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**MINUTES**

**GRASSROOTS GOVERNMENT ADVOCACY COMMITTEE**

**GRAND D (FOURTH FLOOR)  
HILTON AMERICAS HOTEL  
1600 LAMAR STREET  
HOUSTON, TX 77010**

**SATURDAY, JUNE 23, 2018**

**8:00 AM-12:30 PM CDT**

**THESE MINUTES WERE APPROVED BY THE GOVERNMENT AFFAIRS  
COMMITTEE ON AUGUST 6, 2018.**

**ATTENDANCE**

**MEMBERS PRESENT:** Jim Wolf, Chair  
David Underwood  
Chad Moore  
Robin Bryant  
Mohammad Hosni  
Michael Bilderbeck  
William McQuade  
Terry Townsend  
Andrew Manos  
Ronald Gagnon  
Roger (Tim) Ashby  
James Arnold  
Chad Powell  
Ryan Williams  
Jessica Errett  
David Palty  
Jeffrey Hurd  
Nathaniel Boyd  
Vorasen Leewattanakit  
Stephen Gill  
Vikram Murthy  
Jaap Hogeling  
Ng Yong Kong



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**MEMBERS ABSENT:** Michael Witkowski  
Chad Smith  
Maged Fouad Hashem  
Darryl Boyce  
Sheila Hayter

**GUESTS PRESENT:** Chuck Gulledge  
Rob Craddock  
Matthew Jesson  
Mike Wolf  
Sam Hui  
Doug Cochrane  
Kinga Porst Hydras  
Dunstan Macauley  
Maher Mousa  
Adam Doublestein  
Bratislaw Blagojevic  
Marko Iakatovic  
Chris Mathis  
Kathleen Simpson  
Madison Schultz

**STAFF PRESENT:** Jim Scarborough  
Alice Yates  
Jeremy Pollack

### **CALL TO ORDER, WELCOME AND ROLL CALL**

Chair Jim Wolf called the meeting to order at 8:02 am CDT (US). After welcoming the members, Mr. Scarborough noted that a quorum was present.

### **REVIEW OF AGENDA**

The Agenda was accepted as written. Mr. Wolf noted that all of the Regional reports will be limited to five minutes.

### **ASHRAE CODE OF ETHICS COMMITMENT**

Mr. Wolf read the ASHRAE Code of Ethics Commitment.



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## **APPROVAL OF MINUTES FROM JUNE 4, 2018 GOTOMEETING**

**MOTION:** To approve the Minutes of the June 4, 2018 GoToMeeting as written.

Motion made by Mr. Hosni and seconded by Mr. Underwood.

**MOTION PASSED: Unanimously by voice vote, CNV**

## **UPDATE ON ACTION ITEMS**

There was discussion about the outstanding Action Items.

**Action Item 1:** Mr. Underwood noted that the Standards group in Brasil has agreed to translate some of our Standards into Portuguese. Mr. Comstock of ASHRAE staff has signed an agreement with translators in Brasil. GGAC should request an update from Publications staff. The 1/20/2018 comment should be removed.

**Action Item 2:** Mr. McQuade noted that the issue here is the difference between “climate change” and “global warming.” This will remain open. Mr. Underwood will ask Mr. Hammerling where the ASHRAE Position Document is on climate change, which is being updated.

**Action Item 4 and 5:** Responsibility will be change to Mr. McQuade.

## **REPORT FROM ASHRAE GOVERNMENT AFFAIRS OFFICE**

ASHRAE Government Affairs staff gave the staff report (see attached). Mr. Conghos noted he would like the Government Outreach Day packets translated into Spanish.

## **YEAR-END SUBCOMMITTEE AND AD HOC COMMITTEE REPORTS**

The year-end Subcommittee reports were presented.

### **GGAC Executive Subcommittee**

Mr. Wolf reported on the Executive Subcommittee. There was an extensive discussion on the training session that is held at the Winter and Annual Meetings. There will likely be a change in how the training is conducted and scheduled.

Mr. Wolf then referred to the Motion from Members Council (see below). It was decided that this motion should be referred to the ASHRAE Executive Committee. Ms. Bryant noted that a motion is not needed but that it will be reported to Members Council that this motion from the Brasil Chapter should be referred to ExCom.



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### **Policy and Programs Subcommittee and MBOs # 1, # 6 and # 8**

Mr. Underwood gave the Policy and Programs Subcommittee report. He noted that all of the MBOs are completed, no outstanding Action Items and there are no motions from this Subcommittee to the full Committee. For next year,

- Develop a calendar of events for ASHRAE involvement and possible sponsorship.
- GGAC Chapter Chairs should serve more than one term
- More recognition is needed of GGAC in Chapters

Mr. Wolf thanked Mr. Underwood for his hard work and leadership this year.

***MBO # 1 – Expand Support to Chapter and Regional level on public policy issues of interest to ASHRAE –MBO is complete, though this effort will need continuous maintenance and development.***

***MBO # 6 – Expand Day on the Hill – MBO is complete, though this effort will need continuous maintenance and development.***

***MBO # 8 – Contact with National Political Elected/Appointed Officials –MBO is COMPLETE; next step is Implementation of Program.***

### **Member Mobilization Subcommittee and MBOs # 2, # 4 and # 7**

Mr. Moore provided the Member Mobilization Subcommittee Report. MBO # 2 is completed but will need continuous maintenance as the Building EQ program continues to grow.

***MBO # 2 – Building EQ – MBO is complete, though this effort will need continuous maintenance and development.***

Documents related to this are available from Ms. Pratt with the ASHRAE Technology staff.

***MBO # 4 – Public Safety Issues – MBO***

The Subcommittee had chosen Resiliency as its topic and the Subcommittee is waiting for the Resiliency Committee to move forward.

***MBO # 7 – Additional Incentives for Chapter GGAC Chair Recognition***

A number of possible incentives have been identified. Also, the Subcommittee needs more information from the Chapters about what is already being offered as a number of Regional or Chapter Awards are currently being conferred.



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Additionally, there are the ASHRAE members who are volunteering for the Government Outreach Days who can be recognized.

Mr. Wolf thanked Mr. Moore for all of his work over the past few years as an RVC and then as GGAC 2<sup>nd</sup> Vice Chair.

Mr. Arnold, incoming chair of this Subcommittee, made a few comments. He tasked all the RVCs to schedule their Government Outreach Days in each state. He also discussed the Legislator of the Year Award the Region gave in Ohio. This was given to the House Chair of the Energy Committee of the Ohio Legislature.

Mr. Wolf encouraged all of the returning and incoming GGAC members to attend the GoToMeetings or Conference Calls to make sure a quorum is present at all of the meetings. He also noted that the RVCs can use GoToMeeting and other electronic methods with all of their Chapter GGAC Chairs to help make them more effective.

### **MBO # 3 Ad Hoc Committee**

#### ***MBO # 3 – Residential Issues***

Mr. McQuade gave a brief report. He has been in communication with Mr. Mathis, Chair of the Residential Committee, who sees this as a much larger marketing effort. Mr. McQuade will continue as the liaison from this Committee to the Residential Committee and he plans to meet with Mr. Mathis prior to that Committee's meeting on Monday.

### **MBO # 5 Ad Hoc Committee**

#### ***MBO # 5 – Develop Implementation Plan for Report on Global Issues – This Ad Hoc has transferred its work to a new GGAC Standing Subcommittee.***

Mr. Boyd did provide a brief report. All of the outstanding issues identified have been matched with the Public Policy Priorities.

### **MBO # 9 Ad Hoc Committee**

#### ***MBO # 9 – Establish List of Updated Standards, Documents and Publications - This Ad Hoc has completed its work.***

### **MBO # 10 – Ad Hoc Committee**

#### ***MBO # 10 – Monitor Implementation of Expanded Maps Project – This Ad Hoc has completed its assigned work, but recommends the GGAC continue the MAPS program into SY18-19.***

Mr. Jones was not present today but he did provide a report to this Committee (see attached). Mr. Underwood made comments and thanked Mr. Hallstrom for all of his work. A new ad hoc committee will be created with all new members so that fresh eyes



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can look at what has been done. Mr. Underwood said he will appoint members from each of those Regions involved in the prototype/pilot project.

**MBO # 11 – Ad Hoc Committee**

***MBO # 11 – Develop Plan to Expand International Engagement – This Ad Hoc has transferred its work to a new GGAC Standing Subcommittee.***

**MBO # 12 – Ad Hoc Committee**

***MBO # 12 – Annual Maintenance of GGAC Governing Documents – This Ad Hoc has completed its work, and continuing maintenance activities have been assigned to the new GGAC Standing Rules Subcommittee.***

**MBO # 13 – Ad Hoc Committee**

***MBO # 13 – GGAC Structure – This Ad Hoc has completed its work, and continuing maintenance activities have been assigned to new GGAC Standing Subcommittees.***

Mr. Wolf thanked Mr. Craddock for his leadership of this Ad Hoc Subcommittee.

**REPORTS FROM REGIONAL VICE CHAIRS**

The RVCs gave their Regional Reports.

**Region I**

Mr. Manos reported for Region I.

**Region II**

Mr. Gagnon reported for Region II.

**Region III**

Mr. Witkowski was not present today but his report is attached.

**Region IV**

Mr. Ashby reported for Region IV.

**Region V**

Mr. Arnold reported for Region V.

**Region VI**

Mr. Powell reported for Region VI.



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**Region VII**

Mr. Williams reported for Region VII.

**Region VIII**

Mr. Smith reported for Region VIII.

**Region IX**

Ms. Errett reported for Region IX.

**Region X**

Mr. Palty reported for Region X.

**Region XI**

Mr. Hurd reported for Region XI.

**Region XII**

Mr. Boyd reported for Region XII.

**Region XIII**

Mr. Leewattanakit reported for Region XIII.

**Region XIV**

Mr. Gill is a new RVC so he did not have a report for this meeting.

**Region at Large**

Mr. Hashem was not present today but his report is attached.

**COMMUNICATIONS REPORT**

Mr. Murthy provided the Communications Report (see attached). Mr. Hosni asked if Mr. Murthy had any idea why there might be PAOE deficiencies in some of those non-US Chapters so that the members might be better served. Mr. Murthy said he thinks that the members in RAL have not been able to fully take advantage of all that ASHRAE has to offer and that the challenge is how to change that.



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## **REPORT FROM IAQA LIAISON**

The IAQA liaison was not present today so no report was provided.

## **NEW BUSINESS**

Mr. Powell asked about how to coordinate with other groups and associations at the Chapter level. This can be a staff function.

**ACTION ITEM: Staff will develop a list of other organizations that Chapters can use to coordinate joint meetings. DUE DATE: ASAP**

Mr. Craddock said that CTTC is interested in getting more DLs who can speak on government affairs. That Committee is also interested in becoming more involved with this Committee. They are also looking at issues of resiliency and there could be connections there.

**ACTION ITEM: Mr. Underwood will assign a liaison from this Committee to CTTC and will request one in return. DUE DATE: ASAP**

## **RECOGNITION OF OUTGOING GGAC MEMBERS**

Mr. Wolf distributed Certificates of Appreciation to the outgoing members of GGAC.

## **REMARKS FROM OUTGOING CHAIR AND PASSING OF GAVEL**

Mr. Wolf said he did not have many final remarks though he believes this Committee has a lot of momentum. He also is grateful that we have a full staff and the support they provide to this Committee.

Mr. Macauley made a few comments as the incoming Board ExO. He had been a member of this Committee as an RVC several years ago and is happy to be back in this new role.

## **REMARKS FROM INCOMING CHAIR**

Mr. Underwood first thanked Mr. Wolf for his work this year. He welcomed the new members who are joining this Committee as well as those who are continuing.

## **NEXT COMMITTEE GOTOMEETING/CONFERENCE CALL**

Mr. Underwood will have a Doodle Poll conducted for the next meeting.

The new liaisons from YEA were present.





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**ADJOURN**

Mr. Underwood adjourned the meeting at 11:03 am CDT (US).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Scarborough". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Jim Scarborough, Staff Liaison



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***ASHRAE Code of Ethics Commitment –***

*In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity and respect for others, and we shall avoid all real or perceived conflicts of interests. (See full Code of Ethics:*

*<https://www.ashrae.org/aboutashrae/ashrae-code-of-ethics>)*