



Mutual Recognition Agreement (MRA)

The Chartered Institution of Building Services Engineers (CIBSE) and ASHRAE

1 Introduction and General Principles

- 1.1 This Agreement between CIBSE and ASHRAE establishes mutual recognition of their respective requirements for specific categories of membership. Each organisation agrees that appropriately qualified members of one organisation may be accorded the appropriate grade of membership of the other on receipt of a duly completed application acceptable via a special 'fast track' process.

2 Features and Terms of the Agreement

- 2.1 This Agreement is based on the mutual understanding that each organisation normally requires the following elements in the formation of an engineer seeking full membership:

2.1.1 An accredited education or an equivalent qualification approved by either body;

2.1.2 A recognised period of time after graduation of supervised or monitored training or a period of acceptable responsible practical experience;

2.1.3 A Professional Review conducted by no fewer than two Chartered/Professional Engineers of either CIBSE or other PE registering body, in accordance with their respective regulations;

2.1.4 Evidence of continuing education or professional development;

- 2.2 For the purposes of the Agreement the potential grades of membership and application routes are:

For CIBSE members applying to ASHRAE

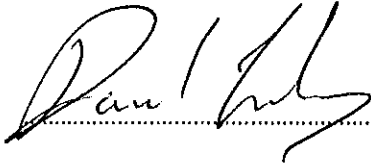
- | | | |
|----------------|---|---------------|
| ▪ Member CIBSE | - | Member ASHRAE |
| ▪ Fellow CIBSE | - | Member ASHRAE |

For ASHRAE members applying to CIBSE

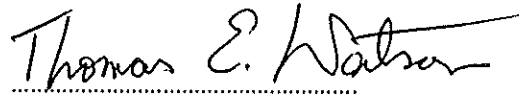
- Member ASHRAE without a PE (or equivalent) – Licentiate CIBSE
- Member ASHRAE with a PE (or equivalent) - Member CIBSE

3 Operational Arrangements

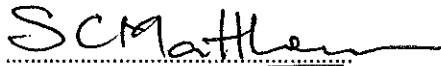
- 3.1 CIBSE and ASHRAE have exchanged information on their individual procedures, policies, criteria and requirements for admitting building services engineers to CIBSE Membership and ASHRAE Membership
- 3.2 An application from a Professionally Registered Member of ASHRAE will be considered for Member of CIBSE directly and normally without interview.
- 3.3 An application from a Member of ASHRAE without Professional Registration will be considered for Licentiate membership of CIBSE directly, without interview.
- 3.4 An application from a Member (or Fellow) of CIBSE will be considered for Member of ASHRAE directly and normally without a review process.
- 3.5 A member of either Institution wishing to proceed with an application to the other Institution under this Mutual Recognition Agreement shall submit an application which may be comprised of any or all of the following:
 - 3.5.1 An application including details of existing memberships: number, name, grade of membership and date of registration.
 - 3.5.2 Concise Curriculum Vitae
 - 3.5.3 Evidence statements of competence in accordance with the required criteria
- 3.6 Each organisation will provide the verification of the membership status of the applicant.
- 3.7 Each organisation will operate its own fee structure.
- 3.8 Where one organisation proposes to refuse admission to a Member of the other, details of the reason for the refusal should normally be notified to that organisation.
- 3.9 Each organisation will make its own arrangements for the assessment of applications from Members of the other Institution.
- 3.10 CIBSE and ASHRAE shall notify each other and provide copies of any significant changes in policy, criteria, procedures and programmes which might affect the operation of this Agreement.
- 3.11 The Agreement will come into effect from 30th January 2013 and may be terminated on the expiry of six months' written notice given by either organisation to the other and shall be subject to periodic review at intervals not exceeding five years or as otherwise agreed.



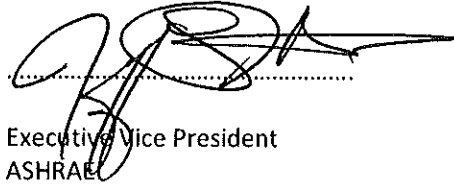
President
The Chartered Institution of
Building Services Engineers



President
ASHRAE



Chief Executive & Secretary
The Chartered Institution of
Building Services Engineers



Executive Vice President
ASHRAE

Date 30 Jan 2012

Date 1-30-2013