



Shaping Tomorrow's  
Built Environment Today

## **MINUTES**

**GRASSROOTS GOVERNMENT ADVOCACY COMMITTEE MEETING  
ROOM 202AB (SECOND FLOOR)  
LONG BEACH CONVENTION AND ENTERTAINMENT CENTER  
300 EAST LONG BEACH AVENUE  
LONG BEACH, CALIFORNIA 90802  
SATURDAY, JUNE 24, 2017**

**8:00 AM – 12:30 PM PDT (US)**

**Note: These minutes were approved by the Grassroots Government Advocacy Committee on Friday, January 19, 2018.**

## TABLE OF CONTENTS

Grassroots Government Advocacy Committee Meeting

June 24, 2017

<b>ATTENDANCE</b> .....	1
<b>CALL TO ORDER, WELCOME AND ROLL CALL</b> .....	2
<b>REVIEW OF AGENDA</b> .....	2
<b>APPROVAL OF MINUTES FROM MAY 5, 2017 GOTOMEETING CALL</b> .....	2
<b>UPDATE ON ACTION ITEMS</b> .....	2
<b>REPORT FROM ASHRAE GOVERNMENT AFFAIRS OFFICE</b> .....	2
<b>YEAR-END SUBCOMMITTEE AND AD HOC COMMITTEE REPORTS</b> .....	2
<b>GGAC Executive Subcommittee</b> .....	3
<b>Active Outreach Subcommittee and MBOs # 1 and # 5</b> .....	3
<b>Responsive Engagement Subcommittee and MBOs # 2 and # 4</b> .....	3
<b>MBO # 3 Ad Hoc Committee</b> .....	3
<b>MBO # 6 Ad Hoc Committee</b> .....	3
<b>MBO # 7 Ad Hoc Committee</b> .....	4
<b>Ad Hoc Committee on Maps Project</b> .....	4
<b>Ad Hoc Committee on GGAC Structure</b> .....	4
<b>EXO REPORT</b> .....	4
<b>REPORTS FROM REGIONAL VICE CHAIRS</b> .....	4
<b>COMMUNICATIONS AND MARKETING REPORTS</b> .....	6
<b>NEW BUSINESS</b> .....	6
<b>Presentation on US Codes and Standards Enabling Low GWP A2L Refrigerants in HVAC&amp;R</b> .....	6
<b>STEM Scouts</b> .....	6
<b>Membership Promotion Report</b> .....	6
<b>Other New Business</b> .....	6
<b>RECOGNITION OF OUTGOING GGAC MEMBERS</b> .....	6
<b>REMARKS FROM OUTGOING CHAIR AND PASSING OF GAVEL</b> .....	6
<b>REMARKS FROM INCOMING CHAIR</b> .....	7
<b>NEXT COMMITTEE CONFERENCE CALL</b> .....	7
<b>ADJOURN</b> .....	7
<b>ATTACHMENTS</b> .....	7

## MINUTES

### GRASSROOTS GOVERNMENT ADVOCACY COMMITTEE MEETING

SATURDAY, JUNE 24, 2017

8:00 AM – 12:30 PM PDT (US)

#### ATTENDANCE

**MEMBERS PRESENT:** Tom Phoenix, Chair  
Jim Wolf  
Chad Moore  
Isabelle Lavoie  
Bill McQuade  
Ken Fulk  
Eduardo Conghos  
Dick Hayter  
Randy Jones  
David Underwood  
Rich Vehlow  
Ron Gagnon  
Jeff Vestal  
Sonya Pouncy  
Chad Powell  
Art Hallstrom  
Dan Merkel  
Mike Mueller  
Dave Palty  
Jeff Hurd  
Nate Boyd  
Vorasen Leewattanakit  
Vikram Murthy  
Jaap Hogeling  
Bill Klock

**MEMBERS ABSENT:** Mike Witkowski  
Maged Hashem  
Sheila Hayter  
Bjarne Olesen

**STAFF PRESENT:** Jim Scarborough, Staff Liaison  
Alice Yates  
Anne Wilson

**GUESTS PRESENT:** Rob Craddock  
Ryan Williams  
Doug Cochrane  
Tim Ashby

Jim Arnold  
Mike Wolf  
Nanette Lockwood  
Mo Hosni  
Rob Risley  
Larry Spielvogel  
Andy Manos  
Robin Bryant  
Ng Yong Kong  
Aaron Besseling  
Atul Bagai  
Ayman Eltalouny  
Stephanie Mages  
Chad Smith

**CALL TO ORDER, WELCOME AND ROLL CALL**

Chair Tom Phoenix called the meeting to order at 8:03 am PDT (US). After welcoming the members, the Chair asked Mr. Scarborough to conduct a roll call. A quorum was present. Mr. Phoenix introduced Ms. Yates, the new Director of Government Affairs for ASHRAE.

**REVIEW OF AGENDA**

The Agenda was accepted with the addition of the ExO Report and all the items under New Business.

**APPROVAL OF MINUTES FROM MAY 5, 2017 GOTOMEETING CALL**

**MOTION:** To approve the minutes of the May 5, 2017 GoToMeeting as written

Motion made by Mr. Moore and seconded by Mr. Hallstrom

**MOTION PASSED: 22-0-0 CNV**

**UPDATE ON ACTION ITEMS**

There was a brief discussion of the Action Items. The updates are on the Action Item List. AI # 14 moves to Active Outreach Subcommittee. AI # 15 is still waiting for the updated ASHRAE Climate Change Position Document, which is not yet finalized.

**REPORT FROM ASHRAE GOVERNMENT AFFAIRS OFFICE**

Ms. Yates and Mr. Scarborough presented the ASHRAE Government Affairs Office report. Mr. Hayter commented on his work as the ASHRAE representative to NIBS and NCEES. Mr. Hosni asked if the staff could provide a mechanism for GGAC members to use in advance of meetings with government officials.

**YEAR-END SUBCOMMITTEE AND AD HOC COMMITTEE REPORTS**

The Subcommittees and MBO Committees reported for the end of the year.

**GGAC Executive Subcommittee**

Mr. Phoenix presented the GGAC Executive Subcommittee report with a Power Point presentation.

**Active Outreach Subcommittee and MBOs # 1 and # 5**

***MBO # 1 – Develop and Implement Training Programs and Resources for Chapters COMPLETE***

***MBO # 5 – Global Issues***

Mr. Wolf presented for the Active Outreach Subcommittee and on MBO # 1 and # 5. MBO # 1 was completed but is also ongoing since the documents referenced will need regular maintenance. MBO # 5 will continue over into the new year. Mr. Boyd gave a brief description on where this effort stands. He noted that additional input is needed from the non-US Chapters to make our work more effective.

**Responsive Engagement Subcommittee and MBOs # 2 and # 4**

***MBO # 2 – Building EQ***

***MBO # 4 – Public Safety Issues***

Mr. Moore presented for the Responsive Engagement Subcommittee and on MBO # 3 and # 4. He noted that the PAOE structure will be revamped this year for Society Year 2018-19. Mr. Boyd also commented on MBO # 2. The Building EQ Committee is almost ready to roll-out the updated version of Building EQ with the online portal.

**MBO # 3 Ad Hoc Committee**

***MBO # 3 – Residential Issues COMPLETE***

Mr. McQuade presented for the MBO # 3 Ad Hoc Committee. The Ad Hoc Committee created a document on residential issues that has been accepted by the Committee. The next step is to use this document to create outreach materials that can be used with governmental officials.

**ACTION ITEM GGAC # 3: Mr. Wolf will assign a liaison to the Residential Building Committee and will ask RBC for a liaison to GGAC. DUE DATE: ASAP**

Mr. Wolf noted that he will likely appoint Mr. McQuade.

Mr. Phoenix noted that there have been several times in the past year when this Committee has had to act in states when the state energy code was under assault such as North Carolina, South Carolina and Florida.

Mr. Scarborough will circulate the report to the full Committee again including the incoming members.

**MBO # 6 Ad Hoc Committee**

***MBO # 6 – Formalize Reporting Process for Public Policy Priorities COMPLETE***

Mr. Hayter had left the meeting by this time but the work of this MBO was completed.

**MBO # 7 Ad Hoc Committee**

***MBO # 7– Review Subcommittee Titles and Assignments REASSIGNED***

The work of this MBO Ad Hoc Committee was reassigned to the Ad Hoc Committee on GGAC Structure.

**Ad Hoc Committee on Maps Project**

Mr. Jones made a brief report for this Ad Hoc Committee. Three new Regions will be added for this expansion project. Those will be Regions II, III and IV. This will add to Region VII that is already operational.

**Ad Hoc Committee on GGAC Structure**

Mr. Craddock gave the report for this Ad Hoc Committee. There are recommendations to change the name of the two standing subcommittees. Those are:

- Responsive Engagement to Member Mobilization
- Active Outreach to Policy and Programs

There will be a recommendation to add two new standing subcommittees. Those will be:

- Global Affairs
- Rules

Mr. Wolf intends to appoint two Ad Hoc Committees to conduct the work of the two new proposed Subcommittees until such time as the MOP has been updated.

Mr. Craddock said he is confident the work will be completed in time for the 2018 Winter Meeting in Chicago with hope to implement by Society Year 2018-19.

Mr. Phoenix made comments about the rationale for and purpose of this Ad Hoc Committee. Mr. Wolf indicated he plans to continue this Ad Hoc Committee into the new Society Year.

**MOTION:** To rename the current standing subcommittees to Member Mobilization (from Responsive Engagement) and Policy and Programs (from Active Outreach).

Motion was made by Mr. Wolf and seconded by Mr. Underwood.

**MOTION PASSED: 20-1-2 CNV**

**EXO REPORT**

Mr. Klock gave the ExO Report from the BOD.

**REPORTS FROM REGIONAL VICE CHAIRS**

The RVCs gave their reports, which are attached.

**Region I**

Mr. Vehlow reported for Region I.

**Region II**

Mr. Gagnon reported for Region II.

**Region III**

Mr. Witkowski was not present today but he had submitted his report.

**Region IV**

Mr. Vestal reported for Region IV.

**Region V**

Ms. Pouncy reported for Region V.

**Region VI**

Mr. Powell reported for Region VI.

**Region VII**

Mr. Hallstrom reported for Region VII.

**Region VIII**

Mr. Merkel reported for Region VIII.

**Region IX**

Mr. Mueller reported for Region IX.

**Region X**

Mr. Palty reported for Region X.

**Region XI**

Mr. Hurd reported for Region XI.

**Region XII**

Mr. Boyd reported for Region XII.

### **Region XIII**

Mr. Leewattanakit reported for Region XIII.

### **Region at Large**

Mr. Hashem was not present today to provide a report. Mr. Murthy gave a brief discussion about this Region, which is being split with the creation of the new Region XIV.

## **COMMUNICATIONS AND MARKETING REPORTS**

Mr. Murthy presented the Communications Report. Ms. Wilson presented the Marketing Report in the absence of Ms. Walters, who was unable to attend the meeting.

## **NEW BUSINESS**

### **Presentation on US Codes and Standards Enabling Low GWP A2L Refrigerants in HVAC&R**

Mr. Wolf introduced Ms. Lockwood who to present on Codes and Standards in Low GWP A2L Refrigerants in HVAC&R. Ms. Lockwood asked for feedback on the graph she presented (Equipment A2L Refrigerant Readiness PPT).

### **STEM Scouts**

Mr. McQuade made a presentation on the work that has been done with STEM Scouts. ASHRAE members and staff have worked with STEM Scouts nationally to provide content for STEM Scout modules that carry the ASHRAE logo. Ms. Bryant said any suggestions from this group on idea for new content would be great.

### **Membership Promotion Report**

Adam Doublestein reported as liaison from Membership Promotion to GGAC. Their big initiative is Women in ASHRAE.

### **Other New Business**

Mr. Powell asked if the legislation update lists sent out by ASHRAE GA Staff in DC are updated constantly by the bill tracking service as new bills are introduced. Mr. Scarborough noted that is correct. Mr. Powell also asked about whether the ASHRAE database has any contact information about elected officials. Ms. Yates said she would check with ASHRAE Member Services and find out.

## **RECOGNITION OF OUTGOING GGAC MEMBERS**

Mr. Phoenix distributed Certificates of Recognition to outgoing Committee members.

## **REMARKS FROM OUTGOING CHAIR AND PASSING OF GAVEL**

Mr. Phoenix made comments of thanks to the members of the Committee for their help in his work with this Committee.



**REMARKS FROM INCOMING CHAIR**

Mr. Wolf took the gavel as the new Chair of GGAC. He made a few comments about initiatives for the coming year. He noted he plans to continue the Residential Ad Hoc Committee with its current membership as well as the Ad Hoc Committee on GGAC Structure with a few additions due to members rotating off GGAC. He also would like to have a speaker's bureau with ASHRAE members who could go to Chapter meetings and make presentations on government affairs. Information could also be added to the Distinguished Lecturer series so that the DLs could present on government affairs issues as well. Mr. Boyd and Ms. Bryant volunteered to prepare this information for the DLs and will have this ready by July 29.

**NEXT COMMITTEE CONFERENCE CALL**

There were two GoToMeetings of the full Committee over the past year. Mr. Wolf wants to make sure that all of the subcommittees have conference calls prior to holding a full GGAC call in the coming months. Upcoming subcommittee meetings are:

- Ad Hoc Committee on GGAC Structure: July 27 at 8:00 am
- Member Mobilization Subcommittee: July 28 at 9:00 am

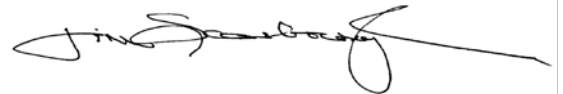
Mr. Underwood noted he will be on vacation until early August and will not be able to hold a call of the Policy and Programs Subcommittee until after his return.

Mr. Wolf did ask that the subcommittee chairs solicit feedback from the Chapters on which PPP will be their focus for the upcoming year.

**ADJOURN**

Mr. Wolf adjourned the meeting at 12:20 pm PDT (US).

Respectfully submitted,



Jim Scarborough, Staff Liaison

**ATTACHMENTS**

**ATTACHMENT A: Action Item List**