

DONALD A. SILLER REFRIGERATION AWARD CRITERIA

1. PURPOSE

The Donald A. Siller Refrigeration Award recognizes exceptional performance by a Chapter Refrigeration Chair for planning activities and providing technology transfer on the subject of refrigeration.

The name was changed from the Refrigeration "R in ASHRAE" Award in June 2015, to honor long time CTTC Refrigeration Consultant Don Siller.

2. PRESENTATION

The Donald A. Siller Refrigeration Award shall be presented annually at the Chapter Technology Transfer Committee meeting, but may be omitted if a suitable candidate is not identified. The award will consist of a plaque with the recipient's name and the year of the award etched into the face of the plaque.

3. ELIGIBILITY

The winner is selected from regional entries. Each region may submit one entry. The CTT RVC is responsible for organizing the regional awards program, establishing regional submission deadlines and selecting the regional entry to chair of the CTT Committee.

1. Candidate must be a member of ASHRAE in good standing.
2. Must be assigned to a Chapter in the Region that submits their name.
3. Must be the Refrigeration Subcommittee Chair of the Chapter to which they are assigned.
4. The RVC shall select the best nominee to forward to the CTT Committee based on the award criteria.

4. NOMINATION

See eligibility and judging section.

5. JUDGING

At the Annual meeting of the Society, the Chair of the CTT Committee shall appoint members to the Donald A. Siller Refrigeration Award Subcommittee to serve as a "Selection Committee," and designate a Chair.

The Selection Committee shall be comprised of three (3) members of the CTT Committee. The CTT Refrigeration Consultant and the Chair of the CTT Committee shall serve as Ex-Officio to the Selection Committee.

The Society CTT Committee, by majority vote, shall select the recipient of the award, subject to the concurrence of the Honors and Awards Committee and Members Council.

All correspondence and selection data is to be directed to the Chair of the Selection Committee, with copies to the other members of the Selection Committee.

The CTT Committee Staff Liaison is responsible for coordinating all contacts and correspondence with the nominees.

Selection Schedule

| ACTION | DUE DATE |
|---|----------------------------------|
| 1. Submittal Due to RVC for Regional Competition | Determined by RVC |
| 2. Judging of Regional Submittals | Determined by RVC |
| 3. Chapters notified by RVC of Regional Competition Results | Determined by RVC |
| 4. A transmittal letter, narrative section, and relevant documentation due to Society <i>Submit one copy electronically in pdf format to ChapterPrograms@ashrae.org</i> | September 30 |
| 5. Staff Liaison sends entries to Donald A. Siller Refrigeration Award Selection Committee to select final candidate | October 15 |
| 6. Selection Committee selects a winner and forwards recommendation to staff and CTTC Chair | November 1 |
| 7. CTT Committee recommends final candidate to Honors & Awards Members Council for approval | January Winter Conference |
| 8. Staff notifies winner | February 20 |
| 9. Judging Panel notifies non-winners | February 20 |