



DELEGATE & ALTERNATE CRC PACKET

REGION VIII - SPRING 2021

Listed below is important bulleted information that you should know for your upcoming CRC.

Chapters Regional Committee Meeting:

There are four parts to the Chapters Regional Committee Meeting held in conjunction with the CRC: the Orientation Session, the Caucus, the Business Session and the Executive Session.* As a delegate or alternate, you will be involved in all four of these sessions. (See Instructions to Delegate & Alternate for more details)

**Executive session information for the caucus will be sent to the Regional Nominating Member and Alternate by the Board Services team. If you have any questions about the Nominating process or the executive session packet please contact Candace DeV Vaughn (CDeVaughn@ashrae.org) or Chandrias Jacobs (CJacobs@ashrae.org).*

Honors and Awards – (www.ashrae.org/honors):

- Please use the website for the most up-to-date information, current nomination forms and guidelines for all Society level, Regional and Chapter awards.
- Individuals recommended for Society Officers, Directors-at-Large, Society committees, and Society Honors and Awards must have a current ASHRAE Biographical Record on file. **Please contact your DRC for instructions to download biographical records.**

Manual for Chapter Operations (MCO) (www.ashrae.org/society-groups/chapters):

- The MCO and other relative chapter information can be found on the ASHRAE website.

The following items are included for your use during the CRC meeting:

- Copy of minutes from the 2020 meeting
- List of Delegates & Alternates
- List of Regional Officers
- Instructions to Delegates and Alternates
- Instructions for CRC Summary Report
- ASHRAE 2020-21 CRC Summary Report
- Guidelines for Motions
- Honors and Awards listing
- List of ASHRAE Standing Committees
- Job Descriptions for the DRC & RMCR Positions

Thank you for your continued support of ASHRAE activities and have a wonderful, fun and successful CRC!

MEETING DESCRIPTION: Region VIII Chapter Regional Conference
MEETING LOCATION: Virtual - online

MEETING DATES: May 27 – June 3, 2020
PREPARED BY: Michael J Langton, P.E.

Minutes have been prepared for the following meetings:

- General Business Meeting #1, 8:00 AM, Wednesday, May 27, 2020
- General Business Meeting #2, 8:00 AM, Thursday May 28, 2020
- Honors and Awards, 8:00 AM, Wednesday, June 3, 2020

General Business Meeting #1, 8:00 AM, Wednesday, May 27, 2020

1. Jon Symko, Region VIII DRC, called the meeting to order at 8:01 AM. 80 people participating. Jon read the ASHRAE Code of Ethics. Jon Symko requested any changes to the agenda, none were presented. Wednesday, May 27, 2020 would be for RVC reports. Thursday, May 28, 2020 would be for chapter reports. John Symko gave a summary report of the 2020 CRC Motions. Only one motion that will be voted on Thursday, May 28, 2020.

2. Hugh McMillan gave Golden Gavel Committee report.

3. Jon Symko welcomed attendees to the first ever Virtual CRC meeting and introduced his host committee then read the ASHRAE Ethics statement. Currently there were no motions submitted, but any motions that were submitted (one anticipated from Monterrey) would be voted on Thursday, May 28, 2020. The microphone will be passed to each chapter to do their report and then returned to Jon. There will be 14 chapter reports.

4. Jon Symko introduced distinguished members and nominating committee members:

- Jeff Littleton, ASHRAE Executive Director?
- Farooq Mehboob, Society Vice-President
- Nathan Hart. Nominating Committee
- Michael Langton, CRC Recording Secretary
- Bruce Flaniken, CRC Chair
- Past Society President, VP, Past DRCs, DALs

Regional Officers in attendance:

Bruce Flaniken	CRC General Chair
Peter Sudbeck	RVC CTTC
Nathan Hart	Nominating Committee Chair
Mark Fly	Nominating Committee Alternate Member
Randy Schrecengost	RMCR/ARC
Mike Beda	Honors & Awards Chair – Newsletter judging

Kimberly Thompson	RVC Research Promotion
Ana Garay-Chaparro	RVC Membership Promotion (not present)
Chris Ahne	RVC Student Activities
Chad Smith	RVC GGAC
Madison Schultz	RVC YRC
Pam Duffy	RVC Electronic Communications
Keith Reihl	Region VIII Treasurer (not present)
Dusty Stoabs	Region VIII Historian
Hugh McMillan	Past Society Vice President
Hugh McMillan	Past DRC, Golden Gavel Chair
Bill Klock	Past DRC
Ken Fulk	Past DRC
Art Geisler	Past DRC

5: Jon Symko recognized the following:

- Randy Schrecengost with a Certificate of Appreciation for RMCR
- Chad Smith with a Certificate of Appreciation Regional GAC

6. Jon Symko called Nathan Hart, Nominating Committee Member for roll call.

7. Nathan Hart conducted a Roll Call for delegates and alternates.

DELEGATE

ALTERNATE

West Texas	Nick Jones	Not in attendance
South Texas	Matthew R Gross	Xaviar Garze
Monterrey	Ricardo Gomez	Oscar Ricano
Northeast Oklahoma	Nolan Chance	Jerry Paul Oman
Houston	Greg Tinkler	Joshua Vanlandingham
Dallas	Daniel Wine	Caitlin Butler
Austin	Gayle Davis	Ryan Burke
Arkansas	Ron McCarty	Steven McConnell
Fort Worth	Allen Grammer	Scott West
East Texas	Caitlin Butler	Josue Cruz
Alamo	Chelsea Moussouni	John Ferencak
Mexico City	Alejandro Trillo	Antonio Olivares
Central Oklahoma	Madison Schultz	Chris Dolan
Northwest Arkansas	Miguel Purdy	David R Long

No one present from Guadalajara, and new alternate for NW Arkansas a new delegate, Nick Jones, for West Texas.

8. The remaining members/guests we listed on line and not introduced.

9. Jon Symko nominated John Harrod, Bill Klock and Art Geisler for the ethics committee. Passed unanimously.

10. Art Geisler was appointed Parliamentarian. Michael Langton was appointed as 2019 CRC Secretary. A motion to approve this nomination was made, seconded, voted on and adopted.

11. Jon Symko gave DRC report, stated that the June annual meeting would be a virtual meeting, but that the 2021 Winter Meeting scheduled for January 22 – 28, 2021 in Chicago is still proceeding ahead as usual. He also added that the AHR Mexico meeting is still planned for September 22 – 24, 2021 in Mexico City. Jeff Littleton, however, indicated that news of AHR cancellation was just received.

Future CRC meeting sites were announced:

- 2021: Monterrey
- 2022: Houston
- 2023: Dallas

12. Randy Schrecengost gave ExO report

13. Chuck Gulledge gave comments and said that all comments are welcome

14: Jeff Littleton, ASHRAE Executive Direct gave a Society status report

15: Eleazar Mata was unable to make his Monterrey 2021 promotional video work

16: Due to technical difficulties Jon Symko gave Region VIII treasurer report

17: Randy Schrecengost brought up last year's motion from Central Oklahoma regarding dues for life members. A discussion was undertaken but no resolution.

18: RVC Reports were presented

- YEA – Madison Schultz
- GAC – Chad Smith – due to technical difficulties he couldn't present
- Communications – Eleazar Mata
- Historian – Dusty Staub
- CTTC – Peter Sudbeck
- Membership Promotion Anna
- GAC – Chad Smith – a second false start
- Research Promotion – Kimberly Thompson
- Student Activities – Pam Duffy
- GAC – Chad Smith – finally was able to make the technology work

19: Keith Reihl reviewed the 2020-2021 Region VIII budget. A motion to approve was given by Ron McCarty and seconded by Greg Tinkler. Motion passed unanimously.

20: A motion to adjourn was made by Jon Symko, seconded by Alan Grammar

General Business Meeting #2, 8:00 AM, Thursday May 28, 2020

- 1 Jon Symko, Region VIII DRC, called the meeting to order at 8:00 AM. 80 Participants
2. Jon Symko read the ASHRAE Code of Ethics.
3. Jon Symko asked the nominating committee chairman to take roll call.
4. Nathan Hart conducted a Roll Call for delegates and alternates.

DELEGATE

ALTERNATE

West Texas	Nick Jones	Not in attendance
South Texas	Matthew R Gross	Xaviar Garze
Monterrey	Ricardo Gomez	Oscar Ricano
Northeast Oklahoma	Nolan Chance	Jerry Paul Oman
Houston	Greg Tinkler	Joshua Vanlandingham
Dallas	Daniel Wine	Caitlin Butler
Austin	Gayle Davis	Ryan Burke
Arkansas	Ron McCarty	Steven McConnell
Fort Worth	Allen Grammer	Scott West
East Texas	Caitlin Butler	Josue Cruz
Alamo	Chelsea Moussouni	John Ferencak
Mexico City	Alejandro Trillo	Antonio Olivares
Central Oklahoma	Madison Schultz	Chris Dolan
Northwest Arkansas	Miguel Purdy	David R Long
West Texas	Nick Jones	Not in attendance

Alamo had three people and was asked to figure out which two will represent the chapter. Guadalajara not represented.

5. Pam Duffy did a technical update.
- 6: The 2021 CRC promotional video for Monterrey was played for all in attendance and an invitation to attend. Eleazar Mata is the chairman for the event.
7. CHAPTER REPORTS
8. Jon Symko did an update on the AHR Mexico 2021 conference
- 9: The draft motion of motion #1 from the Monterrey Chapter was presented, discussed and voted upon. Amendments were made by Alan Bradley of the Ft. Worth chapter to the motion. The final motion was put up for a vote by Ricardo Gomes and followed by a second from Greg Tinkler.

MOTIONS:

<u>Motion Number</u>	<u>Submitted</u>	<u>Seconded</u>	<u>Description</u>
1	Monterrey	Ft. Worth	The U.N. reports that throughout the world over 195 million people are out of work because of CoVid 19. Many of our members have also lost their jobs. In an act of solidarity and to help retain our membership numbers, we move that this motion be approved to help support our members by not increasing ASHRAE membership dues during these troubled times.

Passed: 14 FOR, 0 Against, 1 Abstained

10. A motion was made by Jon Symko to adjourn. It was seconded by Ron McCarty. The General Business Meeting was adjourned.

Honors and Award Meeting #3, 8:00 AM, Wednesday June 3, 2020

- 1 Jon Symko, Region VIII DRC, called the meeting to order at 8:00 AM. 64 Participants
2. Jon Symko announced the three Region VIII nominees for the ASHRAE Hall of Fame. They are Hugh McMillan, Bill Harrison, and Leo Stambaugh.,
3. Hugh McMillan announced that he was transferring the chairmanship of the Golden Gavel Committee to John Herrod.
4. Gary Kuzma, with the Houston Chapter, has received this year's Technology Award.
5. This year there is no Chaparral Award because everyone is attending from home. The award will be delayed until next year.
6. The Golden Gavel award went to the Central Oklahoma chapter.
7. The following is a list of awards given to members of each chapter is attached

Region VIII

2021-2022 Delegates and Alternates

Chapter Name	Position	Full Name	MEM #	Email
ALAMO	Chapter Delegate			
ALAMO	Chapter Alternate			
ARKANSAS	Chapter Delegate			
ARKANSAS	Chapter Alternate			
AUSTIN	Chapter Delegate			
AUSTIN	Chapter Alternate			
CENTRAL OKLAHOMA	Chapter Delegate			
CENTRAL OKLAHOMA	Chapter Alternate			
DALLAS	Chapter Delegate	Mr Eric Borders	8222923	ericb@mjec.com
DALLAS	Chapter Alternate	Mr Matthew Carl Spears	8356317	mspears@texasairsystems.com
EAST TEXAS	Chapter Delegate			
EAST TEXAS	Chapter Alternate			
FORT WORTH	Chapter Delegate			
FORT WORTH	Chapter Alternate			
GUADALAJARA	Chapter Delegate			
GUADALAJARA	Chapter Alternate			
HOUSTON	Chapter Delegate			
HOUSTON	Chapter Alternate			
MEXICO CITY	Chapter Delegate			
MEXICO CITY	Chapter Alternate			
MONTERREY	Chapter Delegate			
MONTERREY	Chapter Alternate			
NE OKLAHOMA	Chapter Delegate			
NE OKLAHOMA	Chapter Alternate			
NORTHWEST ARKANSAS	Chapter Delegate			
NORTHWEST ARKANSAS	Chapter Alternate			
SOUTH TEXAS	Chapter Delegate			
SOUTH TEXAS	Chapter Alternate			
WEST TEXAS	Chapter Delegate			
WEST TEXAS	Chapter Alternate			

Region VIII

2020-2021 Delegates and Alternates

Chapter	Delegate	DEL Alias Email	Alternate	ALT Alias Email
ALAMO	Mr John J Ferencak	c065crcdel@ashrae.net	Mrs Chelsea N Mousouni	c065crca@ashrae.net
ARKANSAS	Mr Steven M McConnell	c062crcdel@ashrae.net	Mr Andrew Grant	c062crca@ashrae.net
AUSTIN	Mr Ryan Burke	c066crcdel@ashrae.net	Mr Stuart Bloomquist	c066crca@ashrae.net
CENTRAL OK	Mr Chris Dolan	c068crcdel@ashrae.net	Mr Matthew Caleb Spradlin	c068crca@ashrae.net
DALLAS	Ermias Lamesgin	c067crcdel@ashrae.net	Mr Eric Borders	c067crca@ashrae.net
EAST TEXAS		c091crcdel@ashrae.net		c091crca@ashrae.net
FORT WORTH	Mr Scott P West	c070crcdel@ashrae.net	Mr Jeremy Snyder	c070crca@ashrae.net
GUADALAJARA		c173crcdel@ashrae.net		c173crca@ashrae.net
HOUSTON	Mr Joshua J Vanlandingham	c064crcdel@ashrae.net	Mr John G Neubauer	c064crca@ashrae.net
MEXICO CITY	Mr Antonio Olivares Farias	c165crcdel@ashrae.net	Mr Luis R Innes	c165crca@ashrae.net
MONTERREY	Mr Oscar Eduardo Ricaño	c166crcdel@ashrae.net	Francisco Gastelum-Camacho	c166crca@ashrae.net
NE OKLAHOMA	Mr Bruce D Harman, II	c069crcdel@ashrae.net	Mr Charles Steve Uerling	c069crca@ashrae.net
NW ARKANSAS	Mr David R Long	c208crcdel@ashrae.net	Mrs Sydney L Cartwright	c208crca@ashrae.net
SOUTH TEXAS		c154crcdel@ashrae.net		c154crca@ashrae.net
WEST TEXAS	Mr David K Small	c071crcdel@ashrae.net	Mr Steven R Cook	c071crca@ashrae.net

ASHRAE ROSTER

REGION VIII Region Officers

As of 07/01/2020

Position Director and Regional Chair
Name Mr Randy C Schrecengost
Email r08drc@ashrae.net

Position Region Nominating Member
Name Mr Nathan P Hart
Email r08nom@ashrae.net

Position Region Members Council Rep
Name Mr Joseph E Sanders
Email r08RMCR@ashrae.net

Position Region Nominating Alternate
Name Mr Mark W Fly
Email r08noma@ashrae.net

Position Region Chapter Technology Transfer
Name Mr Peter J Sudbeck
Email r08rvccctc@ashrae.net

Position CRC General Chair
Name Mr Eleazar Rivera
Email r08CRCCChair@ashrae.net

Position Region Government Affairs
Name Mr Damon D McClure
Email r08GAC@ashrae.net

Position Region Communications Chair
Name Mr Eleazar Rivera
Email r08CC@ashrae.net

Position Region Membership Promotion
Name Miss Ana Cecilia Garay-Chaparro
Email r08rvcm@ashrae.net

Position Region Treasurer
Name Mr Keith H Reihl
Email r08tr@ashrae.net

Position Region Research Promotion
Name Ms Kimberly M Thompson
Email r08rvcrp@ashrae.net

Position Region Historian
Name Mr Charles D Stoabs
Email r08hist@ashrae.net

Position Region Student Activities
Name Miss Pamela L Duffy
Email r08rvcsa@ashrae.net

Position Region Representative
Name Mr Michael F Beda
Email r08RR@ashrae.net

Position Region YEA
Name Ms Madison W Schultz
Email r08YEA@ashrae.net

Position Assistant Regional Chair
Name Mr Jonathan I Symko
Email r08arc@ashrae.net

GUIDELINE FOR CONDUCTING CHAPTERS REGIONAL CONFERENCES

INSTRUCTIONS TO DELEGATE & ALTERNATE FOR CRC

Chapters Regional Committee Meeting

There are four parts to the Chapters Regional Committee Meeting held in conjunction with the Chapters Regional Conference (CRC): the Orientation Session, the Caucus, the Business Session and the Executive Session. As a delegate or alternate, you will be involved in all four of these sessions.

Orientation Session

Open to all attendees, this session is held prior to the Caucus so that the Director and Regional chair can instruct the delegates and alternates on procedures and to advise them as to the regional and Society positions to be filled. During this session other non-caucus attendees can provide advice and counsel as specifically requested by a delegate or alternate. The attendance of delegates and alternates is mandatory.

Caucus (Closed Session)

This is an informal session. It is usually held at the beginning of the Chapters Regional Conference attended by only the delegates and alternates from the chapters, the regional Nominating Committee Member, the regional Nominating Committee Alternate and the regional Nominating Committee reserve alternate. The purpose is to provide a forum for the chapters to present and discuss their recommendations for candidates for regional and Society positions, Society committees, and regional and Society honors and awards. All discussions at the Nominating Committee meetings, caucus and executive sessions are confidential and shall not be divulged to any individual outside the meetings or sessions. The regional Nominating Committee Member chairs the session and the host chapter delegate is the secretary. Minutes of the Caucus are not to be published. During the Caucus, the delegates and alternates should present the biographies of the candidates who will be recommended for offices and/or honors and awards. Enough copies of the biographies should be available so that each person attending may have a copy. The two Nominating Committee representatives shall not be present while their nominations are being discussed. The host delegate shall become the temporary chair. Please note: the ASHRAE Bylaws specify that a member of the Nominating Committee **must be a full member in good standing for a period of at least five (5) years prior to the time of selection.**

Business Session

Each chapter shall, as a minimum, prepare the following in one complete package, whether a binder, CD or other form, as directed for that CRC:

1. A completely filled-out Summary Report Form (Attachment W).
2. Report of Chapter Activities for the preceding year, including committee reports.
3. Chapter Committee Chairs' MBOs.
4. A sample newsletter.
5. The Chapter's roster.

After the report phase of the Business Session, the Chapters are encouraged to present action items for changes in any Chapter, Regional or Society activities or policies.

All reports and action items presented at the Chapters Regional Conference will take place at the Business Session, except for those items specified for the Executive Session.

The chapter delegate is the voting member. The regional vice chairs, the regional Nominating Committee Member and the regional Nominating Committee Alternate attend in their official capacity. The Regional Chair is chair of the meeting. The chapter delegates report on the progress of their chapters and student branches and their recommendations concerning policy, procedures and operations of Society. Motions that are passed are then brought forward to Members Council for further consideration.

GUIDELINE FOR CONDUCTING CHAPTERS REGIONAL CONFERENCES

Executive Session (Closed Session)

Only the delegates and alternates from the chapters, the regional Nominating Committee Member and the regional Nominating Committee Alternate may attend the Executive Session. The regional Nominating Committee Member is the chair. The reserve alternate for the Nominating Committee Member is allowed to attend the executive session of the CRC without reimbursement for transportation. The host chapter delegate is the secretary. Minutes of the Executive Session shall not be published. Chapter delegates vote for candidates for the following:

1. Nominating Committee Member, Alternate and Reserve Alternate
2. Regional Vice Chairs
3. Regional Awards
4. Society Officers and Board of Directors (including Regional Chair, if appropriate)

The regional Nominating Committee representative will forward the report of the Executive Session to Society Executive Director/Secretary at Headquarters within 30 days of the meeting. Members who serve on Grassroots committees (Regional Vice Chairs) should be contacted as their willingness to serve before their names are submitted in this report.

**2020-2021
CRC CHAPTER SUMMARY REPORT INSTRUCTIONS**

1. MEMBERSHIP PROMOTION:

- **Area assigned members** = members who have paid society dues (available from the **PAOE Area Assigned Member Count Listing** on the ASHRAE website). At www.ashrae.org, login using your email address and password. Mouse over the Communities tab and select Chapter Reports, PAOE and CIQ located on the left. On next page, select the PAOE icon (blue trophy). Under the Presidential Award of Excellence title, select Report (blue box with arrow pointing up). Click on dropdown box for Area Assigned Members then select the PAOE Society year for Area Assigned Members which lists Members and Students, by Region and Chapter.
- **Chapter dues paying members** = number of members in current chapter roster, excluding students (available from the **Chapter Dues Paid/Unpaid Report**). This report is included with the Chapter Reports posted on the ASHRAE website at www.ashrae.org. Use the same login information as shown above in Membership Promotion, select the Chapter Reports icon (orange square with arrow pointing up). **In the second box marked Dues, select "Paid to Society: PDF/XLS"** (pdf or Excel; run by date).
- **New members to date** = new chapter dues paying members (available from the **New Members Report**). This report is included with the Chapter Reports posted on the ASHRAE website at www.ashrae.org. (See instructions above in **Chapter Dues Paying Members**), then select **New Members, PDF or XLS** (pdf or Excel; run by date).
- **Delinquent members to date** = delinquent area assigned members (available from the **Society Unpaid Dues Report-Members**). This report is included with the Chapter Reports on the ASHRAE website at www.ashrae.org. (See instructions above in **Chapter Dues Paying Members**), in the second box marked **Dues, select Delinquency** (Excel; run by date).

Instructions to access the Chapter Reports are listed in the above paragraph for Chapter Dues Paying Members. These are live data reports so your numbers are up-to-date. If you have any questions or need further assistance, please contact the following ASHRAE staff: Daniel Gurley (dgurley@ashrae.org); or Vickie Grant (vgrant@ashrae.org) or Tammy Catchings (tcatchings@ashrae.org).

2. STUDENT ACTIVITIES:

- The number of new student members is available from chapter membership report. (See instructions above in **Chapter Dues Paying Members**), then select **Chapter Change Detail, Summary, PDF** (PDF; run by date).
 - List the number of student branches the chapter is currently supporting.

Information that may be included in the attached chapter executive summary; number of K-12 student activities, number of post high school student activities, number of teach-ins per class to an organized student group and monthly meeting student nights. **For more information contact ASHRAE staff Katie Thomson (kthomson@ashrae.org).**

3. CHAPTER TECHNOLOGY TRANSFER:

Information that may be included in the attached chapter executive summary; the number of technical programs on refrigeration technology to professional or business groups, number of presentations by an ASHRAE TC member, number of chapter sponsored continuing education courses and the number of Technology Award submittals into chapter, regional and Society competition.

- List the number of regular monthly meetings with tech program
- List the average chapter monthly meeting attendance
- List the number of seminars, ALI courses, tours or other technical programs outside regular monthly meeting
- List the number of chapter social events
- List the number of Chapter Technology Awards and the number of chapter presentations on refrigeration technology

Information that may be included in the attached chapter executive summary; if the full chapter yearly programs and speakers and schedules were announced in the chapter newsletter by October 22, list of

chapter programs and speakers. **For more information contact ASHRAE staff Rhiannon Masterson (rmasterson@ashrae.org).**

4. RESEARCH PROMOTION/FUNDRAISING:

- List the chapter goal and the total dollars contributed.

Information that may be included in the attached chapter executive summary; full circle level, number of RP nights, number of contributions \$50 and above, High Five Award and RP trends. **For more information contact ASHRAE staff Julia Mumford (jmumford@ashrae.org).**

5. GOVERNMENT AFFAIRS:

- List the Chapter goals and grassroots activities of the past year.
- Seeking proclamations from Governors, Mayors and other elected officials for National Engineers Week (E-week)
- Soliciting nominations for the Government Advocacy Award and obtaining Government Affairs Award entries into regional competition
- Other grassroots activities not mentioned above.

Information that may be included: holding combined Chapter meetings with other organizations to discuss HVAC&R, visiting elected/appointed officials, holding a "Day on the Hill," inviting elected/appointed officials to speak at Chapter meetings. **For more information contact ASHRAE staff Alice Yates (ayates@ashrae.org).**

6. YOUNG ENGINEERS IN ASHRAE (YEA):

- List the number of new YEA members
- List the total number of YEA members
- List what percentage of the chapter total membership is comprised of YEA members

Information that may be included in the attached chapter executive summary; number of YEA activities and/or events, any SmartStart promotions, and any collaborations with other committee to promote membership recruitment and retention. **For more information contact ASHRAE staff Jeanette McCray (jmccray@ashrae.org).**

7. CHAPTER HISTORY:

Indicate if the chapter had a historical display at the CRC or has moved the current history information to the chapter website.

8. FINANCES:

List the chapter total funds balance (include all accounts), chapter dues, average monthly meal cost and the date of the last chapter audit.

Information that may be included in the attached chapter executive summary; the dollar amount for reserve funds, active checking, scholarship accounts. Describe any other sources of income and describe any special project or programs funded by the chapter.

Contents of Chapter Executive Summary Attachment:

1. Chapter Problems

List your chapter's problems and comment on your solutions to these problems.

2. Chapter Innovations and Suggestions

Comment on any successes and new ideas that were introduced during the year.

3. CRC Summary Form Background

Include a brief paragraph for each section of the CRC summary report form that highlights the chapter activities not included on the summary for each area.

2020-2021 ASHRAE CRC CHAPTER SUMMARY REPORT

REGION		CHAPTER WEBSITE:		
CRC LOCATION				
CHAPTER				
CHAPTER NUMBER				
1. MEMBERSHIP PROMOTION		YTD/REPORTED 2020-2021	REPORTED 2019-2020	REPORTED 2018-2019
NUMBER OF AREA-ASSIGNED MEMBERS (AAM)				
NUMBER OF CHAPTER DUES PAYING MEMBERS (CDPM)				
NUMBER OF NEW MEMBERS TO DATE (AAM)				
NUMBER OF MEMBERS DELINQUENT TO DATE (AAM)				
2. STUDENT ACTIVITIES				
NUMBER OF NEW STUDENT MEMBERS				
NUMBER OF ACTIVE STUDENT BRANCHES				
3. CHAPTER TECHNOLOGY TRANSFER				
NUMBER OF REGULAR MONTHLY MEETINGS WITH TECH PROGRAM				
MONTHLY MEETING ATTENDANCE (TOTAL/AVERAGE)				
NUMBER OF SEMINARS, ALI COURSES, TOURS OR OTHER TECHNICAL PROGRAMS OUTSIDE REGULAR MONTHLY MEETING				
NUMBER OF TECHNICAL PROGRAMS ON REFRIGERATION TECHNOLOGY				
NUMBER OF SOCIAL EVENTS SEPARATE FROM A TECHNICAL PROGRAM (I.E. GOLF, MEMBER'S NIGHT OUT, ETC.)				
NUMBER OF TECHNOLOGY AWARD SUBMITTALS TO CHAPTER/REGION				
4. RESEARCH PROMOTION/FUNDRAISING				
CHAPTER GOAL				
TOTAL DOLLARS CONTRIBUTED				
5. GOVERNMENT AFFAIRS				
LIST THE CHAPTER GOALS AND GRASSROOTS ADVOCACY OF THE PAST YEAR (USE SEPARATE PAGE)				
INFORMATION THAT MAY BE INCLUDED: HOLDING COMBINED CHAPTER MEETINGS WITH OTHER ORGANIZATIONS TO DISCUSS HVAC&R, VISITING ELECTED/APPOINTED OFFICIALS, HOLDING A "DAY ON THE HILL," INVITING ELECTED/APPOINTED OFFICIALS TO SPEAK AT CHAPTER MEETINGS				
SEEKING PROCLAMATIONS FROM GOVERNORS, MAYORS AND OTHER ELECTED OFFICIALS FOR NATIONAL ENGINEERS WEEK (E-WEEK)				
SOLICITING NOMINATIONS FOR THE GOVERNMENT ADVOCACY AWARD AND OBTAINING GOVERNMENT AFFAIRS AWARD ENTRIES INTO REGIONAL COMPETITION				
NUMBER OF ADVOCACY MEETINGS AND OTHER ACTIVITIES				
OTHER GRASSROOTS ACTIVITIES NOT MENTIONED ABOVE (USE SEPARATE PAGE)				

6. YOUNG ENGINEERS IN ASHRAE (YEA)				
NUMBER OF NEW YEA MEMBERS				N/A
NUMBER OF TOTAL YEA MEMBERS				N/A
PERCENTAGE OF YEA MEMBERS FROM THE TOTAL CHAPTER MEMBERSHIP				N/A
7. CHAPTER HISTORY				
CHAPTER HISTORICAL DISPLAY AT CRC				
CHAPTER HISTORY MOVED TO WEB SITE				
8. FINANCES				
TOTAL FUNDS BALANCE				
CHAPTER DUES				
MEMBER COST OF MEALS				
DATE OF LAST CHAPTER AUDIT				

SPRING CRCs – ENTER DATA FOR THE CURRENT YEAR IN THE “YTD REPORTED” COLUMN AND ENTER YTD RESULTS OF PREVIOUS YEARS IN THE LAST TWO COLUMNS.

FALL CRCs – ENTER DATA FOR THE YEAR JUST COMPLETED IN THE “YTD REPORTED” COLUMN AND ENTER DATA FOR YEAR-END RESULTS OF PREVIOUS YEARS IN THE LAST TWO COLUMNS.

MOTIONS AND RESOLUTIONS AT THE CRC

Chapter members have the right and the responsibility to present to the chapter CRC Action Committee motions to enhance regional, chapter or Society activity. These motions will be presented by the delegate during the business session at the CRC where they can be discussed and voted on, following Robert's Rules of Order. Motions and resolutions coming out of the CRC can be most effective if presented in proper form. A fine conceptual resolution can be lost in the legislative process at Society level for want of proper wording, background explanation or research. The purpose of this document is to furnish suggestions for proper development of motions and procedures to funnel the motion into the correct committees.

All CRC motions except regional motions are brought to the Members Council by the RMCR for action. Members Council will approve, disapprove, postpone, amend or refer these motions in accordance with the following:

- A. Committees and Councils to which Members Council refers a motion must report the disposition of the motion to Members Council.
- B. CRC motions affecting the Presidential Award of Excellence will be reviewed and discussed by the Members Council and recommendations forwarded to the President-Elect.
- C. The RMCR has the responsibility of monitoring all CRC motions from his/her region and reporting at the next CRC the status of those motions.

MOTION FORMAT: The motion should be written in concise, succinct language ("whereas" and "legalese" do not enhance the understandability or acceptability of motions). A sample format is shown on the next page. The body of the motion should contain as completely as possible the following information:

- A. State completely the action which is being recommended or required. Example: "Move that Society dues be lowered..."
- B. Qualify wherever possible elements of the motion so that they are not open-ended or open for interpretation, debate or floor negotiation. Example: "Move that Society dues be lowered to \$90 per year..."
- C. Include wherever appropriate the time frame for the execution of your request. Example: "Move that Society dues be lowered to \$90 per year, effective July 1, 2013" (with background data on fiscal impact, if possible).
- D. Where a motion is expected to modify or to become a Rule of the Board (ROB), it should be worded as the proposed Rule of the Board it is intended to read.

REQUIRED BACKGROUND INFORMATION: As a separate statement, provide historical background, progression of events, related incidents or other general information which would be helpful for the council and subsequently Board of Directors to appropriately debate and decide on the issue. The more thorough the background, the more convincing the arguments, the more complete the research, the more beneficial the request is to the betterment of the Society, the more likely the matter will be dealt with favorably.

In summary, a good motion spells out who, what, when, how much and then explains why it is good and timely action.

JOHN F. JAMES INTERNATIONAL AWARD

Guidelines for the award shall be as follows:

- A. The purpose of the award is to recognize members of the Society who have done the most to enhance the Society's international presence or posture. This award shall only be awarded once to a member. (08-06-23-11)
- B. The award shall be in the form of a plaque, lapel pin, and transportation, if not otherwise reimbursed by the Society. The award may be presented at the Winter Meeting of the Society. (05-06-27-41)
- C. A list of candidates shall be submitted to the Members Council Planning Subcommittee for approval by the committee, who shall then nominate a candidate to the ASHRAE Honors and Awards Committee no later than the preceding Annual Meeting, together with documentation supporting their recommendation detailing the nominees accomplishments that enhanced the Society International presence as described in paragraph D below. (This includes promotion of ASHRAE through relations with Associate Societies and HVAC&R related societies in other countries.) (02-01-13-14-28/05-06-27-41)
- D. The selection of the candidate shall be based upon any one or a combination of the following:
 - (1) Participation in International activities related to ASHRAE's interest.
 - (2) Exchange of information with international communities in the form of symposia, seminars, lectures, etc. (05-06-27-41)
 - (3) Dissemination of ASHRAE technical information for the enhancement of international standards.
 - (4) Adaptation or introduction of innovative HVAC&R technology(ies) between two or more countries. (05-06-27-41)
 - (5) Recruitment of members, and/or the formation of chapters, sections and student branches outside North America. (05-06-27-41)
 - (6) Previous recipients are not eligible to receive this award more than once.
- E. Nominations may come directly from a member or from a CRC nomination. Nominations with support documentation should be sent to Members Council through the Regional Conferences or directly to the Director of Member Services no later than May 1. (05-06-27-41)
- F. The Honors and Awards Committee shall forward the name of the approved candidate to the Members Council for final approval.

ALAMO

Member ID	Name	Current Grade	Award Description
8085260	Mr Christopher R Delgado	Member	2020 - Chapter Service Award
176121	Mr Paul N Deltz	Fellow Life Member	2015 - Distinguished 50-Year Member Award
441288	Mr Manuel F Lizcano, PE	Life Member	1989 - Regional Award of Merit
441288	Mr Manuel F Lizcano, PE	Life Member	2004 - Chapter Service Award
450414	Mr Franklin Y S Lum, PE	Fellow Life Member	2020 - Distinguished 50-Year Member Award
495504	Mr Ross F Meriwether	Life Member	1988 - Distinguished Service Award
495504	Mr Ross F Meriwether	Life Member	2001 - Andrew T Boggs Service Award
495504	Mr Ross F Meriwether	Life Member	2019 - Distinguished 50-Year Member Award
564408	Mr Sam B Paschal	Life Member	1985 - Regional Award of Merit
8027655	Mr Thursten D Simonsen, PE	Member	2011 - Chapter Service Award
8027655	Mr Thursten D Simonsen, PE	Member	2017 - Distinguished Service Award
8027655	Mr Thursten D Simonsen, PE	Member	2017 - Regional Award of Merit

ARKANSAS

Member ID	Name	Current Grade	Award Description
5193681	Mr Christopher J Ahne	Member	2010 - Chapter Program Star Award
5193681	Mr Christopher J Ahne	Member	2012 - Chapter Service Award
5193681	Mr Christopher J Ahne	Member	2021 - Regional Award of Merit
159975	Mr Samuel D Cummings, Jr	Fellow Life Member	1986 - Regional Award of Merit
159975	Mr Samuel D Cummings, Jr	Fellow Life Member	1992 - Distinguished Service Award
159975	Mr Samuel D Cummings, Jr	Fellow Life Member	1994 - Fellow Award
159975	Mr Samuel D Cummings, Jr	Fellow Life Member	2007 - Chapter Service Award
159975	Mr Samuel D Cummings, Jr	Fellow Life Member	2017 - Exceptional Service Award
8052370	Mr Eric M Fullerton	Member	2012 - Refrigeration Comfort Cooling Award
8052370	Mr Eric M Fullerton	Member	2013 - ASHRAE Technology Award
8052370	Mr Eric M Fullerton	Member	2013 - Chapter Program Star Award
8052370	Mr Eric M Fullerton	Member	2013 - Dan Mills Technical Award
8052370	Mr Eric M Fullerton	Member	2018 - ASHRAE Technology Award
304465	Mr William A Harrison	Presidential Fellow Life Member	1990 - Regional Award of Merit
304465	Mr William A Harrison	Presidential Fellow Life Member	2003 - Distinguished Service Award
304465	Mr William A Harrison	Presidential Fellow Life Member	2010 - Exceptional Service Award
304465	Mr William A Harrison	Presidential Fellow Life Member	2015 - Andrew T Boggs Service Award
304465	Mr William A Harrison	Presidential Fellow Life Member	2018 - Distinguished 50-Year Member Award
304465	Mr William A Harrison	Presidential Fellow Life Member	2019 - Fellow Award
315347	Mr Wayne A Helmer	Life S-B-A Member	2012 - E K Campbell Award of Merit
328428	Mr John W Hodoway, III	Life Member	2011 - Chapter Service Award
5138269	Mr Jay Chance Hollingsworth	Member	2013 - Chapter Service Award
2049961	Mr R Alan Hope	Member	2007 - Chapter Service Award
5088337	Mr L Steve Keen	Member	2014 - Chapter Service Award
8020724	Mrs Kimberly C Koch, PE	Member	2014 - Chapter Service Award
5023401	Mr Michael J McClellan	Member	2007 - Chapter Service Award
8204943	Mr Adam M McElderry	Associate	2018 - ASHRAE Technology Award
5089540	Mr Michael S Middleton, PE	Member	2004 - William J Collins Research Promotion Award
5089540	Mr Michael S Middleton, PE	Member	2009 - Regional Award of Merit
2015061	Mr James W Monk, Jr	Life Member	2016 - Chapter Service Award
5047109	Mr Nicholas R Moore, III	Member	2008 - Chapter Service Award

ARKANSAS (continued)

Member ID	Name	Current Grade	Award Description
5049567	Mr Rick L Sellers, PE	Member	2006 - William J Collins Research Promotion Award
5049567	Mr Rick L Sellers, PE	Member	2008 - Chapter Service Award
8035705	Mr William P Simpson	Member	2013 - Chapter Service Award
8035705	Mr William P Simpson	Member	2021 - Regional Award of Merit
2025495	Mr William E Tinsley	Member	2008 - Chapter Service Award
2025495	Mr William E Tinsley	Member	2008 - Distinguished Service Award
2025495	Mr William E Tinsley	Member	2016 - Regional Award of Merit
5086173	Mr Keith E Wortsmith	Member	2013 - Chapter Service Award

AUSTIN

Member ID	Name	Current Grade	Award Description
8216798	Mr David Bacorn	Associate	2019 - Chapter Service Award
69626	Mr Larry R Bloomquist, PE	Member	1988 - Regional Award of Merit
8066449	Mr Andy Collier	Member	2013 - Chapter Service Award
170092	Mr Michael J Davidson	Retired Member	2009 - Chapter Service Award
8118160	Mr Gayle A Davis, PE	Member	2021 - Chapter Service Award
8156262	Mr David Driggers	Member	2019 - Chapter Service Award
8181787	Mrs Vanessa Freidberg, PE	Member	2020 - Chapter Service Award
8181787	Mrs Vanessa Freidberg, PE	Member	2020 - Distinguished Service Award
5219025	Mr Steven B Hansen, PE	Member	2020 - Chapter Service Award
305235	Mr Michael N Hart	Life Member	1988 - Regional Award of Merit
305235	Mr Michael N Hart	Life Member	2009 - Distinguished Service Award
2028866	Mr Thomas B Hartman, PE	Life Member	2002 - ASHRAE Journal Paper Award
356846	Mr Stephen Jaeger	Life Member	2009 - Chapter Service Award
8109899	Mr Justin S Johnson	Member	2017 - Chapter Service Award
1043112	Mr William K Klock	Member	2009 - Chapter Service Award
1043112	Mr William K Klock	Member	2010 - Regional Award of Merit
1043112	Mr William K Klock	Member	2012 - Distinguished Service Award
1043112	Mr William K Klock	Member	2019 - Exceptional Service Award
5204748	Mr Cameron R Labunski, PE	Member	2011 - Chapter Service Award
5204748	Mr Cameron R Labunski, PE	Member	2012 - Regional Award of Merit
448443	Mr Richard P Lowke	Life Member	1999 - Regional Award of Merit
5207669	Mr Carlton M Merriman	Member	2012 - Chapter Service Award
8012911	Mr David L Moss	Member	2019 - George B Hightower Technical Service Award
2002759	Mr Philip J Naughton	Life Member	2013 - Distinguished Service Award
5168838	Mr Joe S Reyes, PE	Member	2013 - Chapter Service Award
2025971	Mr Randy C Schrecengost, PE	Life Member	2009 - Chapter Service Award
2025971	Mr Randy C Schrecengost, PE	Life Member	2013 - Distinguished Service Award
2025971	Mr Randy C Schrecengost, PE	Life Member	2013 - Regional Award of Merit
2025971	Mr Randy C Schrecengost, PE	Life Member	2019 - Lou Flagg Historical Award
5150503	Mr Jeremy T Smith, PE	Member	2011 - Chapter Service Award
5150503	Mr Jeremy T Smith, PE	Member	2018 - Regional Award of Merit
745686	Mr Thomas H Toler	Life Member	1988 - Lincoln Bouillon Award
5132507	Mr Charles E Whitten, PE	Member	2012 - Chapter Service Award

CENTRAL OKLAHOMA

Member ID	Name	Current Grade	Award Description
8001349	Mr Aruna D Abhayagoonawardhana	Member	2010 - Chapter Service Award
8001349	Mr Aruna D Abhayagoonawardhana	Member	2018 - Regional Award of Merit
2004861	Mr Bruce A Albertson	Life Member	2009 - Chapter Service Award
2045832	Dr Daniel E Fisher	Fellow Member	2009 - Fellow Award
3032454	Mr Jeffrey S Forman	Member	2021 - Chapter Service Award
5134567	Mr Bryan D Garcia, PE	Member	2015 - Chapter Service Award
304523	Mr John L Harrod	Fellow Life Member	2004 - Regional Award of Merit
304523	Mr John L Harrod	Fellow Life Member	2008 - Distinguished Service Award
304523	Mr John L Harrod	Fellow Life Member	2009 - Chapter Service Award
304523	Mr John L Harrod	Fellow Life Member	2016 - Exceptional Service Award
304523	Mr John L Harrod	Fellow Life Member	2016 - Fellow Award
8236626	Dr Zhiwei Huang	Associate	2017 - Science & Tech Built Envir Best Paper Award
5118601	Mr James F Irwin, Jr	Retired Member	2010 - Chapter Service Award
2045263	Mr Timothy K Jones	Member	2010 - Chapter Service Award
443029	Mr Alan N Loeffler	Life Member	2009 - Chapter Service Award
494181	Mr Florentino J Mendez, PE	Fellow Life Member	1990 - Regional Award of Merit
494181	Mr Florentino J Mendez, PE	Fellow Life Member	2008 - Distinguished Service Award
494181	Mr Florentino J Mendez, PE	Fellow Life Member	2010 - Chapter Service Award
500904	Mr Clint D Miller	Life Member	1988 - Lincoln Bouillon Award
500904	Mr Clint D Miller	Life Member	2006 - Distinguished 50-Year Member Award
634257	Mr Harry E Rountree, PE	Fellow Life Member	1976 - Regional Award of Merit
634257	Mr Harry E Rountree, PE	Fellow Life Member	1989 - Distinguished Service Award
634257	Mr Harry E Rountree, PE	Fellow Life Member	2003 - Distinguished 50-Year Member Award
634257	Mr Harry E Rountree, PE	Fellow Life Member	2009 - Chapter Service Award
635430	Mr David M Royal	Life Member	2004 - Regional Award of Merit
635430	Mr David M Royal	Life Member	2015 - Chapter Service Award
8016899	Mr Joseph E Sanders	Member	2020 - Chapter Service Award
8016899	Mr Joseph E Sanders	Member	2020 - Regional Award of Merit
8254537	Mr Omer Sarfraz	Student	2019 - Homer Addams Award
5060085	Mr Samuel Shaun Sexton	Member	2010 - Chapter Service Award
8153320	Dr Li Song, PhD	Member	2017 - Technical Paper Award
8153320	Dr Li Song, PhD	Member	2018 - Technical Paper Award
2008042	Dr Jeffrey D Spitler	Fellow S-B-A Member	2000 - Distinguished Service Award
2008042	Dr Jeffrey D Spitler	Fellow S-B-A Member	2003 - ASHRAE Tech/Sym Paper
2008042	Dr Jeffrey D Spitler	Fellow S-B-A Member	2004 - Fellow Award
2008042	Dr Jeffrey D Spitler	Fellow S-B-A Member	2006 - ASHRAE Tech/Sym Paper
2008042	Dr Jeffrey D Spitler	Fellow S-B-A Member	2010 - Crosby Field Award
2008042	Dr Jeffrey D Spitler	Fellow S-B-A Member	2010 - Transactions Paper Award
2008042	Dr Jeffrey D Spitler	Fellow S-B-A Member	2014 - E K Campbell Award of Merit
2008042	Dr Jeffrey D Spitler	Fellow S-B-A Member	2019 - Exceptional Service Award
5104365	Mr Charles D Stoabs, PE	Member	2017 - Lou Flagg Historical Award
5104365	Mr Charles D Stoabs, PE	Member	2020 - Chapter Service Award
5153299	Mrs Stephanie A Thomas	Member	2007 - Chapter Service Award
765747	Mr Richard F Vermillion	Life Member	2003 - ASHRAE/ALCO
2031544	Mr Kevin D Williams	Associate	2009 - Chapter Service Award

DALLAS

Member ID	Name	Current Grade	Award Description
52326	Mr James R Bell, PE	Life Member	2009 - Chapter Service Award
5184888	Miss Jeanine T Bounds	Member	2009 - Chapter Service Award
5123800	Mr Benjamin J Cole	Member	2004 - Chapter Service Award
5123800	Mr Benjamin J Cole	Member	2006 - Regional Award of Merit
5138385	Mr Charles M Crawford	Member	2019 - Chapter Service Award
8057319	Mr Brandon Damas	Member	2007 - Student Design Project Competition Award
8057319	Mr Brandon Damas	Member	2019 - Chapter Service Award
8105502	Miss Pamela L Duffy, PE	Member	2019 - Chapter Service Award
8105502	Miss Pamela L Duffy, PE	Member	2019 - Distinguished Service Award
245145	Mr Kenneth M Fulk, PE	Member	2007 - Chapter Service Award
245145	Mr Kenneth M Fulk, PE	Member	2008 - Distinguished Service Award
245145	Mr Kenneth M Fulk, PE	Member	2009 - Award for Distinguished Public Service
245145	Mr Kenneth M Fulk, PE	Member	2009 - Regional Award of Merit
245145	Mr Kenneth M Fulk, PE	Member	2014 - Exceptional Service Award
261009	Mr Kenneth E Gill, PE	Life Member	1995 - Distinguished Service Award
5202520	Mr Nathan P Hart, PE	Member	2009 - Chapter Service Award
5202520	Mr Nathan P Hart, PE	Member	2012 - Regional Award of Merit
5202520	Mr Nathan P Hart, PE	Member	2020 - Distinguished Service Award
335912	Mr Walter D Horn, PE	Member	2012 - Chapter Service Award
335912	Mr Walter D Horn, PE	Member	2016 - Distinguished Service Award
351688	Mr Daniel Int-Hout III	Fellow Life Member	1993 - Distinguished Service Award
351688	Mr Daniel Int-Hout III	Fellow Life Member	2007 - Exceptional Service Award
351688	Mr Daniel Int-Hout III	Fellow Life Member	2007 - Fellow Award
387045	Mr Gerald J Kettler, PE	Life Member	2008 - Distinguished Service Award
387045	Mr Gerald J Kettler, PE	Life Member	2018 - Standards Achievement Award
2024313	Mr Eric L Kirkland	Member	2018 - ASHRAE Technology Award
440856	Mr Dennis A Littwin	Life Member	2008 - Distinguished Service Award
441705	Mr Warren L Lloyd	Life Member	2002 - ASHRAE Technology Award
8180612	Mr Gene A Lowery	Associate	2019 - Chapter Service Award
493641	Mr B J Melton	Fellow Life Member	2012 - Fellow Award
493641	Mr B J Melton	Fellow Life Member	2014 - Distinguished 50-Year Member Award
5092008	Mr Mark S Meyer	Associate	2012 - Chapter Service Award
580554	Mr Charles A Phillips, III	Life Member	2007 - Chapter Service Award
2044763	Mr Lee Riback	Life Member	2017 - Distinguished Service Award
2053389	Mr Frederick L Schroeder, PE	Life Member	2016 - Chapter Service Award
704889	Mr Leo P Stambaugh	Life Member	1994 - Distinguished Service Award
704889	Mr Leo P Stambaugh	Life Member	2004 - Exceptional Service Award
704889	Mr Leo P Stambaugh	Life Member	2007 - Chapter Service Award
704889	Mr Leo P Stambaugh	Life Member	2007 - Regional Award of Merit
704889	Mr Leo P Stambaugh	Life Member	2010 - John F James International Award
704889	Mr Leo P Stambaugh	Life Member	2018 - Distinguished 50-Year Member Award
5059600	Ms Adrienne L Stoinoff	Member	2009 - Chapter Service Award
736344	Mr Marvin Thedford, Jr	Life Member	1999 - Distinguished Service Award
743472	Mr Robert W Timberlake	Life Member	2007 - Chapter Service Award
747684	Mr Samuel G Toub, PE	Fellow Life Member	2001 - Fellow Award
747684	Mr Samuel G Toub, PE	Fellow Life Member	2007 - Regional Award of Merit

DALLAS (continued)

Member ID	Name	Current Grade	Award Description
747684	Mr Samuel G Toub, PE	Fellow Life Member	2011 - Distinguished Service Award
747684	Mr Samuel G Toub, PE	Fellow Life Member	2019 - Distinguished 50-Year Member Award
2008784	Mr Robert B Uselton	Fellow Life Member	2003 - Fellow Award
774846	Mr Barton B Wallace, Jr, PE	Life Member	1998 - 50-Year Member Award
774846	Mr Barton B Wallace, Jr, PE	Life Member	2009 - Chapter Service Award
2041758	Mr Gary D Wolf	Life Member	2009 - Chapter Service Award
8132330	Dr Yang Zou	Associate	2014 - Technical Paper Award

EAST TEXAS

Member ID	Name	Current Grade	Award Description
2010366	Mr Dan P Cason	Life Member	1993 - Regional Award of Merit
2010366	Mr Dan P Cason	Life Member	1998 - Lincoln Bouillon Award
120960	Mr Richard E Cawley, PE	Fellow Life Member	2001 - Fellow Award
120960	Mr Richard E Cawley, PE	Fellow Life Member	2011 - Chapter Service Award
120960	Mr Richard E Cawley, PE	Fellow Life Member	2013 - Distinguished Service Award
120960	Mr Richard E Cawley, PE	Fellow Life Member	2020 - Distinguished 50-Year Member Award
2000520	Mr James G Crawford	Fellow Life Member	2000 - Fellow Award
2000520	Mr James G Crawford	Fellow Life Member	2019 - Distinguished Service Award
5101861	Mr Kurt G Lyles	Member	2009 - Chapter Service Award
5101861	Mr Kurt G Lyles	Member	2009 - Regional Award of Merit
518157	Mr Rhamy L Morrison	Life Member	2011 - Chapter Service Award
518157	Mr Rhamy L Morrison	Life Member	2015 - Chapter Service Award
5218205	Mr Don Schuster	Member	2011 - Chapter Service Award

FORT WORTH

Member ID	Name	Current Grade	Award Description
7306	Mr Larry W Akers	Life Member	2009 - Chapter Service Award
7306	Mr Larry W Akers	Life Member	2010 - Regional Award of Merit
2046091	Dr Zahid H Ayub, PE	Fellow Life Member	1999 - Distinguished Service Award
2046091	Dr Zahid H Ayub, PE	Fellow Life Member	2007 - Service to ASHRAE Research Award
2046091	Dr Zahid H Ayub, PE	Fellow Life Member	2008 - Fellow Award
2046091	Dr Zahid H Ayub, PE	Fellow Life Member	2013 - Exceptional Service Award
2046091	Dr Zahid H Ayub, PE	Fellow Life Member	2017 - Louise & Bill Holladay Dist Fellow Award
2005177	Mr Paul L Baker, PE	Life Member	1995 - Government Affairs Award
5079153	Dr Pradeep Kumar Bansal	Fellow Member	2006 - Distinguished Service Award
5079153	Dr Pradeep Kumar Bansal	Fellow Member	2008 - Fellow Award
5079153	Dr Pradeep Kumar Bansal	Fellow Member	2016 - Exceptional Service Award
5061179	Prof Robert R Bittle	S-B-A Member	1997 - Technical Paper Award
67244	Mr Alonzo B Blalock	Life Member	2019 - Distinguished Service Award
8025493	Mr Ian L Bost, PE	Member	2016 - Chapter Service Award
93167	Mr Leslie R Brown, PE	Member	2012 - Chapter Service Award
5211805	Mr Anthony L Finch	Associate	2020 - Chapter Service Award
2048228	Mr Charles Wayne Frazell, PE	Member	2006 - Distinguished Service Award
259862	Mr Arthur L Giesler	Life Member	2004 - Chapter Service Award
259862	Mr Arthur L Giesler	Life Member	2005 - Regional Award of Merit
259862	Mr Arthur L Giesler	Life Member	2008 - Distinguished Service Award

FORT WORTH (continued)

Member ID	Name	Current Grade	Award Description
259862	Mr Arthur L Giesler	Life Member	2019 - Exceptional Service Award
300078	Mr Donald C Hardin	Life Member	1999 - Distinguished Service Award
300078	Mr Donald C Hardin	Life Member	1999 - Regional Award of Merit
300078	Mr Donald C Hardin	Life Member	2007 - Chapter Service Award
300078	Mr Donald C Hardin	Life Member	2008 - Distinguished 50-Year Member Award
310203	Mr Douglas Hayes	Life Member	2010 - Chapter Service Award
2051319	Mr Joseph B Huber, PhD	Member	2017 - Service to ASHRAE Research Award
344952	Mr Bill B Hulsey	Life Member	2010 - Chapter Service Award
357867	Mr David R James	Life Member	2012 - Chapter Service Award
383130	Mr William O Kelly, III	Life Member	2009 - Chapter Service Award
459810	Mr Gerald G Maloney, PE	Life Member	2010 - Chapter Service Award
8166857	Mr Saul Martinez	Member	2021 - Chapter Service Award
8100524	Mr Daniel C Merkel	Associate	2016 - Chapter Service Award
8100524	Mr Daniel C Merkel	Associate	2020 - Regional Award of Merit
551839	Dr Dennis L O'Neal, PhD	Fellow Life Member	1997 - Distinguished Service Award
551839	Dr Dennis L O'Neal, PhD	Fellow Life Member	1998 - Fellow Award
551839	Dr Dennis L O'Neal, PhD	Fellow Life Member	2011 - Crosby Field Award
551839	Dr Dennis L O'Neal, PhD	Fellow Life Member	2011 - Technical Paper Award
551839	Dr Dennis L O'Neal, PhD	Fellow Life Member	2012 - Crosby Field Award
551839	Dr Dennis L O'Neal, PhD	Fellow Life Member	2012 - Technical Paper Award
551839	Dr Dennis L O'Neal, PhD	Fellow Life Member	2016 - Technical Paper Award
551839	Dr Dennis L O'Neal, PhD	Fellow Life Member	2018 - Technical Paper Award
551839	Dr Dennis L O'Neal, PhD	Fellow Life Member	2020 - Technical Paper Award
5202451	Mr Cody W Pace, PE	Member	2009 - Chapter Service Award
5093763	Mr John C Rhodes	Member	2007 - Chapter Service Award
5093763	Mr John C Rhodes	Member	2007 - Regional Award of Merit
629079	Mr Richard A Romine	Member	2010 - Chapter Service Award
8118653	Mr Jay Sullivan	Associate	2020 - Chapter Service Award

HOUSTON

Member ID	Name	Current Grade	Award Description
5187370	Mr Paul J Alexander	Member	2015 - Chapter Service Award
5186828	Mr Donald G Booker	Member	2009 - Chapter Service Award
1010168	Dr John A Bryant	Life Member	2011 - Crosby Field Award
1010168	Dr John A Bryant	Life Member	2011 - Technical Paper Award
1010168	Dr John A Bryant	Life Member	2012 - Crosby Field Award
1010168	Dr John A Bryant	Life Member	2012 - Technical Paper Award
98469	Mr James S Buckley, PE	Life Member	2003 - Distinguished Service Award
103626	Mr Richard W Burr	Fellow Life Member	1984 - Regional Award of Merit
103626	Mr Richard W Burr	Fellow Life Member	2003 - Distinguished Service Award
103626	Mr Richard W Burr	Fellow Life Member	2020 - Distinguished 50-Year Member Award
134120	Dr David E Claridge	Fellow Life Member	1997 - Distinguished Service Award
134120	Dr David E Claridge	Fellow Life Member	2007 - Fellow Award
134547	Mr Earl M Clark	Fellow Life Member	1993 - Distinguished Service Award
134547	Mr Earl M Clark	Fellow Life Member	1998 - Fellow Award
157764	Mr Carl A Crow, PE	Life Member	2010 - Chapter Service Award

HOUSTON (continued)

Member ID	Name	Current Grade	Award Description
159455	Dr Charles H Culp III, PE	Fellow Life S-B-A Member	2005 - Fellow Award
159455	Dr Charles H Culp III, PE	Fellow Life S-B-A Member	2013 - Distinguished Service Award
159455	Dr Charles H Culp III, PE	Fellow Life S-B-A Member	2015 - E K Campbell Award of Merit
174042	Prof Larry O Degelman, PE	Life Member	2017 - Distinguished Service Award
5202618	Mr Christopher M Donovan	Member	2013 - William J Collins RP Award
5202618	Mr Christopher M Donovan	Member	2014 - Chapter Service Award
219442	Mr Eugene W Faris	Life Member	2019 - Distinguished Service Award
3027744	Mr Donald P Fiorino	Life Member	1999 - ASHRAE Technology Award
3027744	Mr Donald P Fiorino	Life Member	2000 - Fellow Award
231107	Mr Bruce L Flaniken, PE	Fellow Life Member	1993 - Regional Award of Merit
231107	Mr Bruce L Flaniken, PE	Fellow Life Member	2002 - Chapter Service Award
231107	Mr Bruce L Flaniken, PE	Fellow Life Member	2013 - ASHRAE Technology Award
231107	Mr Bruce L Flaniken, PE	Fellow Life Member	2014 - Fellow Award
231107	Mr Bruce L Flaniken, PE	Fellow Life Member	2014 - Lou Flagg Historical Award
231107	Mr Bruce L Flaniken, PE	Fellow Life Member	2018 - Lou Flagg Historical Award
231107	Mr Bruce L Flaniken, PE	Fellow Life Member	2019 - Distinguished Service Award
231107	Mr Bruce L Flaniken, PE	Fellow Life Member	2020 - Lou Flagg Historical Award
244242	Mr Henry C Fry	Life Member	2003 - Chapter Service Award
5147442	Mr Eric Gong	Fellow Member	2019 - Fellow Award
288076	Prof Jeff S Haberl, PhD	Fellow Life S-B-A Member	2001 - Distinguished Service Award
288076	Prof Jeff S Haberl, PhD	Fellow Life S-B-A Member	2006 - Fellow Award
5086485	Mr Richard O Hunton, Jr	Associate	2009 - Chapter Service Award
347355	Mr Richard O Hunton	Fellow Life Member	2018 - Distinguished 50-Year Member Award
2051047	Dr Mark C Jackson	Member	2020 - Distinguished Service Award
5149576	Mr Joseph A Karnaz	Member	2018 - Distinguished Service Award
2024455	Mr Michael J Langton, PE	Member	2018 - Chapter Service Award
435078	Mr Rodney H Lewis	Fellow Life Member	1995 - Fellow Award
435078	Mr Rodney H Lewis	Fellow Life Member	1999 - Distinguished Service Award
435078	Mr Rodney H Lewis	Fellow Life Member	2017 - Distinguished 50-Year Member Award
8372402	Mr Di Lu	Student	2020 - Technical Paper Award
478818	Mr J David McCoy, PE	Fellow Life Member	2001 - Fellow Award
488214	Mr Hugh D McMillan, III	Fellow Life Member	2003 - Distinguished Service Award
488214	Mr Hugh D McMillan, III	Fellow Life Member	2007 - Chapter Service Award
488214	Mr Hugh D McMillan, III	Fellow Life Member	2009 - Exceptional Service Award
488214	Mr Hugh D McMillan, III	Fellow Life Member	2010 - Fellow Award
7977430	Mr Elliot S Millican	Associate	2016 - Chapter Service Award
5109833	Mr Kevin W Murphy	Member	2012 - Chapter Service Award
8074057	Mr Robert (Alan) Neely	Member	2008 - Lincoln Bouillon Award
8074057	Mr Robert (Alan) Neely	Member	2014 - Chapter Service Award
8074057	Mr Robert (Alan) Neely	Member	2017 - Distinguished Service Award
2039655	Mr Donald L Nye	Member	2007 - Chapter Service Award
5224176	Dr Zheng O'Neill	Member	2019 - Distinguished Service Award
5060137	Mr Riyaz A Papar	Fellow Member	2010 - Distinguished Service Award
5060137	Mr Riyaz A Papar	Fellow Member	2015 - Fellow Award
2013042	Dr Michael B Pate	Life Member	1997 - ASHRAE Symposium Paper
2013042	Dr Michael B Pate	Life Member	1997 - Technical Paper Award

HOUSTON (continued)

Member ID	Name	Current Grade	Award Description
8088235	Dr Bryan P Rasmussen	Member	2017 - Technical Paper Award
2029255	Mr Stephen M Redding	Life Member	2010 - Chapter Service Award
5027773	Mr Keith H Reihl, PE	Member	2011 - Chapter Program Star Award
5027773	Mr Keith H Reihl, PE	Member	2011 - Dan Mills Technical Award
5027773	Mr Keith H Reihl, PE	Member	2012 - Chapter Service Award
5027773	Mr Keith H Reihl, PE	Member	2019 - Distinguished Service Award
2011751	Mr R Gaylon Richardson	Fellow Life Member	1995 - Distinguished Service Award
2011751	Mr R Gaylon Richardson	Fellow Life Member	2001 - Fellow Award
8037938	Ms Kristin L Schaefer, PE	Member	2011 - Chapter Service Award
5078018	Mr Robert E Simmons, PE	Member	2019 - Distinguished Service Award
707923	Mr Rudolph Stegmann, PE	Life Member	2001 - ASHRAE Journal Paper Award
726732	Mr Jonathan I Symko	Life Member	2010 - Regional Award of Merit
726732	Mr Jonathan I Symko	Life Member	2019 - Distinguished Service Award
2007681	Mr Ahmad Tayebi	Life Member	2009 - Chapter Service Award
8118726	Ms Kimberly M Thompson, PE	Member	2016 - William J Collins RP Award
8118726	Ms Kimberly M Thompson, PE	Member	2019 - Chapter Service Award

MEXICO CITY

Member ID	Name	Current Grade	Award Description
5141844	Mr Ramon Davila	Member	2009 - Chapter Service Award

MONTERREY

Member ID	Name	Current Grade	Award Description
8044108	Mr Sofanor Gerardo Alarcon	Member	2016 - Chapter Service Award
5177834	Mr Pedro G Garza Campa	Member	2016 - Chapter Service Award
3000527	Mr Donald J Hay	Fellow Life Member	2008 - Chapter Program Star Award
3000527	Mr Donald J Hay	Fellow Life Member	2009 - Chapter Service Award
3000527	Mr Donald J Hay	Fellow Life Member	2014 - Fellow Award
7999614	Mrs Marisa Jimenez-Segovia	Fellow Member	2015 - Fellow Award
8198752	Mrs Yumei Mata Hi	S-B-A Member	2018 - Student Activities Achievement Award
8079367	Edgar Alejandro Moneta	Member	2016 - Chapter Service Award
5179163	Mr Guillermo R Montemayor	Member	2008 - Chapter Service Award
8265403	Mr Oscar Eduardo Ricaño	Member	2018 - Lincoln Bouillon Award
5173180	Mr Jose Felix Rodriguez	Member	2008 - Chapter Service Award

NORTHEASTERN OKLAHOMA

Member ID	Name	Current Grade	Award Description
2047781	Mr Robert William Allwein	Life Member	2004 - Chapter Service Award
49788	Mr Michael F Beda	Life Member	1988 - Regional Award of Merit
49788	Mr Michael F Beda	Life Member	1994 - Distinguished Service Award
49788	Mr Michael F Beda	Life Member	2001 - Chapter Service Award
49788	Mr Michael F Beda	Life Member	2008 - Exceptional Service Award
94608	Mr Keith H Browne, PE	Life Member	2004 - Chapter Service Award
94608	Mr Keith H Browne, PE	Life Member	2013 - Regional Award of Merit
2025678	Mr Mark W Fly, PE	Fellow Member	2008 - Distinguished Service Award
2025678	Mr Mark W Fly, PE	Fellow Member	2012 - Fellow Award

NORTHEASTERN OKLAHOMA (continued)

Member ID	Name	Current Grade	Award Description
2025678	Mr Mark W Fly, PE	Fellow Member	2020 - Exceptional Service Award
8053703	Mr Bruce D Harman, II	Member	2021 - Chapter Service Award
2039110	Mr W Joel Karstetter	Member	2016 - Chapter Service Award
397413	Mr David E Knebel	Fellow Life Member	1995 - Distinguished Service Award
397413	Mr David E Knebel	Fellow Life Member	2012 - Exceptional Service Award
5077248	Mr Charles B Mayfield	Member	2018 - Chapter Service Award
518724	Mr Charles L Morse, III	Life Member	1994 - Regional Award of Merit
518724	Mr Charles L Morse, III	Life Member	1998 - Distinguished Service Award
518724	Mr Charles L Morse, III	Life Member	2018 - Distinguished 50-Year Member Award
5203794	Mr Daniel D Owens	Member	2012 - Chapter Service Award
5203794	Mr Daniel D Owens	Member	2016 - Regional Award of Merit
8181198	Mr Matthew Petersen	Member	2020 - Chapter Service Award
607338	Mr Gene L Redford	Life Member	2008 - Chapter Service Award
5166407	Mr Robert W Schatz	Member	2017 - Chapter Service Award
5093274	Mr Chad D Smith	Member	2016 - Chapter Service Award
5093274	Mr Chad D Smith	Member	2019 - Regional Award of Merit
5023576	Mr Robert Perry Teis, PE	Member	2021 - Chapter Service Award
8205717	Mr Kasey M Worthington	Associate	2012 - Poster Presentation Award

NORTHWEST ARKANSAS

Member ID	Name	Current Grade	Award Description
5014225	Dr Darin W Nutter, PE	Fellow S-B-A Member	2011 - Fellow Award
5014225	Dr Darin W Nutter, PE	Fellow S-B-A Member	2013 - Technical Paper Award
5014225	Dr Darin W Nutter, PE	Fellow S-B-A Member	2015 - Distinguished Service Award
565245	Mr John R Pate	Life Member	1988 - Lincoln Bouillon Award

SOUTH TEXAS

Member ID	Name	Current Grade	Award Description
2049746	Mr Ralph S Pitzer, PE	Member	2018 - Chapter Service Award
2049746	Mr Ralph S Pitzer, PE	Member	2021 - Regional Award of Merit
814303	Dr William M Worek, PhD	Fellow Life Member	2011 - Fellow Award

WEST TEXAS

Member ID	Name	Current Grade	Award Description
83692	Mr David J Branson	Fellow Life S-B-A Member	2013 - Fellow Award
83692	Mr David J Branson	Fellow Life S-B-A Member	2014 - Distinguished Service Award

Scopes & Activities

Certification Committee is responsible for developing, implementing, and monitoring ASHRAE's personnel credentialing programs.

Chapter Technology Transfer Committee (CTTC) provides efficient and effective transfer of current and relevant information throughout the HVAC&R industry to and from the chapters. CTTC develops and maintains high quality and readily available tools to enable chapters to offer information and attractive industry-related information and programs to all segments within the HVAC&R industry. This committee reports to Members Council.

Chapters Regional Committees exist in each of the Society's regions. Each regional committee consists of one delegate and one alternate from each chapter with the regional chairman presiding. Each regional committee reviews recommendations from the chapters and student branches concerning policies, procedures and operation. Motions that are passed are reported to Members Council.

Conferences and Expositions Committee (CEC) provides ASHRAE members and other meeting attendees with fully coordinated, cost effective, theme-based meetings experiences with balanced technical and business/professional content. The committee also oversees the production of the Winter and Annual Meetings and other ASHRAE conferences and expositions globally. This committee reports to Members Council.

Communications Committee (CC) identifies the electronic communication needs of the membership and staff, recommends and maintains policies, and ensures that the implementation of information technologies meets the objectives and needs of the Society. Beginning in July 2004, the ECC assumes the responsibility for the ASHRAE website and electronic communications that had previously been assigned to the Special Publications Committee.

The "Roadmap for the ASHRAE Web Site" represents ASHRAE's vision for development of electronic communications in the Society. The ECC maintains the Roadmap as well as the "Policy and Procedures for Format, Activity, and Content of Web Sites for ASHRAE Groups."

Environmental Health Committee coordinates ASHRAE activities in the areas of environmental health and indoor air quality. This committee reports to Technology Council.

Executive Committee includes the President, President-Elect, Treasurer, Vice-Presidents, the Secretary (who is a non-voting member) and other members of the Board of Directors who may be designated by the Board. The Executive Committee investigates and makes reports and recommendations to the Board of Directors regarding matters relating to the Society or individual members.

Finance Committee supervises the Society's fiscal operations in accordance with the Bylaws and the policies set forth by the Board of Directors. This committee reports to the Board of Directors.

Government Affairs Committee (GAC) is responsible for grassroots activities and issues that relate to government entities beyond the scope of the U.S. federal government (i.e., U.S. state and local; provincial; and, relative to non-North American nations, national government bodies) in areas of interest to ASHRAE members in order to better coordinate efforts and understanding between ASHRAE grassroots members and local government. This committee reports to Members Council.

Handbook Committee prepares and publishes an *ASHRAE Handbook* volume each year. It also formulates editorial policy, solicits reviewers and authors, and judges the suitability of material for publication in the *ASHRAE Handbook* series. This committee reports to Publishing and Education Council.

Historical Committee sponsors, encourages and conducts research into the history of heating, ventilation, air conditioning and refrigeration; encourages authorship and publication of historical articles locates, identifies and determines location for display or availability of items of historical significance; and encourages regional and chapter historians to gather historical information and artifacts. This committee reports to Publishing and Education Council.

Honors and Awards Committee (H&A) administers the honors and awards program of the Society under guidelines established by the Board of Directors. This committee reports to Members Council.

Membership Promotion Committee (MP) publicizes the aims, activities, achievements, and scientific and educational purposes of the Society to encourage qualified persons to apply for membership. The committee also monitors the Society's membership demographics and, where appropriate, adjusts or creates programs to ensure that individuals from all demographic backgrounds are being equally attracted to ASHRAE. This committee reports to Members Council.

Nominating Committee selects candidates for elected officers and members of the Board of Directors. This committee reports directly to the ASHRAE membership.

Planning Committee is responsible for the Society's long-range and strategic planning. The committee develops, implements and monitors the long range plan and develops a method to monitor councils' and committees' progress in achieving long-range goals and objectives. This committee reports to the Board of Directors.

President-Elect Advisory Committee advises and assists the President-Elect in coordinating standing committee activities with the Directors-at-Large. This committee reports to the Executive Committee of the Board of Directors.

Professional Development Committee develops a comprehensive continuing education program to assist members in enhancing and maintaining their knowledge and improving their skills. This committee reports to Publishing and Education Council.

Publications Committee oversees editorial and functional activities for the publication of ASHRAE books, *ASHRAE Journal* and *ASHRAE Insights*. The Handbook series falls under the guidance of the Handbook Committee. This committee was formed by the merger of the Journal/Insights and Special Publications Committees. This committee reports to Publishing and Education Council.

Refrigeration Committee encourages the advancement of refrigeration technology and its application. Through its use in refrigeration and air conditioning systems, the refrigeration process has become critical to the health, comfort, and welfare of humanity. The Refrigeration Committee of ASHRAE encourages the advancement of refrigeration technology and its application. This committee reports to Technology Council.

Research Administration Committee conducts and coordinates basic research and technical studies in the HVAC&R fields to benefit the public welfare. This committee reports to Technology Council.

RP Committee plans and implements programs within the Society to generate funds to support ASHRAE research. This committee reports to Members Council.

Society Rules Committee considers all matters requiring development, interpretation and change in Society Bylaws, Rules of the Board, and other Society documents.

Standards Advisory Committee is responsible for monitoring policy aspects of standard and guideline development conducted by the Society. The SAC shall advise the Board of Directors on specific standards-related issues, and provide guidance/counsel to the Standards Committee and Technology Council.

Standards Committee is responsible for the selection, development, revision and preparation of HVAC&R code language documents, standards and guidelines so that they may be considered for adoption by the Board of Directors. In this capacity, the Standards Committee coordinates the work of Standard Project Committees and Guideline Project Committees that are responsible for the technical content of codes, standards and guidelines. The Standards Committee also cooperates with other organizations in the development, preparation and adoption of codes, standards and guidelines in related areas. This committee reports to Technology Council.

Student Activities Committee (SA) develops a comprehensive program for the educational community for the purpose of promoting and encouraging engineering and HVAC&R careers. It administers and promotes student activities at all levels in the educational system. This committee reports to Members Council.

Technical Activities Committee coordinates HVAC&R technical activities, including appointment, development and oversight of technical committees, task groups and technical resource groups. This committee reports to Technology Council.

Young Engineers in ASHRAE (YEA) Committee enhances member benefits for young professional ASHRAE members, 35 years old and younger, by identifying activities and services focused on their needs. This committee reports to Members Council.

Job Description Excerpts for DRC and RMCR

The following are excerpts of the DRC and RMCR positions. This document is not intended to serve as the full description of either position.

Director and Regional Chair (DRC):

Responsibilities

- Serves as a member of Board of Directors.
- Has prime responsibility to represent Society to region.
- Directs operation for region and presents region, chapters and membership viewpoints.

Qualifications/Obligations

- Shall be a member in good standing and shall have been a Member (grade) of Society for five years or more prior to date of election.
- Should have previously served as both Chapter President and Regional Vice Chair.
- Should be able and willing to travel and devote considerable time to Society

Region Members Council Representative (RMCR):

Responsibilities

- Serves as a member of Members Council.
- Responsibility to represent the region in Members Council deliberations.
- Assist Regional Vice Chairs (RVCs) in furthering the aims of the Society through Standing Committees.
- Maintain communications with the chapters and support programs of the Society within the region.
- Fully participate in all Members Council, assigned subcommittee and Ad Hoc Committee meetings.

Qualifications/Obligations

- Shall be a member in good standing and shall have been a Member (grade) of Society for three years or more prior to date of election.
- Should have previously served as both Chapter President and Regional Vice Chair.
- Should be able and willing to travel and devote considerable time to Society.
- May fill in for the DRC at a Board of Directors' meeting in the event the DRC is unable to attend.
- May also serve as the Assistant Regional Chair (ARC) as well as the RMCR.
- Shall coordinate and communicate with the DRC all Members Council activities as they relate to the region and its chapters.