

**RVC TRANSMITTAL FORM FOR SOCIETY-LEVEL  
TECHNOLOGY AWARDS JUDGING**

Date:

To: cpettigrew@ashrae.org  
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1791 Tullie Circle, NE  
Atlanta, GA 30329-2305

From: CTT Vice-Chair, Region

The attached Technology Award Form has been reviewed to verify that the following items are in concurrence with the judging guidelines:

<b>Initial</b>	<b>Item</b>
_____	<b>Length</b> (13 letter size, typed one side only, including two-page application form, text, charts, graphics, etc.)
_____	<b>Format</b> (Font: 12 characters per inch or equivalent; double spaced; one inch/2.54 cm margins)
_____	<b>Signatures</b> (From the entrant, property owner and engineer of record)
_____	<b>Submit One (1) copy electronically via email in pdf format</b>
_____	<b>Operation Time</b> (At least one year successful operation)
_____	<b>Commercialism Removed</b> (All references to brand names, architects, engineers, etc. have been deleted)
_____	<b>All Topics Addressed</b> (Non-applicable criteria are so noted)