Young Engineers in ASHRAE Committee Minutes  
2015 Winter Conference, Atlanta, GA  
Saturday, 6/27/2015, 8:00 am – 3:00 pm  
Atlanta Hilton

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Members Absent</th>
<th>Guests</th>
<th>Staff</th>
</tr>
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<tbody>
<tr>
<td>Megan Tosh, Chair</td>
<td>Frank Rivera, Region I</td>
<td>Vanessa Maryott</td>
<td>Rhiannon Masterson</td>
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<td>Chris Gray, Vice Chair</td>
<td>Bo Twumasi, Consultant</td>
<td>Greg Jerstrom</td>
<td>Patricia Adelmann</td>
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<td>Audrey Dupuis, Region II</td>
<td>Randy Schrecengost, MP Liaison</td>
<td>Ioanna Deligkiozi</td>
<td>Joyce Abrams</td>
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<td>Stephanie Kunkel, Region III</td>
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<td>Ginger Scoggin</td>
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<td>Lee Huffines, Region IV</td>
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<td>Jake Kopocis, Region V</td>
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<td>Jerry Casey</td>
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<td>Will Mak, Region VI</td>
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<td>Andrew Myers, Region VII</td>
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<td>Kevin Marple</td>
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<td>Caleb Haynes, Region VIII</td>
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<td>Mitesh Kumar</td>
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<td>Sarah Poursharafeddin, Region IX</td>
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<td>Jessica Mangler</td>
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<td>Heather Schopplein, Region X</td>
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<td>Kyle Hasenkox, Region XI</td>
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<td>Robert Kunkel</td>
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<td>Jeanne Duce, Region XII</td>
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<td>Christine Reinders</td>
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<td>Rupesh Iyengar, Region XIII</td>
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<td>Lindsey King</td>
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<td>Aakash Patel, RAL</td>
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<td>Kimberly Pierson</td>
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<td>Joe Chin, SA Liaison</td>
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<td>David Underwood, CO</td>
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<td>Paul Petrilli</td>
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I. Call to Order (Tosh) – 8:02 am

II. Introductions (Tosh) – 8:02 am

III. Approval of Minutes from the Chicago Meeting (Tosh) – 8:13 am – ATTACHMENT A
   a. Haynes motioned to approve the minutes from the Chicago meeting, Poursharafeddin seconded. 
      Vote: 15-0-1.

IV. Chair’s Report (Tosh) – 8:14 am
   a. Updates to YEA MOP and Reference Document – ATTACHMENT B
      i. Purpose to formalize selection procedure of YRC and clarify that YRC must reside in Region they represent
   b. Update of 2014-2015 MBOs – ATTACHMENT C

V. RP Update from Patricia Adelmann – 8:34 am
   a. Overview of funds raised and number of YEA members contributing

VI. Subcommittee Report, Membership Programs (Haynes) – 8:57 am – ATTACHMENT D
   a. Successes: Spring 2015 YEA Leadership Weekend (YLW) in San Diego, adjustments to Ralph’s program and addition of scavenger hunt
b. Setbacks: YEA Leadership International (YLI) success compared to YLW, attendance struggle
c. Vision: YLW 2.0, YLW alumni to come back for stage two

VII. Updates from SA and MP Liaison – 9:19 am
a. SA: SA, MP and YEA working together on Developing Leader award. Would be awarded to well-rounded young ASHRAE member. Would serve as roadmap for what a young member can do to get involved. Need to develop a point system to qualify members, similar to DSA. Goal is to present to Members Council at 2016 Winter Conference in Orlando.
b. MP: focus on marketing efforts and targeting toward 35 and under members. Open to any suggestions/input from YEA.

VIII. Subcommittee Report, Committee Coordination (Hasenkox) – 9:46am – ATTACHMENT E
a. Successes: Four YRCs rolling onto committee; YRC “survival guide” development
b. Setbacks: Want to do more with RAL/RXIII
c. Vision: Finalize “survival guide”

IX. Subcommittee Report, Program Development (Duce) – 10:00am – ATTACHMENT F
a. Successes: YEA Technical Weekend (YTW) development
b. Setbacks: Developing and planning a new event
c. Vision: Continue to grow YTW

X. Subcommittee Report, Technical Programs (Mak) – 10:12am – ATTACHMENT G
a. Successes: HVAC scholarship applicants; RP/scholarships
b. Setbacks: Need to develop marketing for promoting TCs
c. Vision: Continue to encourage YEA participation on TCs and streamline the process

XI. CIBSE’s Young Engineers Network (YEN) update (Gray) – 10:26 am
a. Goal is to create something useful out of relationship, such as form/seminar on global issues. Discussion that allows brainstorming among participants. Create repository of discussion results so the conversation can continue. Would like to pilot this idea at 2016 Winter Conference in Orlando in a workshop format.

XII. YRC Regional updates – 10:30 am
Successes, Setbacks, Visions for each YRC

XIII. Motion: YEA MOP updates as discussed during Chair report – 1:09 pm – ATTACHMENT H

XIV. New Business (Gray) – 1:31 pm
a. Introduce new committee members:
   i. Background: Location, Family, Education, Paying Job, ASHRAE Jobs, Years in ASHRAE
b. Subcommittee assignments for 2015-2016
c. Create 2015-2016 MBOs with input from new members – ATTACHMENT I

XV. Adjournment (Tosh) – 1:58 pm

XVI. New Member Orientation (Tosh) – 2:00 pm
**ATTACHMENT A**

*Young Engineers in ASHRAE Committee Agenda*

*2015 Winter Conference, Chicago, Illinois*

Saturday, 1/24/2015, 8:00 am – 3:00 pm, Palmer House

<table>
<thead>
<tr>
<th>Members Present</th>
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<td>Taha Fahim</td>
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<td>Caleb Haynes, Region VIII</td>
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<td>Hamda Alali</td>
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<td>Karine LeBlanc</td>
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<td>Benny Skelton</td>
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**I. Call to Order (Tosh) – 8:00 am**

**II. Introductions (Tosh) – 8:06 am**

**III. Approval of Minutes from the Seattle Meeting (Tosh) – 8:15 am – ATTACHMENT A**

   a. Haynes motioned to approve the minutes, Kopocis seconded. Vote: 14-0-0.

**IV. RP Update from Patricia Adelmann – 8:20 am**

   a. Overview of funds raised and number of YEA members contributing

**V. Subcommittee Report: Membership Programs (Haynes) – 8:29 am – ATTACHMENT B**

   a. Overview of YEA Leadership Weekend (YLW), YEA Leadership International (YLI), Leadership U, LeaDRS, and YEA Award

**VI. Student Activities Liaison Report – 9:02 am**

   a. Review of Student/YEA mixer

   b. Discussion on program that would acknowledge distinguished participation from Students and YEA members; what type of participation; what to call the program
VII. Break – 9:37 am

VIII. Subcommittee Report: Committee Coordination (Hasenkox) – 10:04 am – ATTACHMENT C
   a. Overview of YRCs rolling off, YRC transition document, and RAL/Region XIII Outreach

IX. Membership Promotion Liaison Report – 10:39 am
   a. Discussion on how to promote ASHRAE benefits to businesses and the motion requesting developing economy discounts for the SmartStart program

X. Board Ex-Officio Update – 11:13 am

XI. Lunch – 11:23 am

XII. Grassroots Transition – 12:00 pm
   a. Discussion on how transition would impact YEA, ASHRAE, and the members
   b. Review of changes that come with transition: YRC to RVC, YCC funded to attend CRC, requirements to serve as RVC (and whether or not we would need to make an exception for YEA due to age restrictions)
   c. Decided that the YEA Transition Ad Hoc needs to finish their research before a decision is made

XIII. Subcommittee Report: Program Development (Duce) – 1:05 pm – ATTACHMENT D
   a. Overview of conference networking events and student retention
   b. Review YEA Technical Weekend proposal – ATTACHMENT E
      i. Hasenkox moved to host a trial run of YEA Technical Weekend, and Haynes seconded.
         Vote: 14-0-0

XIV. Break – 1:18 pm

XV. Subcommittee Report: Technical Programs (Mak) – 1:30 pm – ATTACHMENT F
   a. Overview of HVAC Design Workshop, New Faces program, sponsorships, and Technical Committees

XVI. CIBSE’s Young Engineers Network (YEN) update (Gray) – 1:47 pm
   a. Outcome of conversation with Josh Eckett (YEN Liaison):
      i. Reviewed struggles/needs of each Society and shared best practices
      ii. Discussed the idea of a forum focused on young members to talk about overarching issues that are important globally

XVII. New Business (Tosh) – 2:05 am
   a. Update of 2013-2014 MBOs – ATTACHMENT G
   b. PAOE updates for 2015-2016

XVIII. YRC Regional updates – 2:13 pm

XIX. Motions – 2:45 pm
   a. Reduction of SmartStart dues for Developing Economies. Referred to Finance and MP, but MP wants our opinion. YEA is okay with the motion. – ATTACHMENT H
   b. Updates to YEA MOP and Reference Document – ATTACHMENT I
      i. Hasenkox moved to update the YEA MOP and Reference Document as presented, Rivera seconded. Vote: 13-0-0.

XX. Adjournment (Tosh) – 2:52 pm
ATTACHMENT B

Summary of changes:

MOP
1. Section 3.2: updated names of subcommittees
2. Section 5.2.2.1: updated day of YEA Committee meeting
3. Section 8.2: updated names and descriptions of subcommittees

MOP Reference Document
1. Section B.1.a: updated length of YEA Hospitality Suite (it has been shortened from 3 to 2 hours because attendance usually drops dramatically after 2 hours and we won’t have to replenish food)
2. Section C.2.e.1: updated name of subcommittee that reviews Leadership U applications
3. Section C.3.a: removed mention of trainings held at ASHRAE HQ since now they are held at multiple locations
4. Section C.3.e: updated name of subcommittee that reviews HVAC training scholarship applications
5. Section C.4.b and e: changed National Engineers Week Foundation to their new name of DiscoverE
6. Section C.4.d: removed mention of USA Today print ad since DiscoverE no longer offers it as a benefit
7. Section G: added number formatting
8. Section G.3: added restriction of current YEA Committee members to YEA Award eligibility
9. Section G.4: clarified that Society YEA Committee must put forward nominations
10. Section G.5: Expanded the judging pool to YEA Executive Committee

3. Structure

3.2 The YEA Committee includes four subcommittees. Each subcommittee will have three or four members, with one of those members serving as subcommittee chair. The four subcommittees are:

3.2.1 Committee Coordination
3.2.2 Membership Programs
3.2.3 Program Development
3.2.4 Technical Programs

Appendix B: YEA Annual and Winter Meeting Activities
B.1 Program
## ATTACHMENT C

### YEA 2014-2015 MBOs

<table>
<thead>
<tr>
<th>Item #</th>
<th>MBO</th>
<th>Status</th>
<th>Date Due</th>
<th>MBO Comments</th>
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<tbody>
<tr>
<td>1</td>
<td>Increase number of YEA Chapter Chairs (YCCs) by 14% (119 to 136)</td>
<td>Incomplete: Decrease of 5% to 113 YCCs</td>
<td>6/30/2015</td>
<td>YRCs are communicating importance of YEA contact at chapter level. It is difficult to get a YCC if the chapter is extremely small and has a hard time filling other chapter positions.</td>
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<td>2</td>
<td>Full Circle for entire YEA Committee</td>
<td>Complete</td>
<td>9/30/2014</td>
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<td>3</td>
<td>Increase number of YEA members participating on Technical Committee by 15% (368 to 423)</td>
<td>Incomplete: Increase of .8% to 371</td>
<td>6/30/2015</td>
<td>We have been working with TAC to increase awareness and participation to YEA members. TAC sponsors the YEA Hospitality Suite at the winter meetings. Redesign the TC YEA guide.</td>
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<td>4</td>
<td>Increase the number of YEA member attendees at Society conferences by 10% and the number of YEA speakers by 5%</td>
<td>Annual: 3.91% attendee decrease; 10.64% speaker increase</td>
<td>6/30/2015</td>
<td>YEA membership is growing, and we want to encourage YEA members to be speakers at or attend at ASHRAE conferences. Action items on how to directly accomplish this; submit sponsored presentation at every conference</td>
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<td>5</td>
<td>Increase YEA membership by 15% (7,987 to 9,185)</td>
<td>Complete: Increase of 9.27% to 8,728</td>
<td>6/30/2015</td>
<td>Recruit non YEA members on TCs</td>
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<td>6</td>
<td>Develop future plan for YEA Committee</td>
<td>In progress</td>
<td>6/30/2015</td>
<td>Intelligently transition to more chapter and regional focus/representation</td>
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<td>7</td>
<td>Develop and implement YEA Technical Weekend</td>
<td>Complete: Event scheduled for November 2015</td>
<td>12/1/2015</td>
<td>Development to be completed this SY, implementation date TBD</td>
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ATTACHMENT D

YEA Membership Programs Subcommittee Conference Call
Tuesday, June 9, 2015 at 10:30am Eastern

Attendees:
Caleb Haynes
Jake Kopocis
Stephanie Kunkel
Rupesh Iyengar
Megan Tosh
Chris Gray
Rhiannon Masterson

Minutes:
1. YEA Leadership Weekend
   a. Spring 2015 YLW, March 27-29, 2015, San Diego
      i. Overview/Take aways
         1. Need to do scavenger hunt again; group everyone based on OPP results; mix up the dots (not all same colors in one group); keep it during lunch on Saturday
         2. Put happy hours on agenda (put as optional)
   b. Fall 2015 YLW, September 11-13, 2015, Montreal
      i. Hotel and dinners booked
      ii. Extra day tour confirmed
      iii. Registration update – 10 registrants
2. YEA Leadership International
   a. Event will be held December 11-13, 2015 in Goa, India
   b. Hotel is booked
   c. Need to promote registration, especially to ASHRAE Chapters/Sections in India
   d. Need to decide about dinners; maybe one night at hotel (followed by an activity of some sort) and other night at nearby restaurant; central Goa is a 1 hour drive, so we need to stay close to the hotel
   e. Registration update – 3 registrants
   f. Look thru surveys from KL
3. Leadership U
   a. The four participants for the 2015 ASHRAE Annual Conference and their VP mentors are:
      i. Christine Reinders, Boston Chapter, Region I
         1. Mentor is James Vallort, Illinois Chapter, Region VI
      ii. Mitesh Kumar, Singapore Chapter, Region XIII
         1. Mentor is Darryl Boyce, Ottawa Valley Chapter, Region II
      iii. Kimberly Pierson, Charleston Chapter, Region IV
         1. Mentor is Bjarne Olesen, Sub-Region B, RAL
      iv. Lindsey King, Central Pennsylvania Chapter, Region III
         1. Mentor is Charles (Chuck) Gulledge, North Piedmont Chapter, Region IV
   b. Rhiannon has connected all four participants and their mentors and they have been instructed to start planning their schedules prior to the conference
c. There will be a meet-and-greet on Friday, January 26 from 6-6:30pm, Room 206 at Hilton. If available, subcommittee is asked to attend.

4. LeaDRS
   a. A meet-and-greet will be organized for LeaDRS participants; potentially the same time, but different location that the Leadership u meet-and-greet

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<tr>
<th>Region</th>
<th>LeaDRS Delegate</th>
<th>Chapter</th>
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<tbody>
<tr>
<td>Region 1</td>
<td>Stephanie O'Dea</td>
<td>Bi-State</td>
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<td>Region 2</td>
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<td>Region 3</td>
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<td>Region 4</td>
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<td>Region 5</td>
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<td>Region 6</td>
<td>Annie Smith</td>
<td>St Louis</td>
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<td>Region 7</td>
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<td>Region 10</td>
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<tr>
<td>Region 11</td>
<td>Jennifer Parkhurst</td>
<td>Alaska</td>
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<td>Region 12</td>
<td>John Constantinide</td>
<td>Spacecoast</td>
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<td>Region 13</td>
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<tr>
<td>Region At Large</td>
<td>No participant</td>
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5. YEA Award
   a. The following nominees were approved by Honors & Awards, and they will be presented with their plaques at the YEA Hospitality Suite in Atlanta:
      i. Nate Boyd, Central Florida Chapter, Region XII
      ii. John Constantinide, Spacecoast Chapter, Region XII
      iii. Eric Sturm, La Crosse Area Chapter, Region VI
   b. Back up presenter in case Tom doesn’t show up; Chris or Megan will be back ups

6. YLW 2.0:
   a. Discussed with Ralph; only open to alumni of YLW; work with Ralph to create curriculum; pre-weekend assignment; higher level concepts that we don’t get to detail at YLW
   b. How often? One a year
   c. Attendance cap? 20-30?
   d. Do it the first year and see how many we get – have 20 be our goal; see how the weekend goes and decide if we should hold it ever year or every other year
   e. See how many YLW attendees hold volunteer positions after attending
   f. Caleb will create a motion to send to our subcommittee to review prior to the conference
YEA Committee Coordination Subcommittee Conference Call
Monday, June 8, 2015 at 11:00am Eastern

Attendees:
Audrey Dupuis
Aakash Patel
Megan Tosh
Rhiannon Masterson

Minutes:
1. YEA Regional Coordinator
   a. New YRCs for 15-16 have been selected
      i. Region V: Jake Kopocis will continue as YRC (since he filled in for his predecessor who resigned)
      ii. Region VIII: Vanessa Maryott, Austin Chapter
      iii. Region XI: Gregory Jernstrom, Alaska Chapter
      iv. RAL: Ioanna Deligkiozi, Hellenic Chapter
   b. Update on a rolling-off document – Check with Kyle
      i. Megan is rolling onto ECC and they did an orientation call for the incoming chair and all incoming members. They reviewed ASHRAE basics and the structure of the committee. Would something like this for YEA be redundant or a good idea? We’ll present this idea to the committee in Atlanta.
2. Grassroots Transition
   a. Update on future structure of YEA Committee
   b. We will put a motion forward in Atlanta addressing:
      i. All YRCs must reside in the Region they represent
      ii. Inclusion of the YRC selection procedure that Cindy originally created; YEA will still have the final decision, but we’ll ask for input from Regions/DRCs.
      Megan is in the process of drafting the motion, and she will send it to the ad hoc for review.
3. RAL/Region XIII Outreach
   a. We have reached out to RAL and Region XIII to promote YLI. The event will take place December 11-13, 2015 in Goa, India.
      i. Rhiannon reached out to all 7 ASHRAE Chapters in India to promote the event locally
4. YRC TC Involvement
   a. As of 6/15/2015, the number of YEA members participating on TCs has increased from 368 to 370, a growth of .5%
ATTACHMENT F

YEA Professional Development Subcommittee Conference Call
Tuesday, June 9, 2015 at 12:00pm Eastern

Attendees:
Jeanne Duce
Lee Huffines
Andrew Myers
Heather Schopplein
Chris Gray
Rhiannon Masterson

Minutes:
1. Annual & Summer Meeting Networking Events
   a. YEA Hospitality Suite, Sunday, January 28, 2015:
      i. The Refrigeration Committee is helping to sponsor the Suite. They would like to
         work with YEA and thought that their funds would be best spent toward an
         already established event
      ii. Our Advertising Team is also looking for an outside sponsor, ideally a company
         related to refrigeration so it correlates with the Refrigeration Committee
   b. We will have YEA promotional material available at the membership desk; Rhiannon will
      print off the YTW flyers to have at the desk
2. YEA Technical Weekend
   a. Marketing
      i. Heather created 2 flyers: one had photos from YLWs, other one more focused
         on info/text; decided to go with flyer with photos
      ii. Draft email to send to YCCs to send to YEA members
      iii. Posted to society and regional pages that she has access to
      iv. Rhi – add to YEA and ASHRAE FB pages
      v. Promote at CRCs
   b. Registration has been set up and we currently have 2 registrants.
   c. Technical Tour
      i. Between the Perkins Will building and Hurt building; doesn’t sound difficult to
         get into either of those buildings;
         1. Hurt is historic, but just updated systems, so not extremely technical tour
         2. Perkins and Will is more modern building
      ii. Barry Abrahmson w/ Servidine suggested a building/facility at GT or Emory for
         more of a technical aspect
      iii. Maybe look at options when we’re here in Atlanta?
   d. Food and vans – Jeanne will handle
3. Student Retention
   a. As of 6/15/2015, the number of student transfers are down 10.8% compared to the
      same time last year
   b. See if companies support ASHRAE members
   c. Can we add chapter change report to regional reports?
ATTACHMENT G

YEA Technical Programs Subcommittee Conference Call
Tuesday, June 9, 2015 at 12:00pm Eastern

Attendees:
Frank Rivera
Megan Tosh
Chris Gray
Rhiannon Masterson

Minutes:
1. HVAC Design Workshop
   a. Scholarships are open for these future workshops:
      i. September 14-16, 2015 in Denver, CO
      ii. October 5-7, 2015 in Atlanta, GA
      iii. November 15-17, 2015 in Dubai, UAE
   b. The scholarship is promoted in the YEA Connections newsletter, on the YEA FB page, and on the YEA homepage. We sometimes include direct emails to YEA members.
   c. Should have a rubric so it is consistent; similar to LU rubric
   d. Who is attending Dubai workshop – international, North America? Check with Karen Murray; and who got last scholarship

2. New Faces
   a. The recipient for the 2015 New Face award, Alyssa Wingenfield, attend the CIBSE Conference in London in April 2015. She provided feedback about her experience that will be included in the YEA Connections newsletter.

3. Sponsorship
   a. Patricia, staff liaison for RP, will provide the committee with an update in Atlanta
   b. The YEA Hospitality Suite will likely have two sponsors:
      i. The Refrigeration Committee is confirmed as a sponsor
      ii. And we will likely have an outside sponsor (which will be sold by the ASHRAE advertising team)

4. Technical Committees
   a. Feedback on TC forums in Chicago: went well; all TCs are getting new websites
   b. Any updates on the TC join process
      i. Contact ASHRAE staff; idea to get CTTC presentation, a YEA involvement on a TC slide; got some resistance, but looking to do that
   c. As of 6/15/2015, the number of YEA members participating on TCs has increased by .5% from 368 to 370
      i. Any cycles?
      ii. How to advertise ease of joining once new websites for TCs go live?
         1. Include in YEA newsletter
      iii. 41% increase last year, and last year was first time tracking
      iv. Compare to overall TC membership, total ASHRAE membership, and total YEA membership
      v. Rhiannon will pull conference registrations (no students; show all members and then just YEA members)
ATTACHMENT H

Motion 1: To update the Young Engineers in ASHRAE qualifications in section 2.430.002.2 in the Rules of the Board and the Young Engineers in ASHRAE structure in section 3.1.3 of the YEA Manual of Operating Procedures

Rules of the Board
2.430 YOUNG ENGINEERS IN ASHRAE (YEA) COMMITTEE
2.430.002.2 Qualifications
A. Committee Members shall be voting members of ASHRAE.
B. Committee Members shall reside in the Region they represent.
C. Voting Members of this committee shall be 35 years of age or younger at the onset of their term.

YEA Manual of Operating Procedures
3 Structure
3.1.3 The YRCs consist of one representative from each region.
3.1.3.1 The Committee Coordination Subcommittee is to identify top YRC candidates that will best serve the mission and functions of YEA as identified by the standing committee.
3.1.3.2 A candidate will be supplied by the region’s DRC. This candidate will have been nominated at that region’s CRC.
3.1.3.3 The Chair, Vice Chair, and Consultant will review the names set forth by the region and the subcommittee and submit recommendations to the BOD Ex-Officio and Coordinating Officer for consideration during the Winter Meeting.

Background: The President Ad Hoc appointed in Seattle at the 2014 Annual Meeting carefully considered the structure of the YEA Committee and their role within Society. Many practices already in place have not yet been written into the documents that guide the structure and procedures of the Committee. This motion addresses those issues, as well as addresses specific concerns voiced by Members Council:
• “assure that all Chapters within each Region are able to submit candidates for YEA Committee positions”
• “There is no written procedure that provides a method of getting the names of the most qualified candidates to the PE for appointment”
• “The rules do not require that a representative live in the Region that he/she represents”

This motion does not yet request travel funding for YEA Chapter Chairs (YCC) to attend CRC. The dedicated effort within Society to evaluate the role of CRCs will be considered when further evaluating this need.

Cost: None
# ATTACHMENT I

## YEA 2015-2016 MBOs

<table>
<thead>
<tr>
<th>Item #</th>
<th>MBO</th>
<th>Status</th>
<th>Date Due</th>
<th>Assigned To</th>
<th>MBO Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Increase communication with employers/YEA program brochure for employers</td>
<td>In progress</td>
<td>6/30/2016</td>
<td>Program Development</td>
<td>Develop and implement an employer visit report form</td>
</tr>
<tr>
<td>2</td>
<td>Increase YEA membership by 15% (8,728 to 10,037)</td>
<td>In progress</td>
<td>6/30/2016</td>
<td>Everyone</td>
<td>Continue to grow the YEA demographic and encourage involvement</td>
</tr>
<tr>
<td>3</td>
<td>Development of YLW 2.0</td>
<td>In progress</td>
<td>6/30/2016</td>
<td>Membership Programs</td>
<td>With over 300 YLW graduates, we want to offer a way to maintain their involvement</td>
</tr>
<tr>
<td>4</td>
<td>Develop ASHRAE Developing Leader Track</td>
<td>In progress</td>
<td>1/1/2016</td>
<td>Program Development</td>
<td>Roadmap for involvement of young ASHRAE members</td>
</tr>
<tr>
<td>5</td>
<td>Increase number of YEA members participating on TCs by 15% (371 to 427)</td>
<td>In progress</td>
<td>6/30/2016</td>
<td>Technical Programs</td>
<td>We have been working with TAC to increase awareness and participation to YEA members. Streamline TC join process. Redesign TC YEA guide.</td>
</tr>
<tr>
<td>6</td>
<td>Increase number of YEA Chapter Chairs (YCCs) by 5% (113 to 119)</td>
<td>In progress</td>
<td>6/30/2016</td>
<td>Committee Coordination</td>
<td>YRCs are communicating importance of YEA contact at chapter level. It is difficult to get a YCC if the chapter is extremely small and has a hard time filling other chapter positions.</td>
</tr>
<tr>
<td>7</td>
<td>Full Circle for entire YEA Committee</td>
<td>In progress</td>
<td>9/30/2015</td>
<td>Everyone</td>
<td>To encourage all YEA members to donate, the committee wants to lead by example</td>
</tr>
</tbody>
</table>