




## 2019-2020 PRESIDENTIAL NEWSLETTER

**DATE:** July 2019

**TO:** Chapter Presidents  
ASHRAE Membership Promotion Committee  
ASHRAE Student Activities Committee  
ASHRAE Research Promotion Committee  
ASHRAE Chapter Technology Transfer Committee  
ASHRAE Government Affairs Committee  
ASHRAE Young Engineers in ASHRAE Committee  
Regional Communications Chairs (formerly RECC)  
Regional Historians  
Region Members Council Representatives  
ASHRAE Board of Directors

**FROM:** Darryl K. Boyce 

**SUBJECT: PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)**

ASHRAE members and their chapters are the backbone of our Society and play a vital role in achieving its goals and mission. Through their collective efforts, ASHRAE chapters are the global driver of volunteer activity as we strive to meet our goal of shaping tomorrow's built environment.

Our theme for 2019 – 2020, 'Building for People & Performance-Achieving Operational Excellence,' focuses on adapting ASHRAE's resources, investments and technology to energize our membership and empower our chapters. Through the theme's initiatives, ASHRAE will continue to build a worldwide network of innovative people and successful technologies to transform building operations and the indoor environment. ASHRAE members have a tremendous passion for our mission, which this year's theme builds upon to assist building owners and operators to improve the operation of their buildings to meet the design intent and the operators expectations. Our ability to shape tomorrow is borne by our willingness to adapt today, which is the driving force behind our theme and is incorporated into this year's PAOE program.

The PAOE for the coming year reflects the following points of emphasis.

See Chapter Operations:

- For each chapter member that submits a building assessment for a Building EQ rating (either in Operation or As Designed)
- For each chapter member promoting or presenting on Building EQ to an outside organization, building owner, facility manager, building operator or tenant
- For a chapter presentation by the Chapter President on the new strategic plan by November 30
- For holding an Effective Building Operations (topic) Chapter Meeting
- For each Professional Development Hour (PDH) earned by a chapter member on a building science topic other than HVAC&R (e.g. fenestration, insulation, lighting, indoor air quality)

- For a chapter creating a grassroots program specific to the needs of the local community. To qualify, the chapter program must include similar breadth and scope as President Boyce's concept of supporting Effective Building Operations (ex: working with local utility and institutional organization, provide training for improvements to building operations while improving the indoor environment and wellness in the buildings in the community)

See Chapter Technology Transfer:

- For each chapter program or chapter sponsored educational seminar with a clearly defined sustainability theme (e.g. energy efficiency, indoor air quality, high-performance buildings)
- For a chapter program if the technical topic is a panel discussion about effective building operations, including representatives from the local building owner/operators, researchers undertaking studies on smart buildings, controls service providers, or other specialists relevant to the topic. The intent is to have the panel discuss the problems and opportunities related to effective building operations and the impact of technology in the chapter assigned area.
- For a chapter program if the technical topic is a panel discussion about building resilience, such as research undertaking studies on building resilience, controls service providers addressing how control strategies and resiliency are linked, cyber security challenges in the built environment, technical representatives from the local weather authority sharing insights about future weather patterns, utility representatives to discuss how buildings impact grid performance, or other specialists relevant to the topic. The intent is to have the panel discuss where the integration of resilience into new and existing buildings and how it might affect infrastructure in the Chapter assigned area.
- For each 3-hour seminar sponsored/hosted by the chapter on a building science topic other than HVAC&R

See Student Activities:

- For each Building EQ submittal where a student branch assists with the work as overseen by a chapter member(s)

The numbering system will continue to be added to the PAOE program to better identify PAOE line items. There are nine PAOE categories included this year: Chapter Operations, Chapter Technology Transfer, Government Affairs, Communications, Historical, Membership Promotion, Research Promotion, Student Activities and Young Engineers in ASHRAE.

To achieve PAOE, the chapter must earn the minimum points in six of the following seven categories: Chapter Operations, Chapter Technology Transfer, Government Affairs, Membership Promotion, Research Promotion, Student Activities and Young Engineers in ASHRAE. Please refer to the criteria specified in each of the categories for calculating the PAOE points. For additional information or clarification, consult the PAOE Frequently Asked Questions (FAQ) section on the ASHRAE website. Please note that appropriate documentation must be kept by the Chapter to support PAOE point input, and that "chair" is defined as the individual listed in the Chapter Information Questionnaire (CIQ) on file with Society.

I am excited that you will be part of our global society and I appreciate the dedication, enthusiasm and hard work you bring to ASHRAE each year. I look forward to working with you as we extend globalization and new energy in our future and our community.

## 2019-20 PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)

### CHAPTER TECHNOLOGY TRANSFER CATEGORY

**MINIMUM: 550 POINTS**

**PAR: 1050 POINTS**

**Efficient use of volunteers' time:**

CT1	50 points (50 points maximum)	For a Chapter Technology Transfer Committee (actively handling Technical, Energy, Programs, and Refrigeration) with a minimum of a chair and a co-chair
CT2	50 additional points (50 points maximum)	If CTT committee includes a refrigeration subcommittee chair

**Building Performance:**

CT3	100 points (no maximum)	For each Technology Award entry into Regional or Society competition (each Technology Award entry counted only once) <i>(100 additional points if the Building EQ score is included as part of the Technology Award submission)</i>
CT4	100 points (no maximum)	For each Milton Garland Award of Comfort Cooling Award entry
CT5	50 points; (300 points maximum)	For each chapter program or chapter sponsored educational seminar with a clearly defined sustainability theme (e.g. energy efficiency, indoor air quality, high-performance buildings) with 50 points additional for referencing Building EQ

**Planning and Administrative Activities:**

CT6	50 points; (50 points maximum)	For completing and publishing meeting schedule and speakers by October 1 or 2 weeks after the CRC, whichever is later
CT7	50 points; (250 points maximum)	For maintaining submitting summary of speaker reviews regularly to CTTC RVC for use in regional speaker database
CT8	25 points; (100 points maximum)	For advertising of ASHRAE Certifications (e.g. Chapter Newsletter, Chapter Website, AIA Newsletter, etc.)
CT9	25 points; (no maximum)	For submitting DL event summary critique form within 15 days of DL visit

**Awards and Submission Activities:**

CT10	50 points (no maximum)	For each ASHRAE publication (e.g. Handbook chapter, Standard, design guide, ASHRAE Journal article) authored, co-authored, or translated by Chapter members and submitted to the cognizant group for publication. <i>(Points doubled if authored by ASHRAE Fellow, if the article is on a refrigeration oriented theme, a residential oriented theme, developing economies, effective building operations or if it is performed by a YEA member.)</i> (Note: Requests to translate any ASHRAE publication must be submitted in advance to ASHRAE's Publisher/Director of Publications and Education)
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**Meetings, Presentations or Events:**

CT11	150 points; (150 points maximum)	For a chapter program if the technical topic is a panel discussion about effective building operations, including representatives from the local building owner/operators, researchers undertaking studies on smart buildings, controls service providers, or other specialists relevant to the topic. The intent is to have the panel discuss the problems and opportunities related to effective building operations and the impact of technology in the chapter assigned area.
CT12	150 points; (150 points maximum)	For a chapter program if the technical topic is a panel discussion about building resilience, such as research undertaking studies on building resilience, controls service providers addressing how control strategies and resiliency are linked, cyber security challenges in the built environment, technical representatives from the local weather authority sharing insights about future weather patterns, utility representatives to discuss how buildings impact grid performance, or other specialists relevant to the topic. The intent is to have the panel discuss where the integration of resilience into new and existing buildings and how it might affect infrastructure in the Chapter assigned area.
CT13	150 points; (150 points maximum)	For a chapter program if the technical topic is a panel discussion about wellness in buildings. The panel should comprise of indoor air quality specialists, interior designers, psychologists specializing in the effects of the indoor environment, and other specialists relevant to the topic. The intent is to have the panel discuss how buildings may improve the quality of life of its occupants.
CT14	100 points; (300 points maximum)	For each 3-hour PDH seminar or webcast presentation (live or delayed) sponsored/hosted by the chapter
CT15	100 points (no maximum)	For each joint meeting with AIA, USGBC, IES, or other HVAC&R-related organization, and/or other engineering society (or other equivalent organization) <i>(25 additional points if the joint meeting is held with other refrigeration industry-related societies, e.g., RSES or IIAR)</i>

## 2019-20 PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)

CT16	100 points; (600 points maximum)	For each 3-hour seminar sponsored/hosted by the chapter on a building science topic other than HVAC&R
CT17	100 points; (no maximum)	For each ASHRAE certification earned by a chapter member during the Society President's term (An additional 50 points is earned for each ASHRAE certification renewed by an ASHRAE member during the Society President's term.)
CT18	100 points; (no maximum)	For conducting a live remote chapter meeting organized together with a chapter from another country
CT19	100 points; (100 points maximum)	For each 1 hour Technical Session on Refrigeration Design held in conjunction with a chapter meeting
CT20	50 points; (no maximum)	For each chapter program on natural or low GWP refrigerants, safe refrigerant use and/or refrigeration fluids (e.g. Standard 15 and/or 34, future refrigerants, and refrigeration practices for line sizing, oil return and piping for cold chain or HVAC systems)
CT21	50 points; (200 points maximum)	For each program by a DL under a non-allocated visit
CT22	50 points; (50 points maximum)	For holding at least eight monthly chapter meetings per year with at least six including ASHRAE industry related programs
CT23	50 points (no maximum)	For refrigeration tour to an industrial food or beverage processing plant, low temperature refrigeration manufacturing facility or plant, cold storage warehouse or modern supermarket
CT24	50 points; (100 points maximum)	For each chapter member that also serves on an ASHRAE TC to give a presentation at their local chapter meeting that explains the function of technical committees (handbook chapters, standards, research, etc.) using a presentation template developed by TAC and posted at <a href="http://www.ashrae.org/tcs">www.ashrae.org/tcs</a> under heading "General TC Information"
CT25	50 points; (100 points maximum)	For each chapter program on Indoor Air Quality/Environmental Health (Points doubled if related to a Residential project)
CT26	50 points; (50 points maximum)	For each chapter program having a GAC presentation
CT27	25 points; (no maximum)	For each program on business, management, developing economies or legal education ( <i>minimum 45 minute presentation; maximum 2 per subject area</i> )
CT28	25 points; (no maximum)	For each technical tour with a 30 minute presentation
CT29	25 points; (no maximum)	For each chapter monthly meeting held where continuing education credits (e.g. PDHs, CEUs) are provided for attendees
<b>Chapter Member and YEA Activities:</b>		
CT30	25 points; (400 points maximum)	For each article (minimum 250 words) on a technical, business, legal or management topic (other than those announcing a program) published in a chapter newsletter or posted on a chapter website ( <i>maximum of two articles per month</i> ) (an additional 25 points if submitted by YEA member; not to exceed 100 additional bonus points)
CT31	50 points; (200 points maximum)	For each chapter presentation (minimum 15 minutes) given by an ASHRAE voting or corresponding Technical Committee (TC), Task Group (TG) or Standards Project Committee (SPC) member on status of one particular TC's, TG's or SPC's efforts (Research activities, Standards activities, Handbook activities, etc.) (Points doubled if the presenter is part of the Refrigeration Committee, Residential Committee or a YEA member)
CT32	100 points; (no maximum)	For each Technology Award entry into Chapter competition ( <i>Points doubled if submitted by a YEA member</i> )
<b>RVC Assigns/Enters the following points:</b>		
CT33	200 points; (200 points maximum)	For the incoming Chapter CTT committee chair or co-chair attending the CTTC CRC workshop
CT34	100 points; (no maximum)	For submitting Donald A. Siller Refrigeration Award application
CT35	100 points; (no maximum)	For submitting Dan Mills Chapter Programs Award application
CT36	50 – 100 points; (100 points maximum)	For planning/goal setting session with RVC ( <i>points assigned by RVC by October 1 or 2 weeks after the CRC, whichever is later</i> )
CT37	10 – 100 points; (100 points maximum)	For achieving goals established in goal-setting session with RVC ( <i>points assigned by RVC by June 30</i> )

# Instructions to Enter PAOE Info

1. From the ASHRAE Homepage, login using your email address and password.
2. Click on the Communities blue tab
3. Click on the Chapters link on the drop-down menu
4. On the Chapter page, select Chapter Reports, PAOE and CIQ
5. Click the Chapter's link
6. Mouse over and click on the PAOE icon (to the right of the Chapter name)
7. Be sure chapter's name appears in the drop down box. Select the PAOE year then choose the PAOE category to enter points. **Note year-to-date totals for each PAOE category.**
8. Use the Help button  for brief descriptions of the PAOE areas.
9. After selecting the PAOE Category, click on any subtitle for the line items to appear. Click again to show only the PAOE category. **Note: Chapters will not have access to the DRC Assigns, RVC Assigns and Regional ECC and Regional Historian Assigns categories.**

▼ Chapter Operations	Par: 1200	Min Points: 600	<b>Total Points: 0</b>
▶ Efficient use of volunteer's time:			
▶ Actual Building Performance – bEQ:			
▶ Planning			
▶ Meetings			
▶ Communications			
▶ YEA Activities			
▶ Sustainability Activities			
▶ DRC Assigns			
Chapter Technology Transfer	Par: 1050	Min Points: 550	<b>Total Points: 0</b>
Communications	Par: 650	Min Points: 250	<b>Total Points: 0</b>
Government Affairs	Par: 650	Min Points: 500	<b>Total Points: 0</b>
Historical Criteria	Par: 300	Min Points: 100	<b>Total Points: 0</b>
Membership Promotion	Par: 800	Min Points: 500	<b>Total Points: 0</b>
RP	Par: 1050	Min Points: 800	<b>Total Points: 0</b>
Student Activities	Par: 800	Min Points: 500	<b>Total Points: 0</b>
YEA	Par: 800	Min Points: 300	<b>Total Points: 0</b>



10. Click the plus sign (+) for any line item to add PAOE points. **Note year-to-date points for each line item entered.**
11. When points are entered, it records the person who entered the points, number of points, and when the points were entered.
12. When adding points, you can include a note for yourself or anyone who will be entering points in this category.
13. Click the Download icon and save as an Excel file on your computer, then open the file. All categories and points are listed in this report.
14. RP Points will continue to be entered by staff. For questions, contact: [RegionInfo@ashrae.org](mailto:RegionInfo@ashrae.org)