

**STANDARDS COMMITTEE**

**MINUTES**

**ASHRAE 2023 Fall Meeting**

**September 27, 2023**

*These are not the official minutes until approved by StdC*

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**Standards Committee Action Items**

**As of September 27, 2023**

**Updated Items Noted in Red**

|  |  |  |  |
| --- | --- | --- | --- |
| **April Web Meeting** | | | |
| **AI#** | **Action Item** | **Assigned** | **Status** |
| 1 | Decarbonization coordination meeting with TFBD and subsequent meeting including PC leadership – PCIV - 90.1 and 189.1 met and great things came out. 228 and 240 will meet next. Once we get awareness, we will hold meetings when necessary. Make sure there is no duplication of standards. Venue is an open floor, StdC may step in to cite process. Jonathan acts as moderator, Doug F will take over.  Jonathan Humble reported first meeting held in July and response by SSPC 90.1 and 189.1 was received positively with recommendations for another meeting. Intent is to bring in all perceived related PC chairs, vice-chairs, and their agents. Next meeting is inviting 90.1, 189.1, 189.3, 100, 105, others. Discuss how we can coordinate other committees like 228 and 240. | StdC Leadership | Ongoing |
| 2 | Potential new section structure for Standards? What would this structure look like and would this have new connections between PCs and TCs (Liaisons)? Discussion topic at Tampa for potential recommendations.SH can we work more closely with TAC to make sure we are not missing topics. Why were we so late to the game with Carbon? Is there a different way we can structure. SRS membership is assigned TCs. Please see Action Item 3. | StdC | Ongoing |
| 3 | PPIS to revise procedures as needed to coordinate with new GTIC and Standards adoption – PPIS discussed the GTIC draft and manual and reviewed our procedures to see impact. There are more questions than answers, over the course of the next 6mos to year we will identify responsibilities.  PPIS, GTIC and StdC EXCom will hold a meeting to review next steps and procedures. In the meantime, Staff will take the first stab at revising procedures. Staff should have a proposal for PPIS at the Winter conference. | PPIS | Ongoing |
| 4 | Standards/SPLS to develop PC training schedule for ASHRAE Staff implementation – staff multiple convos with JH, we are making strides to implement a smaller condensed form of training, in addition to reviewing the PC Chair Toolkit and condensing it. Targeting within the next 6 mos.  In the next few months, Ryan Shanley will be reviewing training materials and will work with all parties to review and discuss. Will like to develop training that can be taught throughout the year not just at conferences. | StdC Leadership | Ongoing |

# 1. Call to Order and Introductions

The Standards Committee 2023 Annual Meeting was called to order by StdC Chair, Jonathan Humble, on Wednesday, September 27, 2023, at 2:33pm ET.

**Introductions**

Standards Committee members, staff and guests were greeted. The attendees were as follows:

|  |  |
| --- | --- |
| **Members Present**  Jonathan Humble, *Chair*  Doug Dick*, Vice-Chair*  Kelley Cramm  Abdel Darwich  Drake Erbe  Pat Graef  Jennifer Isenbeck  Phillip Johnson  Gerald Kettler  Jay Kohler  Paul Lindahl  James Lutz  Julie Majurin  Larry Markel  Kenneth Monroe  Daniel Nall  Philip Naughton  Kathleen Owen  Gwelen Paliaga  Justin Prosser  David Robin (not counted in votes)  Christopher Seeton  Paolo Tronville  Doug Tucker  William Walter  Susanna Hanson, Bod E*xO* | **Members Not Present**  Jaap Hogeling  Margaret Mathison  Karl Peterman  **Staff Present**  Carl Jordan, *SAS*  Thomas Loxley, *A-MOS-C*  Tanisha Meyers-Lisle, *A-MOS*  Ryan Shanley, *S-MOS*  **Guests Present**  Alex Schmig |

# 2. Adoption of the Agenda

The agenda was adopted as presented and a review of the ASHRAE Code of Ethics (which also applies to the Webex chat box), Commitment to Care and Anti-Trust Guidelines were made.

# 3. Chair’s Report

Chair, Jonathan Humble, noted the ASHRAE Simplified Rules of Order & Quick Reference Guide.

# 4. BOD Officials’ Reports

Board ExO, Susanna Hanson, introduced herself and noted she did not have a report.

# 5. Sr. MOS Report

Assistant Manager of Standards - Administration, Tanisha Meyers-Lisle, noted that the appeal on addendum j to standard 62.2 is currently being processed at the ANSI level. There were no new complaints of action/inaction to report. Ryan Shanley, AMOS-International has been promoted to Senior Manager of Standards. Procedural changes to our MOPS will be held in abeyance until completion of the 2024 audit. The process for minutes will be to send a draft to the full committee prior to uploading it to the OSR.

# 6. Approval of Minutes

No minutes were presented for approval at this meeting. Minutes were approved via the OSR and the vote count was 18-0-4-6, CV.

# 7. Review of Action Items

Please see the updated status of Action Items on [page 3](#ActionItems).

# 8. Publication Drafts

It was moved by Doug Fick and seconded by Paul Lindahl:

**1** That BSR/ASHRAE/ICC/USGBC/IES Addendum *bf* ANSI/ASHRAE/ICC/USGBC/IES Standard 189.1-2020, *Standard for the Design of High-Performance Green Buildings Except Low-Rise Residential Buildings*, be approved for publication.

**MOTION PASSED.** 20-1-1 CNV

***Secretary’s note:*** *Kelley Cramm voted no because she believes the proposal should go back to the committee due to the number*

*of objectors. She believes the revision is not editorial and should go out for public review. Jonathan Humble abstained because*

*he is a member of SSPC 189.1.*

It was moved by Jay Kohler and seconded by Paul Lindahl:

**2** That BSR/ASHRAE/ASHE Addendum *e* ANSI/ASHRAE/ASHE Standard 189.3-2021, *Standard for the Design of High-Performance Green Buildings Except Low-Rise Residential Buildings*, be approved for publication.

**MOTION PASSED.** 21-0-1, CNV

***Secretary’s* *Note:*** *Doug Fick abstained; he is the Chair of SSPC 189.3.*

# 9. SPLS Report

The SPLS Report was presented by SPLS Chair, Justin Prosser. For more information regarding this report please see [Attachment A](#ATTA).

It was moved by Justin Prosser:

**3** That proposed changes to the TPS for Standard 41.2, *Standard Methods for Air Velocity and Airflow Measurement*, be approved as shown in [Attachment A](#ATTA) of the SPLS Report.

**MOTION PASSED.** 21-0-1 CNV

***Secretary’s Note:*** *Jim Lutz abstained since he is a recent member of the committee.*

It was moved by Justin Prosser:

**4** That proposed changes to the TPS for Standard 62.2, *Ventilation and Acceptable Indoor Air Quality in Residential Buildings/Adjacent Spaces*, be approved as shown in [Attachment A](#ATTA) of the SPLS Report.

**MOTION PASSED.** 22-0-0 CNV

It was moved by Justin Prosser:

**5** That proposed changes to the TPS for Standard 147, *Reducing the Release of Halogenated Refrigerants from Refrigerating and Air-Conditioning Equipment and Systems*, be approved as shown in [Attachment A](#ATTA) of the SPLS Report.

**MOTION PASSED.** 21-0-1 CNV

***Secretary’s Note:*** *Julie Majurin abstained, she is a member of the committee.*

It was moved by Justin Prosser:

**6** That proposed changes to the TPS for Standard 209, *Energy Simulation Aided Design for Buildings Except Low-Rise Residential Buildings*, be approved as shown in [Attachment A](#ATTA) of the SPLS Report.

**MOTION PASSED.** 22-0-0 CNV

It was moved by Justin Prosser:

**7** That proposed changes to the TPS for Guideline 43P (SSPC170), *Operations Guideline for Ventilation of Health Care Facilities* (with editorial amendment), be approved as shown in [Attachment A](#ATTA) of the SPLS Report.

**MOTION PASSED.** 22-0-0 CNV

# 10. PPIS

The PPIS Report was presented by PPIS Chair, Bill Walter. For more information regarding this report please see [Attachment B.](#AttB)

It was moved by Bill Walter:

**8** That a new TPS be approved as shown in [Attachment B](#AttB).

This standard may also overlap with Standard 26-2010 (RA2020), *Mechanical Refrigeration and Air Conditioning Installations Aboard Ship*. TPS for Safety Standard for Transportation Refrigeration Systems: suggestions to assign standard development to new subcommittee of SSPC 15; would need to coordinate with SSPC 15 to determine how membership composition would be affected and if SSPC 15 would accept. There were concerns about this scope being overly broad. An action item was created to form a committee with Alex Schmig as Chair and include volunteers from Standards Committee to further discuss the path of this proposal. Chris Seeton will also discuss this information with SAE and report back to Standards Committee.

**MOTION FAILED.** 3-18-1, CNV

***Secretary’s note***: Members who voted no felt there was overlap with current standards and the scope was too broad.

# 11. SRS

The SRS Report was presented by SRS Chair, Doug Fick. For more information regarding this report please see [Attachment C.](#AttC)

It was moved by Doug Fick:

**9** That all revision projects (1-7) be approved under consent agenda.

**MOTION PASSED.**  21-0-0, CNV

# 12. CIS

None.

# 13. ILS/ISAS

None.

# 14. Unfinished Business

StdC Digital Ad hoc – Discussion – Jennifer Isenbeck - Still progressing with assignment. There are four items ongoing, working with a BOD representative. Volunteers are needed to assist with assignment and coordination with representative.

SSPC 15 Award Progress and Future Funding: An action item was created for Staff to distribute the form to members and seek feedback. The feedback will be sent to the submitter to take into consideration and submit a revised proposal (if necessary). Once received, the proposal will be letter balloted to Standards Committee.

# 15. New Business

a. Ethics and use of web meeting chat box – emphasize through training that the chat box is not meant for hallway conversations.

b. Education of PC’s – will continue working with staff to develop training modules for members.

c. Project Committee Interactive Venue – Jonathan Humble reported the first meeting was held in July and the response by SSPC 90.1 and 189.1 was received positively with recommendations for another meeting. Humble will continue to pursue other opportunities and announce these meetings to SC and targeted PC’s.

# 16. MBOs

The Chair provided a general overview of the MBOs as shown in [Attachment D](#AttD).

# 17. Items of Interest

1. DEI informational videos – <https://www.ashrae.org/about/diversity-equity-and-inclusion-dei> We would like the SC members to encourage PC Chairs to view the training videos.
2. DEI Events in Chicago – Our DEI Consultant, Mindy Gulati will be speaking at the Women in ASHRAE Breakfast on Monday, January 22, 2024, at 7:30am; and will hold a session on Monday, January 22, 2024, at 11:00am. Mindy will also hold a brief DEI leadership discussion with ASHRAE Board members on Sunday, January 21, 2024.

# 18. Adjournment

The Standards Committee meeting adjourned at approximately 5:00 pm ET.

Next Meetings:

* 2024 Winter Meeting Chicago

# 19. Attachments

Attachment A



Attachment B



Attachment C



Attachment D

