



Shaping Tomorrow's  
Built Environment Today

## **JOINING ASHRAE ONLINE – QUICK INSTRUCTIONS**

1. Go to [ASHRAE.org](http://ASHRAE.org).
2. Click Join ASHRAE.
3. Enter your email address.
4. The system will tell you if you already have a login, or if you need to register—follow the prompts you see.
5. Once you are logged in, ensure your contact information is up-to-date.
6. Click Join ASHRAE again.
7. Select your preferred member grade.
8. Move through all pages of the application by completing each page and clicking “Continue” at the bottom of the page.
9. Once you have completed the application and entered payment information, ensure you click “Finish” on the last page, and receive an email confirmation.
10. If you have any trouble, contact [membership@ashrae.org](mailto:membership@ashrae.org) or 1-800-5-ASHRAE.