

ASHRAE
RESPONSIBILITY AND QUALIFICATION SUMMARY
FOR
DIRECTOR-AT-LARGE (DAL)

Responsibilities

- Serves as member of Board of Directors.
- Can expect to be appointed as a member of one Council and to one or more committees.
- Guides standing committee activity within Board established policy and represents each committee at its respective council.
- Responsible for representing and guiding the technological interests of the Society.

Obligations

- Shall attend all Society BOD meetings and Conferences, at least one Chapters Regional Conference, and be willing to attend numerous Society Conferences and special meetings when requested.
- Shall be able and willing to travel extensively and devote considerable time to Society:
 - Approximately 30 days per year of travel and meetings.
 - Travel expenses for Directors not exceeding the maximum daily expense rate may be reimbursed when requested for up to 7 days when attending Board meetings.
 - A daily reimbursement rate will be established for Winter and Annual Conferences.

Qualifications

- Shall have been Full Member (grade) of Society prior to the date of election.
- Shall have served at least one term as Chair of a Society Technical Committee, Standards Committee, Standards Project Committee, or a Standing Committee reporting directly to the Publishing & Education or Technology Councils.
- Receives no salary, emolument or compensation from ASHRAE for services rendered to the Society as an officer.

Other Desirable Qualifications/Criteria

- Should never be nominated solely as honor or reward.
- Should have a strong working knowledge of Society structure and function, i.e., committees reporting to councils and councils reporting to the board, and the interaction of the DAL among all three groups at the Society level, as a network of Society level contacts is beneficial in facilitating these interactions.
- Should have discussed with employer the travel, time, and monetary expense that may be incurred if elected and obtained consent.
- Should have or be able to attain an international passport.

Supporting Documents

- Society Bylaws
- MOP for Officers and Directors
- MOP for Nominating Committee
- Travel Reimbursement Policy, ROB Volume 1