**REGIONAL AWARD OF MERIT CRITERIA**

**After reading the criteria, press the tab key to enter points on the form.**

**(99-10-2-3/06-09-30-44D)**

1. The purpose of this award is to recognize the activities and contributions of members of ASHRAE at the chapter and regional level.

2. The form of the award is a certificate setting forth the achievements for which the awards are to be made.

3. The number of Regional Award of Merits to be awarded by each region is unlimited.

4. There is no limit to the number of times that an individual can be nominated for the award, but receiving the award shall be limited to one time per recipient.

5. The nomination of a candidate shall be made by the delegate from the candidate’s chapter to the Chapters Regional Conference. The final selection shall be made by majority vote of the Chapters Regional Conference delegates in Executive Session at the CRC.

6. Qualifications of a candidate shall be a minimum of the credit points from the list of activities. The qualifications must be submitted in writing to the Chapters Regional Committee and include a biographical record of the services rendered and the year of accomplishment.

7. Final selection does not require the approval of either the Honors and Awards Committee or the Board of Directors.

8. Presentation of the award shall be made by the Regional Chair at the Chapters Regional Conference, (or at a suitable location) following the candidate’s nomination and election.

9. Candidates should be reviewed by the Regional Chair and the Regional Nominating Committee Member for accuracy of the data submitted prior to submitting to Society.

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| **POINT SCORE FOR THE REGIONAL AWARD OF MERIT**  **(10 POINT REQUIREMENT)**  (98-10-24-27B/02-10-19-12B/02-10-19-29B/02-10-19-45/03-06-29-40/BOD 03-06-27-1C/04-10-09-14/06-09-30-44D/21-06-22) | | | | | |
| **NAME:** |  | **Member #:** |  | **Chapter #:** |  |
| **NOTE:**  **CHAPTER ACTIVITIES: MAXIMUM 6 POINTS**  **SOCIETY/REGIONAL ACTIVITIES: MAXIMUM 6 POINTS** | | | | | |
| **A. CHAPTER POINTS** | | **POINTS/YEAR** | | **TOTAL** | |
| **President** | | **2/yr** | |  | |
| **Vice-President (or President Elect)** | | **1/yr** | |  | |
| **Secretary** | | **½/yr** | |  | |
| **Treasurer** | | **½/yr** | |  | |
| **Chapter Chair:** | | | | | |
| **Membership Promotion, Student Activities, Research Promotion, Chapter Technology Transfer, Government Affairs, Programs, Refrigeration, and Historical** | | **½/yr** | |  | |
| **Chapter Board of Governors** | | **½/yr** | |  | |
| **Seminar Chair or Instructor** | | **1/yr** | |  | |
| **Newsletter Editor** | | **½/yr** | |  | |
| **Chapter Webmaster** | | **½/yr** | |  | |
| **Other Chapter Position** | | **¼/yr** | |  | |
| **Section Representative** | | **1/yr** | |  | |
| **Student Branch Advisor** | | **1/yr** | |  | |
|  | | **(Max 2 per year)** | |  | |
| **B. REGIONAL CONFERENCE (CRC)** | | | | | |
| **General Chair (Conference)** | | **2/CRC** | |  | |
| **CRC Program Chair** | | **1/CRC** | |  | |
| **CRC Technical Session Speaker** | | **½/CRC** | |  | |
| **CRC Committee Chair**  **(other than Program Chair)** | | **½/CRC** | |  | |
|  | | **(Max 2 per CRC)** | |  | |

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| **C. REGIONAL/SOCIETY ACTIVITY** | | |
| **Regional Chair** | **2/yr** |  |
| **Region Members Council Representative** | **1/yr** |  |
| **Assistant Regional Chair** | **½/yr** |  |
| **DAL involved in Region**  **(CRC, Regional Planning, etc.)** | **½/yr** |  |
| **CRC Delegate** | **1/yr** |  |
| **CRC Alternate** | **½/yr** |  |
| **Regional Vice Chair** | **1/yr** |  |
| **Regional Officers:** | | |
| **Regional Historian** | **½/yr** |  |
| **Regional Webmaster** | **½/yr** |  |
| **Regional Refrigeration** | **½/yr** |  |
| **Regional Chapter Programs** | **½/yr** |  |
| **Regional Secretary** | **½/yr** |  |
| **Regional Treasurer** | **½/yr** |  |
| **Regional ECC** | **½/yr** |  |
| **Regional Newsletter/communication** | **½/yr** |  |
| **Nominating Committee Member** | **1/yr** |  |
| **Nominating Committee Alternate** | **½/yr** |  |
| **\*Other Regional Positions** | **½/yr** |  |
| **Regional ad hoc or special assignment committee chair** | **½/one-time only** |  |
| **Chair of regional event that supports Society ideals, such as technical sessions, seminars, sporting or social events** | **½/one-time only** |  |
| **Regional Technology or Paper award recipient** | **½/one-time only** |  |
| **\*Example of other regional positions:** e.g. DRC Alternate who serves at a Society meeting for DRC. | | |
|  | **(Max 2 per year)** |  |
| **TOTAL POINTS** | |  |