**Appendix 5H: Chapter Equipment Expositions**

# NOTICE OF INTENT TO HOLD CHAPTER EQUIPMENT EXPOSITIONS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name: |  | | | | Chapter Name: |  | |
| Net Display Area: | | |  | | Number of Displays: | |  |
| Number of Companies Sponsoring Displays: | | | | |  | |  |
| Technical Sessions: | | | |  | | | |
| Title: | | | |  | | | |
| Length of Sessions: | | | |  | | | |
| Chapter President's Name: | | | |  | | | |
| Regional Chair’s Name: | | | |  | | | |
|  | | | |  | | | |
| Signature: | |  | | | | | |
| Date: | |  | | | | | |

***Please date, sign and return a copy to the Director of Member Services at ASHRAE Headquarters.***

## DISCLAIMER

It is not the intent of this chapter to diminish in any way the annual exposition cosponsored by ASHRAE and ARI.

The following statement should be visible during the chapter-sponsored equipment exposition:

The       Chapter does not act for Society. The sponsor/co-sponsor of this event is the       Chapter. (01-10-06-60)

The sponsoring chapter does not and will not endorse any of the products or services displayed.

### Chapter Clause Agreement

This agreement is between \_\_\_\_\_\_ (“Vendor”) and XYZ Chapter/Region of ASHRAE, an independent entity separate from ASHRAE, Inc. Vendor understands and agrees that neither XYZ Chapter/Region nor its representatives have any authority whatsoever, expressed or implied, to bind ASHRAE, Inc. in any manner whatsoever. Vendor may not rely upon any representations or warranties made by any XYZ Chapter/Region representative to infer that such Chapter/Region representative has any authority to bind ASHRAE, Inc. to this agreement or otherwise. Vendor may not address the membership during the business meeting, if in conjunction with the equipment exposition.

Date

Chapter Name

Chapter President Name

**Signature:**

**The above “disclaimer” should be posted in the display area and listed in the published materials.**

**Please date, sign and return a copy to the Director of Member Services at ASHRAE Headquarters.**

Net display area

Number of displays

Number of companies sponsoring displays