



## **Minutes**

### **Honors & Awards Committee GoToMeeting**

**New Member Orientation: Tuesday, June 9, 2020, 10:00-11:00am**  
**Committee Meeting: Wednesday, June 10, 2020, 8:00-10:00am**  
**Committee Meeting: Monday, June 22, 2020, 9:00 – 12:00pm**

## Attendance

### **Members Present**

Paul Petrilli  
Don Colliver  
Sherry Abbot-Adkins  
Rob Craddock  
Jorge Eduardo Donoso  
John Harrod  
Eileen Jensen  
Ng Yong Kong  
Jake Kopocis  
Stephen Duda  
Isabelle Lavoie  
Nicolas Lemire  
Marites Calad  
Mick Schwedler  
\*Alyse Falconer  
\*Ben Leppard  
\*Daniel Dettmers  
\*Devin Abellon  
\*Tom Phoenix

\*20-21 member

### **Members Absent**

Chuck Gullede

### **Guests**

### **Staff**

Anastasia Meadows

## Principal Approved Motions

<b>No. – Pg.</b>	<b>Motion</b>
1 – 3	The minutes from the Honors and Awards Committee meeting held February 2-3, 2020 in Orlando be approved.

## Action Items

<b>No. – Pg.</b>	<b>Responsibility</b>	<b>Summary of Action</b>
(Orlando)	Staff	Staff to add H&A flowchart to the top of the H&A webpage and check with web team about adding hyperlinks.
	Staff	Review the Donald A. Siller Refrigeration Award for the Annual Conference. Encourage more nominees.

## Minutes

- Call to Order** – Petrilli
  - Chair Petrilli called the meeting to order at 8:00am on June 10, 2020
- Roll Call/Introduction of Guests** – Petrilli
- ASHRAE Code of Ethics Commitment** – Petrilli

*In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity and respect for others, and we shall avoid all real or perceived conflicts of interest. (See full Code of Ethics: <https://www.ashrae.org/about/governance/code-of-ethics>)*

4. **Review of Agenda** – Petrilli
  5. **Approval of Minutes** – Petrilli
    - a. It was moved and seconded that:
      - i. **Motion (1)** The minutes from the Honors and Awards Committee meeting held February 2-3, 2020 in Orlando be approved.
      - ii. **Motion (1) passed.**
  6. **Review of Action Items** – February 2-3, 2020 Meeting – Petrilli
  7. **Report of Personal Awards Subcommittee** – Duda
    - a. Review of Candidates
      - i. The Honors and Awards Committee considered candidates for Personal Awards in Executive Session.
    - b. Assignment of Write-Ups
      - i. Award write-ups were assigned in Executive Session.
  8. **Report of Planning Subcommittee** – Colliver
    - a. Five-year review was completed at the Orlando Winter Conference
      - i. As of 3/23, it was approved by MC and BOD but still being reviewed by Society Rules Committee (SRC).
  9. **Report of Paper and Pass Through Awards Subcommittee** – Craddock
    - a. Review of Recommendations
      - i. The Honors and Awards Committee considered candidates for Paper and Pass Through Awards in Executive Session.
      - ii. Pass-Through awards were deferred until 6/22/20 meeting.
  10. **Report of Media Subcommittee** – Lavoie
    - a. Nothing to report
  11. **Old Business** – Petrilli
    - a. Nothing to report
  12. **New Business** – Petrilli
    - a. Colliver reviewed committee assignments
  13. **Status of 2019-20 MBOs** – Petrilli
    - a. Chair Petrilli reviewed the 2019-2020 MBOs
  14. **Members Council Referrals**
    - a. Status of Members Council referrals from Orlando Winter Conference:
      - i. That Society institute a “Distinguished 75-Year Member Award”, made available February 2020.
        1. Create new Distinguished 75 Year Member Award – approved 20-2-0 CNV ii. That awarded recipients’ name, Chapter, and Country be included on the screen at the Plenary session awards ceremonies during the winter and annual conferences.
        2. Pending
15. **Change of Chair** – Petrilli/Colliver
  - a. Recognition of Outgoing Members
  - b. 2020-21 MBOs – Colliver
  - c. Appointment of 2020-21 Subcommittee and Mentors – Colliver
16. **Remarks**
  - a. BOD Ex-Officio – Ms. Marites Calad & Mick Schwedler
    - i. AHR Mexico – postponed
    - ii. Chicago Winter Conference – possibly virtual or face-to-face
17. **Next Meeting** – January 24-25, 2021 – Chicago, IL
18. **Adjournment**
  - a. **Motion (2)** Motion to postpone. Approved.

- b. Meeting adjourned at 9:28am on Wednesday, June 10, 2020.
- c. Continuation of meeting adjourned at 9:47am on Monday, June 22, 2020.

**19. Attachments**

- a. 2019-2020 MBOs
- b. 2020-2021 MBOs
- c. Committee Assignments

Management by Objectives  
Honors and Awards Committee  
ASHRAE Society Year 2019-2020  
Paul Petrilli, Chair

MBO	Status	Due Date	Assigned To	MBO Comments
1. Obtain nominees for each honor with special attention to nominees for significant personal awards (i.e. Distinguished Public Service, Pioneers of the Industry, Boggs, Louise and Bill Holladay, Honorary Member, and Hall of Fame)	Ongoing	December 1, 2019 and May 1, 2020	Personal Awards Subcommittee	Reach out to regional Nominating Members before CRCs
2. Provide global awareness of H&A awards via ASHRAE <i>Insights</i> and <i>Key Notes</i> , and targeted communication to Chapter leaders	Ongoing	November 1, 2020 & April 1, 2020	Media Subcommittee	Help by advertising/promoting personal awards before their due dates
3.				
4. Update H&A PowerPoint Presentation and distribute to Nominating Committee members & Chapter Presidents/ Delegates	Complete	February and July 2020	Staff & Planning Subcommittee	Include list of award recipients by chapter for each region - this is very helpful for DRC's & Chapters to acknowledge members
5. Provide clarity for consulting engineers on the meaning of "Attained distinction and made substantial contribution in HVAC&R and in the built environment . . . "	Ongoing	April 1, 2020	Chair and Personal Awards Subcommittee	Item will require significant interaction with the College of Fellows. The criteria as currently interpreted makes it very difficult for consulting engineers to achieve Fellow grade.
6. Send reminder to Committee Chairs of Pass Through Awards	Complete	December 1, 2019	Pass Through Awards Subcommittee	

Management by Objectives  
Honors and Awards Committee  
ASHRAE Society Year 2020-2021  
Don Colliver, Chair

MBO	Status	Due Date	Assigned To	MBO Comments
1. Obtain nominees for each honor with special attention to nominees for significant personal awards (i.e. Distinguished Public Service, Pioneers of the Industry, Boggs, Louise and Bill Holladay, Honorary Member, and Hall of Fame)		December 1, 2020 and May 1, 2021	Personal Awards Subcommittee	Reach out to regional Nominating Members by July 15 for Fall CRCs and April 15 for Spring CRCs
2. Provide global awareness of H&A awards via ASHRAE <i>Insights</i> and <i>Key Notes</i> , and targeted communication to Chapter leaders		March 1, 2021	Media Subcommittee	Help by advertising/promoting personal awards before their due dates Provide an article in <i>Insights</i>
3. Update H&A PowerPoint Presentation and distribute to Nominating Committee members & Chapter Presidents/ Delegates		February and July 2021	Staff & Planning Subcommittee	Include list of award recipients by chapter for each region - this is very helpful for DRC's & Chapters to acknowledge members
4. Provide clarity for consulting engineers on the meaning of "Attained distinction and made substantial contribution in HVAC&R and in the built environment . . . "		Dec 31, 2020 and June 1, 2021	Chair and Personal Awards Subcommittee	Work with the College of Fellows to determine the criteria for consulting engineers to achieve Fellow grade.
5. Send reminder to Committee Chairs of Pass Through Awards		December 1, 2020	Pass Through Awards Subcommittee	

**2020-21 HONORS AND AWARDS COMMITTEE**  
**SUBCOMMITTEE ASSIGNMENTS**

**Personal Awards**

Jake Kopocis, Chair  
Sherry Abbott-Adkins  
Isabelle Lavoie  
Ben Leppard  
Tom Phoenix

**Paper and Pass-Through Awards**

Jorge Eduardo Donoso, Chair  
Alyse Falconer

**Media**

Dan Dettmers - Chair  
Ng Yong Kong

**Planning**

Nicolas Lemire, Chair  
Isabelle Lavoie

**New Member Mentors**

(See H&A Resource Manual, Appendix F, for Program Description)

**New Member**

Dan Dettmers  
Alyse Falconer  
Ben Leppard  
Tom Phoenix

**Mentor**

Isabelle Lavoie  
Jorge Eduardo Donoso  
Jake Kopocis  
Sherry Abbott-Adkins