPs and the subcategories to the full Committee after he meets with Mr. Wolf later this month to complete the report and draft MBOs for next year.

**REVIEW OF MBOS AND UPDATES FROM MBO AD HOC COMMITTEES**

There was brief discussion on the MBOs and MBO Ad Hoc Committees. Several are complete:

**MBO # 3 Ad Hoc Committee on Residential Issues – COMPLETE**

**MBO # 6 Ad Hoc Committee on Reporting Process – COMPLETE**

**MBO # 7 Ad Hoc Committee on Subcommittee Titles and Assignments - REASSIGNED**

MBO # 7 has been reassigned to the Ad Hoc Committee on GGAC Structure so it is still open but reassigned. Mr. Wolf noted that MBO # 5 from this year will be carried over to next year.

### **SUBCOMMITTEE REPORTS**

The Chairs of the subcommittees provided their reports.

#### **GGAC Executive Subcommittee**

Mr. Phoenix reported for the Executive Subcommittee. There have been a few conference calls and the GGAC Executive Subcommittee Retreat last month. Items from this Retreat will be brought up later.

#### **Active Outreach Subcommittee**

Mr. Wolf reported for the Active Outreach Subcommittee. The subcommittee met a few weeks ago and will not meet again until Long Beach. Mr. Scarborough gave a report on the Day on the Hill visits. Mr. Phoenix and Mr. Vestal also commented on the success of the DOTH visits. Mr. Vestal noted PAOE points should be added for holding these.

#### **Responsive Engagement Subcommittee**

Mr. Moore was not on the call so Mr. Phoenix gave a brief report.

#### **PAOE Points**

These are finalized for next year. We will look at revisions for Society Year 2018-19 to consolidate and perhaps add new items.

#### **Climate Change Discussion**

There was a proposal to conduct a survey of GGAC Chapter Chairs on Climate Change. The Position Document on Climate Change is currently being revised. Mr. Underwood reminded the Committee that we are part of a UN group on clean air and that we need a PD on this topic as part of that. Mr. McQuade said he believes we should participate and comment on those things where we have specific scientific research, such as support for reduction of CO<sub>2</sub> emissions without arguing by how much that reduction should be. A survey from GGAC will not be conducted at this time. Mr. Hallstrom suggested that the way Mr. McQuade described it. Mr. McQuade and Mr. Scarborough will work on this.

**ACTION ITEM # 15: Mr. McQuade and Mr. Scarborough will create language on climate change that will be shared at the training in Long Beach. DUE DATE: In time for Long Beach meeting.**

**MOTION:** Table the survey.

Motion made by Mr. Hallstrom and seconded by Mr. Underwood.

**MOTION PASSES: 13-0-0 CNV**

**AD HOC COMMITTEE REPORTS**

There were reports from the various Ad Hoc Committees.

**Maps Project Ad Hoc Committee**

Mr. Jones, who chaired this Ad Hoc Committee, had sent out a report in advance of this call though he was unable to join the call today. Mr. Hallstrom presented in his absence. There is a request from the Ad Hoc Committee to solicit \$9,500 to pilot this program in three more Regions until we would ultimately have full implementation. Mr. Phoenix opened the report for discussion. Mr. Wolf asked if the budget has been approved for next year. Mr. Klock said the BOD approved next year's budget this past Monday. Mr. Klock did note that the travel fund request of \$20,000 for next year for the DOTH visits by staff was approved. Ms. Hayter said the final vote on the budget for next year will occur in Long Beach so there is still time to include a request for the Maps Project.

**MOTION:** To request \$9,500 for the Pilot Program.

Motion made by Mr. Underwood and seconded by Mr. Hallstrom.

**MOTION PASSED: 13-0-0 CNV**

**Ad Hoc Committee on GGAC Structure**

Mr. Craddock was not on the call today. Mr. Wolf reported that the Ad Hoc Committee meets again next Thursday. Mr. Wolf noted this will likely be a carry-over to next year but should be complete in time to have any changes for Society Year 2018-19. Work is ongoing to look at those items where GGAC has been charged with tasks, to see what is being done, what might be deleted and what might be added.

**REPORTS FROM REGIONAL VICE CHAIRS**

The RVCs gave their reports. Mr. Scarborough reminded everyone that their RVC Reports should be submitted to him for distribution to the full Committee by June 2.

**Region I (Mr. Vehlow)**

Mr. Vehlow was not present today.

**Region II (Mr. Gagnon)**

Mr. Gagnon was not present today.

**Region III (Mr. Witkowski)**

Mr. Witkowski was not present today.

**Region IV (Mr. Vestal)**

Mr. Vestal reported that the CRC Planning Session is in place for next year and all the Chapters will have GGAC Chairs.

**Region V (Ms. Pouncy)**

Ms. Pouncy was not present today.

**Region VI (Mr. Powell)**

Mr. Powell reported that they just held their CRC. GGAC Training went well. Mr. Phoenix asked about the Chapters that are missing GGAC Chairs. He noted that several of his Chapters are small and are missing more than GGAC Chairs.

**Region VII (Mr. Hallstrom)**

Mr. Hallstrom reported that the Region is wrapping up for the year. He thought Tennessee held a DOTH visit. Their goal is to have 100% participation for their CRC this year.

**Region VIII (Mr. Merkel)**

Mr. Merkel was not present today.

**Region IX (Mr. Mueller)**

Mr. Mueller reported that the DOTH in NM went well. He is working on organizing some Chapter visits.

**Region X (Mr. Palty)**

Mr. Palty reported that he has arrangements made for our GGAC Dinner in Long Beach. The information and invite has been placed on Basecamp.

**Region XI (Mr. Hurd)**

Mr. Hurd reported that they held a training for their Region GGAC Chairs. He has held Chapter visits. The CRC in Seattle is coming up in a few weeks.

**Region XII (Mr. Boyd)**

Mr. Boyd reported that the Central Florida Energy Efficiency Alliance is making process. There is a hostile building code bill in the state legislature right now. He has held two meetings with Chapters. He, Mr. Scarborough and Ms. Walters are working on a brochure specific to Latin America.

He also reported that the beta testing on the new web portal for Building EQ will be held in a few months. He is proposing that the Building EQ Ad Hoc Committee be participants in the beta testing. Ms. Pratt noted that a new document is being created on Building EQ for use with government officials.

**Region XIII (Mr. Leewattanakit)**

Mr. Leewattanakit reported that his initiative in the Region for next year is to keep ASHRAE Standards as the first choice.

**Region at Large (Mr. Hashem)**

Mr. Hashem was not present today.

**COMMUNICATIONS REPORT**

Mr. Murthy was not present today.

**MARKETING REPORT**

Ms. Wilson gave the Marketing Report. (ATTACHMENT B)

**OTHER BUSINESS**

There were a few other items of business.

**Annual Meeting – June 2017: Long Beach, California**

The next meeting will be held in Long Beach. The schedule for Friday afternoon has been slightly revised and Mr. Scarborough will send out the revised schedule to everyone.

**GGAC Award Changes**

Mr. Phoenix reported on the discrepancy between the GGAC ROB and the Award Application.

Mr. Scarborough will post the revised document on the website and have a discussion about expanding the Award in the ROB in Long Beach.

**IAQA Report**

Mr. Bowdoin was not present today.

Mr. Scarborough reported that Mr. Phoenix, Mr. Vestal and Mr. Mathis will be meeting with representatives of Governor Roy Cooper's office in NC next week to discuss codes.

Also, Mr. Scarborough reported that he drafted a letter earlier in the week that President Tim Wentz signed and sent to the US Office of Management and Budget in support of some EPA programs targeted for cuts in the President's budget.



**NEXT COMMITTEE MEETING**

**SATURDAY, JUNE 24, 2017  
LONG BEACH, CALIFORNIA**

**ADJOURN**

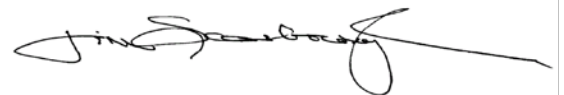
**MOTION:** To adjourn the meeting.

Motion made by Mr. Hallstrom and seconded by Mr. McQuade.

**MOTION PASSED: 13-0-0 CNV**

The meeting adjourned at 11:38 am EDT (US).

Respectfully submitted,



Jim Scarborough, Staff Liaison

**ATTACHMENTS**

**ATTACHMENT A: Updated Action Item List**

**ATTACHMENT B: Marketing Report**