



Shaping Tomorrow's
Built Environment Today.

MINUTES

Grassroots Government Advocacy Committee Conference Call
Tuesday, December 6, 2016

Note: These minutes were approved by the Grassroots Government Advocacy Committee on January 27, 2017.

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Grassroots Government Advocacy Committee Meeting

December 6, 2016

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MINUTES

GRASSROOTS GOVERNMENT ADVOCACY COMMITTEE GOTOMEETING

**TUESDAY, DECEMBER 6, 2016
9:00 AM – 11:00 AM EDT (USA)**

ATTENDANCE

MEMBERS PRESENT: Tom Phoenix, Chair
Chad Moore
William McQuade
Randy Jones
Ron Gagnon
Mike Witkowski
Sonya Pouncy
Chad Powell
Art Hallstrom
Dan Merkel
Dave Palty
Jeff Hurd
Nate Boyd
Vorasan Leewattanakit
Sheila Hayter
Bill Klock

MEMBERS ABSENT: Jim Wolf
Wane Baker
Isabelle Lavoie
Eduardo Conghos
Dick Hayter
David Underwood
Rich Vehlow
Jeff Vestal
Mike Mueller
Maged Fouad Hashem
Vikram Murthy
Jaap Hogeling
Bjarne Olesen

GUESTS PRESENT: Larry Fisher
Ryan Williams

STAFF PRESENT: Jim Scarborough
Stephanie Reiniche
Lilas Pratt
Lauren Walters

CALL TO ORDER, WELCOME AND ROLL CALL

Chair Tom Phoenix called the meeting to order at 9:03 am EST (US). After welcoming the members, Mr. Scarborough conducted a roll call. A quorum was not present at this time. A quorum became present at 10:02 am EST (US).

REVIEW OF AGENDA

There were no changes to the Agenda.

APPROVAL OF MINUTES FROM NOVEMBER 1, 2016 MEETING

MOTION: To approve the minutes as written.

The motion was made by Mr. Palty and seconded by Mr. Gagnon.

MOTION PASSED: 13-0-0 CNV

REVIEW OF OUTSTANDING ACTION ITEMS

Chair Phoenix and Mr. Scarborough reviewed the open AIs. Updates are noted on the AI list. **(ATTACHMENT A)**

REVIEW OF MBOS

The updated MBO list is attached. **(ATTACHMENT B)**

MBO # 1 – completed

MBO # 2 – Mr. Boyd provided a brief report in the absence of Mr. Moore, who had not yet joined the call. Mr. Scarborough reported on last week’s meeting with representatives of APPA. Mr. Phoenix said he wants to change the completion date for this MBO to June 2017.

MBO # 3 – Mr. Scarborough reported briefly on this MBO as Mr. McQuade had not yet joined the call. Mr. McQuade’s draft report has been submitted to that Ad Hoc Committee for review. Mr. Phoenix asked that the report also be sent to him.

MBO # 4 – Mr. Scarborough reported that Mr. Moore, who had not yet joined the call, has sent a preliminary report out to this Ad Hoc Committee, which is focusing on resiliency and sustainability.

MBO # 5 – Mr. Boyd made a few comments about this work in the absence of Mr. Wolf.

MBO # 6 – Mr. Hayter was not on the call today.

MBO # 7 – Mr. Scarborough reported that this Ad Hoc Committee met by conference call last week.

SUBCOMMITTEE REPORTS

GGAC Executive Subcommittee

Chair Phoenix did not have any update since the previous GGAC call.

Active Outreach Subcommittee

Mr. Wolf was not present for the call. Mr. Scarborough noted that the GGAC Training, which Mr. Wolf is planning for Las Vegas, will be discussed later under Other Business.

Responsive Engagement Subcommittee

Mr. Moore was not on the call at this time. Mr. Scarborough noted that two issues from this subcommittee, the GGAC Award and the Maps Project, will be discussed later under other business.

REPORTS FROM REGIONAL VICE CHAIRS

The RVCs who were present provided brief reports.

Region I (Mr. Vehlow). Mr. Vehlow was not present but he had submitted an electronic report prior to the call.

“I will say that one thing I would like to do is put together a presentation or document regarding the issue of Masters-or-Equivalent. I've already taken extensive notes on the subject based on my dealings with it in Vermont and New Jersey, and will put together a draft for the Vegas meeting. Email me with input: rev1969@gmail.com.

Region II (Mr. Gagnon). Mr. Gagnon reported that the French version of Building EQ should be ready by the end of the year.

Region III (Mr. Witkowski). Mr. Witkowski had no new information since the last call.

Region IV (Mr. Vestal). Mr. Vestal was not present for the call.

Region V (Ms. Pouncy). Ms. Pouncy reported she is heading to the Indianapolis Chapter today and to the Dayton Chapter next week.

Region VI (Mr. Powell). Mr. Powell reported he visited the Central Illinois Chapter in November and that Chapter now has a GGAC Chair. Mr. Powell did note that he has several people who would like to join the GGAC Training in Las Vegas via internet connection. Mr. Scarborough will set up via a GoToMeeting.

ACTION ITEM # 8: Mr. Scarborough will set up a webinar for use at the Winter Meeting for the GGAC Training. He will be assisted by Mr. Hallstrom and Ms. Reiniche. DUE DATE: Prior to Winter Meeting in January.

Region VII (Mr. Hallstrom). Mr. Hallstrom made a brief presentation. He did ask that ASHRAE consider a MOU with Need.org.

ACTION ITEM # 9: Mr. Scarborough will follow up on this suggestion to determine who on staff should take the lead on establishing a relationship between ASHRAE and Need.org. DUE DATE: Winter Meeting

Region VIII (Mr. Merkel). Mr. Merkel gave a brief report from Region VIII. A Day on the Hill has been planned for Texas.

Region IX (Mr. Mueller). Mr. Mueller was not on the call.

Region X (Mr. Palty). Mr. Palty reported he has met with two Chapters that do not have GGAC chairs and is trying to help them organize. He has also arranged our Friday night dinner in Las Vegas.

Region XI (Mr. Hurd). Mr. Hurd reported that the Canada GGAC Chapters met via conference call last Friday to discuss proposed changes to the Canada National Model Building Code.

Region XII (Mr. Boyd). Mr. Boyd reported that the Orlando City Council passed yesterday their new BEWES. Several ASHRAE Standards are referenced along with the BEAP certification in that approval. (**ATTACHMENT C**) The Brazil Chapter is working with the Brazilian Environmental Ministry.

Region XIII (Mr. Leewattanakit). Mr. Leewattanakit gave a brief report for Region XIII. He reported on his organizational efforts in that region.

Region at Large (Mr. Hashem). Mr. Hashem was not on the call.

COMMUNICATIONS AND MARKETING REPORTS

Mr. Murthy was not on the call today but he did send a brief report this morning via email. (**ATTACHMENT D**)

General Information Brochure for State Legislatures

Ms. Walters has created a second draft after earlier comments. This is now on Basecamp for review. Ms. Pratt commented that she felt the brochure needs more information on who ASHRAE is so that government officials have a better picture of everything that ASHRAE does. Mr. Scarborough suggested that this Friday COB be the deadline for review of the current draft of the brochure. After Christmas, a Region XII brochure will be created. Mr. Scarborough and Ms. Walters will get help from Mr. Boyd and Mr. Merkel who represent Chapters in Mexico, Central and South America.

ACTION ITEM # 10: Mr. Scarborough will send an email to full GGAC today to remind that Friday is the deadline for review of this brochure. DUE DATE: Today

OTHER BUSINESS

There were several items of Other Business.

Winter Meeting

The schedule for GGAC in Las Vegas was attached to the Calendar Invite. Mr. Phoenix briefly reviewed the schedule with the Committee.

ACTION ITEM # 11: Mr. Scarborough will send an email to the full Committee with deadlines for submitting PPT reports prior to the Winter Meeting. **DUE DATE:** December 9, 2016

GGAC Training in Las Vegas

Mr. Scarborough presented on the training.

GGAC Dinner on Friday night in Las Vegas

Mr. Palty discussed the dinner. A flyer was attached to the Calendar Invite for this meeting.

GGAC Award

Mr. Hurd reported on the progress in selecting a recipient for this year’s GGAC Award. The Committee will vote on this in Las Vegas.

Maps Project

Mr. Moore and Mr. Hallstrom reported on this project. This is located at www.ASHRAERegion7.org. Mr. Scarborough and Ms. Walters also talked about their conversation with Michael O’Brien from Bill Track 50, our vendor for bill tracking, about linking in the bills in any given state to the map.

ACTION ITEM # 12: Chair Phoenix will appoint an Ad Hoc Committee to research this and come back with a proposal. **DUE DATE:** Friday, December 9, 2017.

NEXT COMMITTEE MEETING

**FRIDAY AND SATURDAY, JANUARY 27-28, 2017
CESARS PALACE
LAS VEGAS, NEVADA**

ADJOURN

Chair Phoenix adjourned the call at 10:31 am EST (US).

Respectfully submitted,



Jim Scarborough, Staff Liaison

ATTACHMENTS

ATTACHMENT A: UPDATED ACTION ITEM LIST

ATTACHMENT B: UPDATED MBO LIST

ATTACHMENT C: REPORT FROM NATE BOYD ON BEWES IN ORLANDO

ATTACHMENT D: REPORT FROM COMMUNICATIONS COORDINATOR MURTHY