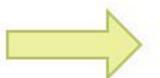
Select DL and topic from database

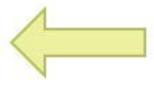


Contact the DL for their availability





Send Participation Form to RVC and HQ



Confirm with the DL what your Chapter will reimburse



Discuss airfare, hotel, food, taxi



Receive confirmation from HQ