**Ideas for Chapter Programs – Formats & Topics**

Updated February 2023

* ASHRAE Distinguished Lecturers [www.ashrae.org/distinguishedlecturers](http://www.ashrae.org/distinguishedlecturers)
* Tech Hour – [www.ashrae.org/professional-development/tech-hour-videos](https://www.ashrae.org/professional-development/tech-hour-videos)
* TC Night – Presentation of TAC PowerPoint by a TC Member - [Technical Committees (TCs)](https://www.ashrae.org/communities/committees/technical-committees)
* Panel Programs or Forums
* Technical Tours/Field Trips
* Technical/Research Talks
* Membership Promotion Night
* Student/Young Member Night
* All Day Chapter Seminars
* Co-Sponsored Conferences/Seminars
* National Engineers Week
* Non-Technical Talk
* Joint Meetings with Other Organizations
* Community Service Activities

**Technical Talks**

* ASHRAE Energy Efficiency Standards
* Indoor Air Quality
* Ventilation/Fans /Pumping Systems
* Building Moisture Control
* Refrigeration
* Life Safety (liability /codes)
* BacNet/Communications Protocol
* Commissioning
* Decarbonization

**Field Trips**

* University Research Labs
* Food Processing Facilities
* Application Installations
* Laboratories
* Plant Tours
* Breweries
* Clean Rooms

**Seminars/Conferences**

* One or Two Per Year
* Valuable in Promoting ASHRAE
* Technical Seminars
* Co-sponsored Conferences

**ASHRAE Learning Institute (ALI) Chapter Professional Development (**[**ashrae.org/education**](https://www.ashrae.org/professional-development)**)**

* Instructor-Led Seminars
* Self-Paced Courses
* Developed and presented by subject matter experts at discounted rates to chapters
* Each seminar uses ASHRAE peer-reviewed materials that provide practical information that can be put to immediate practice.

**Research Talks**

* ASHRAE Research (staff speakers, Research Administration Committee Members)
* University Research
* Trade Association Research
* Private Research

**Joint Meetings**

* Other Nearby Chapters (consider e-meetings or web conferencing)
* Other Societies (engineering, technical, architects, construction, contracting, trade

**Panel Forum**

* Strong Moderator
* Contractor
* Engineer
* Architect
* Owner
* Code Official
* Developer

**Mini Trade Shows**

* Chapter Sponsored Equipment Expositions
* Tend to be Good for Chapter Membership and Bank Account
* Some Restrictions Apply
* Consult Manual of Chapter Operations for Guidelines

**Chapter Product Shows**

* Maximum of Three Displays (4 x 8 table)
* No Restrictions on Number of Products
* Cannot Interfere with Chapter Meeting
* No Discussion of Product during Program
* Disclaimer Posted in Display Area and Listed in Published Announcements
* Consult Manual of Chapter Operations for Guidelines

**Young Members**

* Meeting or Technical Program Targeted to the Interests of Young Members
* Young Member Breakfast, Luncheon, Night, Sports Day, Picnic
* Career Mentoring by Senior Chapter Members
* Professional Development Seminars
* Member of MP Committee and YEA Committee to sit on CTT Committee
* P.E. Study Group

**Don’t Forget The “R” In ASHRAE – Refrigeration**

* Plan a Chapter Refrigeration Month Program
* Use the Society Refrigeration Committee’s Speaker’s List
* Plan Technical Tours of Ice Rinks, Breweries, Food Processing Plans
* Use Technical Committees (TC 10 – Refrigeration Systems) for Program Topics & News

**Presidential Initiatives**

* Updated annually by the Society President and published in the [PAOE newsletter](https://www.ashrae.org/file%20library/communities/chapters/ashrae%20chapters/2022-23paoenewsletter-mehboob.pdf).
* Aligned with the Presidential Theme, and often tied to specific PAOE points