



**Minutes**  
**Honors & Awards Committee**  
**February 1, 2026**  
**2026 Winter Conference – Las Vegas**

**Action Items**

| # | Assignment | Status | Action Item  |
|---|------------|--------|--|
| 1 | Staff      |        | Does COF have any communication initiatives? Could they help with reaching out to current Fellows? |
| 2 | Staff      |        | Notify H&A Chapter Chairs and Presidents about 1-page flyers                                       |
| 3 | Staff      |        | Remove headshot requirement from all award nominations   |
| 4 | Staff      |        | Draft ROB updates for new Communications award   |
| 5 | Staff      |        | Add question to the DSA/ESA new point form: Is this listed in the member bio?                      |
| 6 | Staff      |        | Follow-up with GTIC with the questions re: DSA/ESA new point request                               |
| 7 | Staff      |        | Share Plenary feedback with meetings and marketing staff   |
| 8 | Staff      |        | Post updated list of all Fellows to H&A page   |

**Motions**

| # | Motion   | Vote      |
|---|--|-----------|
| 1 | Approval of previous meeting minutes   | 9-0-0 CNV |
| 2 | Move that the ASHRAE Honors and Awards Committee revise the eligibility criteria for the College of Fellows to allow all grades of ASHRAE membership—including Student, Affiliate, Associate, and Full Membership—to count toward the required 10 years of membership. The requirement should no longer be limited to years served exclusively as a Full Member. | 0-10-0 CV |
| 3 | Members serving on the Society Honors and Awards Committee should be eligible for all points-based awards including the Chapter Service Award, Regional Award of Merit, Distinguished Service Award and Exceptional Service Award, regardless of their active service on the committee.  | 0-10-0 CV |
| 4 | The Honors & Awards Committee recommends to Members Council to approve the Excellence in Chapter Communication Award with the first presentation occurring at the 2028 Annual Conference Plenary.  | 9-0-0 CNV |

**Attendance**

- Members present: Adam, Karine, Ronald, Scott, Bruno, Richie, Janice, Daniel, Andrew, Juliana, Sherry
- Members absent: Sheila

**Agenda**

1. **Call to Order** – Davis
2. **Roll Call/Introduction of Guests** – Davis
3. **ASHRAE Code of Ethics Commitment** – Davis
  - a. *In ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and shall avoid all real or perceived conflicts of interest. Our culture is one of inclusiveness, acknowledging the inherent value and dignity of*

*each individual. We celebrate diverse and inclusive communities, understanding that doing so fuels better, more creative and more thoughtful ideas, solutions and strategies for the Society and the communities our Society serves. We respect and welcome all.*

- b. **Code of Ethics** - <https://www.ashrae.org/about/governance/code-of-ethics>
- c. **Core Values** - <https://www.ashrae.org/about/ashrae-s-core-values>
- d. **Diversity Statement** - <https://www.ashrae.org/about/diversity-equity-and-inclusion-dei>

4. **Review of Agenda** – Davis

5. **Remarks**

- a. BOD Ex-Officio – Sherry Abbott-Adkins (**Attachment A**)

6. **Approval of Minutes** – Davis

- a. Minutes from June 22, 2025 at the 2025 Annual Conference in Phoenix (**Attachment B**)
- b. **Motion #1:** Ron moved to approve the minutes, Scott seconded. Vote: 9-0-0 CNV

7. **Review of Action Items** – Davis (**Attachment C**)

- a. Fall 2025 Mid-Year Call
  - i. #1 Research plaque options (**Attachment D**)
  - ii. #5 Confirm if H&A or COF owns Fellow – who would make final decision on qualifications?
    - 1. Fellow established in 1979 and COF established in 2003.
    - 2. ROB states that the COF was established to improve the status of Fellows and their activity in the Society
    - 3. ROB states the COF scope and purpose as: perform services to increase ASHRAE and ASHRAE Fellow membership, to provide expertise when needed, to mentor students and young members, to share knowledge and experience with chapters and other grassroots organizations, to communicate ASHRAE practices and resolve issues within the HVAC/R industry, and to support ASHRAE in conducting special technical activities
    - 4. ROB states that “All requests or suggestions for new awards, revisions to current awards, or award deletions shall be forwarded to the Honors and Awards Committee for review and recommendation before being forwarded to Members Council for review and approval”.
  - iii. Repurpose Plenary press release for marketing
  - iv. Magnetic backs:
    - 1. Order 50 DSA magnetic back pins. Give recipients instructions to select magnetic back if preferred.
- b. 2025 Annual Conference in Phoenix
  - i. #7 Develop procedures for a member or committee to request additions to the DSA/ESA point tally form
    - 1. Staff put together **Attachment E** that groups can complete if they’d like to add service to the DSA/ESA point tally form.

8. **Report of Planning Subcommittee** – Leblanc

- a. Five-Year Review Update:
  - i. The awards below are up for review this year. Staff reached out to the Chair and Staff Liaison for each committee and asked that they provide their responses by March 6. This subcommittee will review their responses.

| Award                           | Committee/Council |
|---------------------------------|-------------------|
| ASHRAE Hall of Fame             | H&A               |
| ASHRAE Pioneers of the Industry | H&A               |
| Honorary Member                 | H&A               |
| E.K. Campbell                   | LMC               |

|                                |            |
|--------------------------------|------------|
| Energy Genius                  | CTTC       |
| Homer Addams                   | RAC        |
| Lincoln Bouillon               | MP         |
| Lou Flagg                      | Historical |
| Service to ASHRAE Research     | RAC        |
| William J. Collins             | RP         |
| YEA Inspirational Leader Award | YEA        |

9. **Report of Media Subcommittee – Reilman**

- a. New annual Fellow emails:
  - i. All members who hit ten years at Full Member to let them know about Fellow.
  - ii. All Fellows encouraging them to nomination someone for Fellow
  - iii. **Action Item #1:** Does COF have any communication initiatives? Could they help with reaching out to current Fellows? Include COF meeting time or any events.
- b. **Action Item #2:** Staff to notify H&A Chapter Chairs and Presidents about 1-page flyers

10. **Referred Motions – Davis (Attachment H)**

- a. **Motion #2:** Region X, San Diego Chapter, Motion 25-10-1: Move that the ASHRAE Honors and Awards Committee revise the eligibility criteria for the College of Fellows to allow all grades of ASHRAE membership—including Student, Affiliate, Associate, and Full Membership—to count toward the required 10 years of membership. The requirement should no longer be limited to years served exclusively as a Full Member.
  - i. Feedback from College of Fellows: COF opposes this proposal. A designation as an ASHRAE Fellow is a recognition for the person’s contribution to the industry and it should be classified as a ‘significant contribution’. It is hard to imagine a person having a significant contribution with less than a 10 year involvement as a full ASHRAE member. As the proposal is written, in theory a person could have 7-8 years as a student member (B.S., M.S. and Ph.D) and then move on to a full-time position, and it is pretty much impossible to have a ‘significant contribution’ in those years after graduation.
  - ii. H&A Vote: 0-10-0 CV, motion defeated
  - iii. H&A Feedback: The Honors & Awards Committee and the College of Fellow agree that a ten-year Full Member grade requirement is not unreasonable. There are concerns that if the requirements were loosened, it could water down the value of the award. In addition, if the proposed membership model is approved, this motion would become partially irrelevant as both Affiliate and Associate membership would be eliminated. Including Student membership as a qualifying tenure is not recommended by the Honors & Awards Committee.
- b. **Motion #3:** RAL, Pakistan Chapter, Motion 25-RAL-3: Members serving on the Society Honors and Awards Committee should be eligible for all points-based awards including the Chapter Service Award, Regional Award of Merit, Distinguished Service Award and Exceptional Service Award, regardless of their active service on the committee.
  - i. H&A does not oversee the CSA or RAOM, so this is only applicable for the DSA/ESA.
  - ii. Discussion from H&A mid-year call:
    1. Names of nominees are not redacted for DSA/ESA, so there could be a conflict of interest
    2. A term on H&A is three-years, which is minimal compared to the time needed to qualify for these awards. A committee member should be willing to wait those three years to receive their DSA/ESA.
    3. If a current H&A member is nominated, would they be more lenient with what points qualify? Could they be impartial during the review process?

- iii. H&A Vote: 0-10-0 CV, motion defeated
- iv. H&A Feedback: Chapter Service Award and Regional Award of Merit are Chapter/Regional Awards. Honors & Awards Committee Members may receive these awards while serving on the committee. In regard to the Distinguished Service Award and Exceptional Service Award, the Honors & Awards Committee is strongly against this motion because of the real and perceived conflicts of interest, which goes directly against the ASHRAE Code of Conduct. Unanimously, all committee members felt there is not a significant inconvenience to wait to receive an award until they are off of the committee.

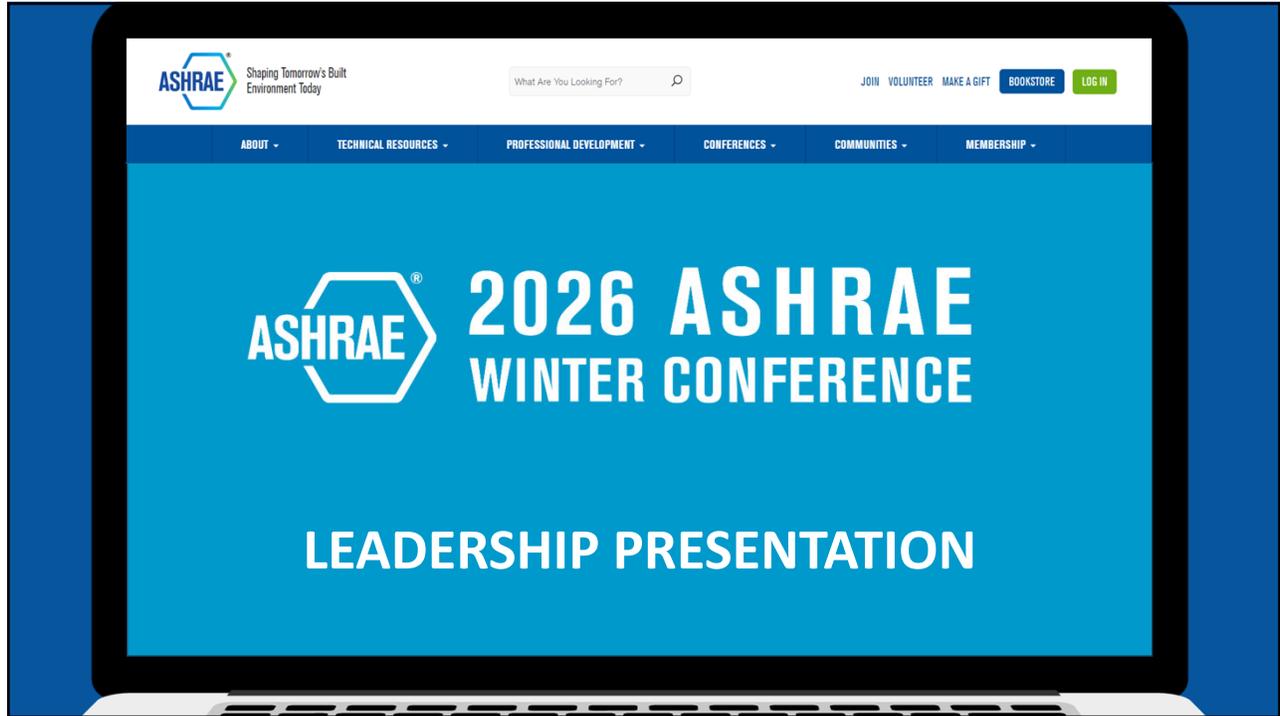
**11. New Business – Davis**

- a. Requirement of headshots for all award nominations
  - i. Are headshots still needed for award nominations? These headshots are usually low resolution and not used for the Plenary.
    - 1. **Action Item #3:** Staff to remove headshot requirement from all award nominations
- b. New award proposal from the Communications Committee (**Attachment I**)
  - i. Pass Through Award
  - ii. Requested presentation at the Annual Conference Plenary
  - iii. Communications has already requested the \$1,500 financial impact amount be added to their FY28 committee budget
  - iv. H&A Committee would vote and present to Members Council
  - v. **Motion #4:** The Honors & Awards Committee recommends to Members Council to approve the Excellence in Chapter Communication Award with the first presentation occurring at the 2028 Annual Conference Plenary.
    - 1. H&A Vote: 9-0-0 CNV, motion approved
  - vi. **Action Item #4:** Staff to draft ROB updates for new Communications award
- c. Request for DSA/ESA points
  - i. We received a request from the Global Technical Interactions Committee (GTIC) to have points added to the DSA/ESA point tally form
    - 1. **Action Item #5:** Staff to add question to the form: Is this listed in the member bio?
    - 2. **Action Item #6:** Staff to follow-up with GTIC with the following questions:
      - a. Is this a liaison position?
      - b. Would this qualify under Category E.6b if we add ISO to the list? Or make it more generic?
- d. Brainstorm how awards with many recipients are presented at the Plenary (i.e. DSA)
  - i. Discussion on process of having DSA/ESA or Fellow recipients come on stage one at a time. Decided to keep process as-is.
- e. Plenary program
  - i. QR code needs to be shown for a long time
  - ii. Consider using printed board with QR code so people can scan as they walk in
  - iii. Have host say that program is also posted in the app
  - iv. Consider including recipient blurbs in program since it's not printed
  - v. **Action Item #7:** Staff to share Plenary feedback with meetings and marketing staff

**12. Report of Personal Awards Subcommittee – Martin**

- a. Review of nominations (**Executive Session**)
  - i. Andrew T. Boggs Service Award
  - ii. Distinguished 50-Year Members Award
  - iii. Distinguished 75-Year Member Award
  - iv. DSA

- v. ESA
  - vi. Eunice Foote Decarbonization Award
  - vii. Louise & Bill Holladay Distinguished Fellow Award
13. **Report of Paper and Pass Through Awards Subcommittee** – Trigo
    - a. Review of recommendations (**Executive Session**)
  14. **Status of 25-26 MBOs** – Davis (**Attachment K**)
    - a. **Action Item #8:** Staff to post updated list of all Fellows to H&A page
  15. **Next Meeting** – June 28, 2026 at the 2026 ASHRAE Annual Conference in Austin, Texas
  16. **Adjournment** – Davis



1

## ASHRAE Policies

[ABOUT](#) | [TECHNICAL RESOURCES](#) | [PROFESSIONAL DEVELOPMENT](#) | [CONFERENCES](#) | [COMMUNITIES](#) | [MEMBERSHIP](#)

### Code of Ethics

We will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and we shall avoid all real or perceived conflicts of interest.

### Harassment and Discrimination

ASHRAE strictly prohibits and does not tolerate discrimination against members or applicants for membership because of such individual's race, color, religion, age, sex, sexual orientation, national origin, physical or mental disability, pregnancy, genetic information, veteran status, uniformed service member status, or any other category protected under applicable law.

### Commercialism

ASHRAE's Commercialism Policy allows for Society activities that fulfill the mission of technological advancement with adherence to business plans that generate income to offset operational expenses such as AHR Exposition, ASHRAE periodicals, website, and Society conference events such as the Welcome Party, luncheons, registration kits, and receptions.

### Value Statement

In ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and shall avoid all real or perceived conflicts of interest. Our culture is one of inclusiveness, acknowledging the inherent value and dignity of each individual. We celebrate diverse and inclusive communities, understanding that doing so fuels better, more creative and more thoughtful ideas, solutions and strategies for the Society and the communities our Society serves. We respect and welcome all.

2



# Marketing Central

[ABOUT](#)
TECHNICAL RESOURCES
PROFESSIONAL DEVELOPMENT
CONFERENCES
COMMUNITIES
MEMBERSHIP

## MARKETING CENTRAL



### ASHRAE Acronym Guide

Download this quick guide for an easy reference of acronyms commonly used in ASHRAE. Easily see and search through over 400 terms!

DOWNLOAD



### Presentations

**Find the most current:**

- ▶ ASHRAE Leadership
  - ▶ *This Is ASHRAE*
- ▶ ASHRAE Handbook
  - ▶ Standards
- ▶ Technical Committees
- ▶ Other presentations

LEARN MORE



### ASHRAE President

Bill McQuade, P.E., CDP, Fellow ASHRAE, LEED AP is ASHRAE's President for the 2025-26 term.

LEARN MORE



### ASHRAE Branding Guide

Reference this quick and informative resource for all of your ASHRAE branding needs and questions including logos, color palettes, chapter information, and typography.

LEARN MORE

Visit Marketing Central for marketing materials and resources.

- Brochures
- Press Releases
- Forms
- Chapter Logos
- Newsletters

...and more!

3



# 2025-28 ASHRAE Strategic Plan

[ABOUT](#)
TECHNICAL RESOURCES
PROFESSIONAL DEVELOPMENT
CONFERENCES
COMMUNITIES
MEMBERSHIP

1

Position ASHRAE as the **global leader** in advanced solutions to improve indoor environmental quality (IEQ) and address climate change.

2

Pursue **impact-focused engagement** by targeting stakeholders to support a strong workforce and maximize utilization, adherence, and trust of ASHRAE's global expert resources.

3

Increase the **accessibility** of ASHRAE content, resources, and member opportunities.

## OBJECTIVES

- a. Lead the development of widely adopted standards to support indoor environmental quality, decarbonization, and resilience.
- b. Develop alliances and diverse working groups that position ASHRAE to lead and collaborate globally in identifying challenges, defining solutions, and developing approaches to address them.
- c. Develop resources based on member needs and industry trends.

- a. Tailor and target engagement and resources to ASHRAE members and defined key stakeholders.
- b. Provide guidance to targeted stakeholders on impactful ways to maximize the positive downstream effect of their engagement on the built environment.
- c. Empower professionals in their journey to maximize industry impact in support of ASHRAE's mission and vision.
- d. Pursue partnerships to amplify the impact of ASHRAE's mission and support the HVAC&R and built environment workforce.

- a. Identify and address structural, content, and financial barriers to access.
- b. Align communication and delivery methods and formats to enhance accessibility and effectiveness of content, resources, and volunteer opportunities.
- c. Strengthen communication channels with and through chapters and regions to empower contribution to the Society as thought partners in adapting resources to local context and needs.

Download the entire plan in English and Spanish at [ashrae.org/strategicplan](https://ashrae.org/strategicplan)

4

2

## November 2025 BOD Meeting Highlights



[ABOUT](#)
| TECHNICAL RESOURCES
| PROFESSIONAL DEVELOPMENT
| CONFERENCES
| COMMUNITIES
MEMBERSHIP



**Membership Dues** will increase \$5 USD (\$290) in the 2026-27 SY



**DEI Committee** will report to Members Council starting July 1 as a Standing Committee, not a grassroots committee. This is an expansion of ASHRAE’s commitment to diversity, equity and inclusion.



**Indoor Environmental Quality Center of Excellence** will be created to provide industry resources for learning about IEQ. Initial funding will come from reserves.



**3<sup>rd</sup> International Board Meeting** ASHRAE is committed to holding a Board Meeting outside of North America every three years. Our next International Board Meeting will take place in Brasilia, Brazil in November 2026.

5

## Government Affairs



[ABOUT](#)
| TECHNICAL RESOURCES
| PROFESSIONAL DEVELOPMENT
| CONFERENCES
| COMMUNITIES
MEMBERSHIP

Hot Topics in Government Affairs



**AI / Data Centers**



**Refrigerant Transition**



**EPCA Modernization** (DOE Appliance and Equipment Standards)



**Energy Codes and Resiliency**



**IAQ/IEQ/Thermal Comfort**



**Workforce Development** (trades and STEM)

Sign up for the Government Affairs Update  
online or email [GovAffairs@ashrae.org](mailto:GovAffairs@ashrae.org)

6

## RP and ASHRAE Foundation: Supporting ASHRAE's Mission

ABOUT | [TECHNICAL RESOURCES](#)
PROFESSIONAL DEVELOPMENT
CONFERENCES
COMMUNITIES
MEMBERSHIP

### Fundraising Totals for SY 2024-25

**RP Campaign Total**  
↑ **\$2,824,181**

**Within the RP Campaign**

- \$1,977,286** For Research
- \$494,487** For Endowed Research
- \$257,081** For Scholarships
- \$95,078** For YEA, ALI and other Programs

\$4.825M

**ASHRAE Awarded Scholarships**

- 40** Endowed Chapter Scholarships
- 39** Society Student Scholarships

**ASHRAE Foundation**  
↑ **\$1.95M**  
 In New Endowments

**College of Fellows**  
**\$5,000** Total Raised

**Life Members Club**  
**\$46,000** Total Raised

More than 4,500 contributions from Members, Organizations and other Associations

7

## Center for Excellence in Building Decarbonization (CEBD)

ABOUT | [TECHNICAL RESOURCES](#)
PROFESSIONAL DEVELOPMENT
CONFERENCES
COMMUNITIES
MEMBERSHIP



**Building Codes Strategy Game**  
 ASHRAE Center of Excellence for Building Decarbonization

<Name, Affiliation>  
<Working Date>

- **Streamlined, Flexible International Building Code Framework**
  - ✓ Framework completed & rolled out at 2025 Decarb Conf
  - ✓ First country session held in Kenya (Brazil & India are planned)
  - ✓ Developed Building Code Strategy Game for Chapters
- **Research, standards & guide projects moving forward**
  - ✓ AI Data Center Framework
  - ✓ Decarb Strategies for Supermarket Industry Archetypes Guide
  - ✓ Update HVAC Equipment Service Life Data
  - ✓ Whole Life Carbon Gap Analysis
  - ✓ Whole Building/MEP Benchmarking Data Research
  - ✓ Whole Life Carbon Calculation Guide for Building Systems
  - ✓ Refrigerant Emissions Management, Tracking, and Compliance
- **Training content expanded (Guides & Online Training)**
- **Five strategic initiatives w/draft actions presented in Las Vegas**

8

4

# Standards & Guidelines

ABOUT | **TECHNICAL RESOURCES** | PROFESSIONAL DEVELOPMENT | CONFERENCES | COMMUNITIES | MEMBERSHIP

## New Standards

**STANDARD**

**ASHRAE**

**ASHRAE Standard 153-2024**  
Supersedes ASHRAE Standard 153-2017.  
Includes ASHRAE 153-2017 Addenda A and B in Appendix L.

### Method of Testing General Ventilation Air-Cleaning Devices for Removal Efficiency by Particle Size

ASHRAE Standard 153-2024 provides a method for testing general ventilation air-cleaning devices (GVDs) for removal efficiency by particle size. The standard is intended for use by building owners, designers, and contractors to ensure that GVDs are tested and certified in accordance with the requirements of the standard. The standard also provides information on the selection and installation of GVDs.

**ANSI**

**STANDARD**

**ASHRAE**

**ASHRAE Standard 62.1-2023**  
Supersedes ASHRAE Standard 62.1-2019.  
Includes ASHRAE 62.1-2019 Addenda A and B in Appendix Q.

### Ventilation and Acceptable Indoor Air Quality

ASHRAE Standard 62.1-2023 provides a method for determining the minimum outdoor air flow rate and the maximum allowable indoor air quality (IAQ) for buildings. The standard is intended for use by building owners, designers, and contractors to ensure that buildings are ventilated and have acceptable IAQ. The standard also provides information on the selection and installation of ventilation systems.

**ANSI**

**STANDARD**

**ASHRAE**

**ANSI/ASHRAE Standard 62.2-2023**  
Supersedes ANSI/ASHRAE Standard 62.2-2019.  
Includes ANSI/ASHRAE 62.2-2019 Addenda A and B in Appendix Q.

### Ventilation and Acceptable Indoor Air Quality in Residential Buildings

ANSI/ASHRAE Standard 62.2-2023 provides a method for determining the minimum outdoor air flow rate and the maximum allowable indoor air quality (IAQ) for residential buildings. The standard is intended for use by building owners, designers, and contractors to ensure that residential buildings are ventilated and have acceptable IAQ. The standard also provides information on the selection and installation of ventilation systems.

**ANSI**

**STANDARD**

**ASHRAE**

**ANSI/ASHRAE Standard 90.4-2023**  
Supersedes ANSI/ASHRAE 90.4-2019.  
Includes ANSI/ASHRAE 90.4-2019 Addenda A and B in Appendix C.

### Energy Standard for Data Centers

ANSI/ASHRAE Standard 90.4-2023 provides a method for determining the energy consumption of data centers. The standard is intended for use by building owners, designers, and contractors to ensure that data centers are energy efficient. The standard also provides information on the selection and installation of energy-efficient equipment.

**ANSI**

**Coming Soon!** ASHRAE Standard 244: Sustainability Assessment for Mechanical, Electrical, and Plumbing Products

9

# ASHRAE Bookstore

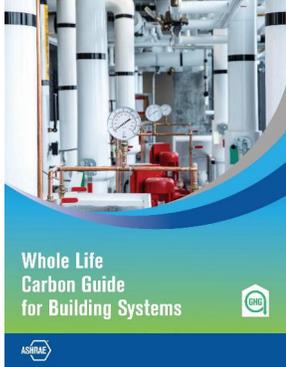
ABOUT | **TECHNICAL RESOURCES** | PROFESSIONAL DEVELOPMENT | CONFERENCES | COMMUNITIES | MEMBERSHIP

## Get the Latest and Greatest Publications & Downloads



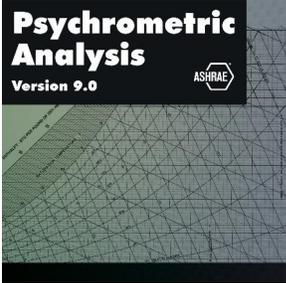
**Guide to Strategic Decarbonization Planning**

**ASHRAE**



**Whole Life Carbon Guide for Building Systems**

**ASHRAE**



**Psychrometric Analysis**  
Version 9.0

**ASHRAE**



**Managed BACnet™ Guidance**  
Volume 1: Manufacturer's Guide  
Version 1

**ASHRAE**

Visit the ASHRAE Bookstore in Palace Ballroom I Emperors Level, and at the AHR Expo

10

# Professional Development

ABOUT
TECHNICAL RESOURCES
PROFESSIONAL DEVELOPMENT
CONFERENCES
COMMUNITIES
MEMBERSHIP

## eLearning

## ASHRAE Learning Institute

## Certification

### Updated Course

### Free Publication

Register for ALI's Live Virtual Training and receive a FREE ASHRAE Standard or Guideline!

### Record Application Total SY 2025

11

# Professional Development

ABOUT
TECHNICAL RESOURCES
PROFESSIONAL DEVELOPMENT
CONFERENCES
COMMUNITIES
MEMBERSHIP

## Farr and Setty Family Foundation Funds Scholarships for ALI, AGT, and eLearning Registrants

ASHRAE Members in their **first 5 years** of membership get **35% off** one ALI, AGT, or eLearning course, thanks to support from the Farr and Setty Family Foundation Funds!

- ✓ One-time use per Society Year
- ✓ Apply 3 weeks before your course
- ✓ Must include a chapter officer's support letter

**Where to apply?** Check the page of the course you're interested in for an application.

12

## 2026 Topical Conferences



ABOUT
TECHNICAL RESOURCES
PROFESSIONAL DEVELOPMENT
CONFERENCES
COMMUNITIES
MEMBERSHIP

-  Los Angeles, CA, April 13-14, 2026  
**2026 Women in ASHRAE Leadership Symposium**
-  Varanasi (Kashi), Utter Pradesh  
 April 24-25, 2026  
**Fourth ASHRAE Developing Economies Conference**
-  Seattle, WA, September 23-25, 2026  
**2026 ASHRAE Building Decarbonization Conference**
-  Beirut, Lebanon, October 8-9, 2026  
**Seventh International Conference on Efficient Building Design**
-  Kuwait University City, Kuwait, November 16-18, 2026  
**Ninth International Conference on Energy Research and Development (ICERD – 9)**



13

## 2026 AHR Expo



ABOUT
TECHNICAL RESOURCES
PROFESSIONAL DEVELOPMENT
CONFERENCES
COMMUNITIES
MEMBERSHIP





AHR Expo opens Monday at 10:00 AM in the Las Vegas Convention Center, Central and South Halls.

Flash your ASHRAE Conference badge for FREE entry to the Expo.

Stop by the **ASHRAE Booth C2102**

---

Hear **Bill McQuade, 2025-26 ASHRAE President** address the *2026 State of the Industry: Today's Market Challenges, Opportunities & What's Ahead* Tuesday, February 3 / 10:00-11:00AM S222 (Las Vegas Convention Center – South Hall)

**Show Times**

Monday & Tuesday: 10AM – 6PM | Wednesday: 10AM – 4PM

14

**Future Conferences + 2026 ASHRAE Annual Conference**

ABOUT | TECHNICAL RESOURCES | PROFESSIONAL DEVELOPMENT | CONFERENCES | COMMUNITIES | MEMBERSHIP



**Changes to Future ASHRAE Annual Conferences**

The Future of ASHRAE Conferences Ad Hoc charge is to recommend a new overall Society conference strategy which specifically focuses on **changes to the typical Annual Conference**.

A recommendation will be made at the 2026 Annual Conference in Austin. Approved changes would be reflected in **4-5 years**.



**2026 ASHRAE Annual Conference**

Join us in Austin, TX  
June 27 – July 1

**Registration Opens in March**

15

**Nominate for Committees and Awards**

ABOUT | TECHNICAL RESOURCES | PROFESSIONAL DEVELOPMENT | CONFERENCES | COMMUNITIES | MEMBERSHIP



**Find Committees and Nominate Yourself or Others**

- FEB 2026**

**February:** Nominations for appointed committees are due.
- JUN 2026**

**June:** Speak with your committee ExO/CO if your current appointment/elected position ends to be nominated for another.
- SEP 2026**

**September 18:** Nominations for elected positions are due. (Publications & Education Council, Tech Council, RAC, TAC, Standards, Handbook, Nominating)

**HONORS & AWARDS**

The following awards have a MAY 1 deadline:

- Fellow
- Honorary Member
- ASHRAE Hall of Fame
- F. Paul Anderson Award
- ASHRAE Pioneers of the Industry
- ASHRAE Award for Distinguished Public Service

16

**ASHRAE Simplified Model** Learn More at [ashrae.org/2026Bylaws](https://ashrae.org/2026Bylaws)

| Member Grade   |                          |                          |                          |  | Student Member Grade                               |   | Other                       |  |  |  |
|--|--------------------------|--------------------------|--------------------------|--|--|---|-----------------------------|--|--|--|
| Member   |                          |                          |                          | Young Professional   | Tenured Professional                               | Life Service Member   | Presidential Member         | Student Member   | Student Branch Advisor   | Honorary Member  |
| WB Tier 1<br>Standard Dues   | WB Tier 2<br>80% of dues | WB Tier 3<br>60% of dues | WB Tier 4<br>40% of dues | 50% (+ tier discount)  |  | FREE  |                             | 90% (+ tier discount)  | 80% (+ tier discount)  | FREE   |
| Anyone involved in the building sciences industry  |                          |                          |                          | Anyone ≤ 35 yo who joins pays this fee first for 2 years                 | Anyone ≥ 65 yo with 25 years cumulative membership | 30 yrs cumulative member + ≥ 65 + DSA or 15 qualifying service points   | Served as Society President | Must be currently enrolled in university, college, junior college or technical institute | Faculty member who is ASHRAE member & must submit application and submit annual report | Any notable person of preeminent professional distinction & elected by the BOD |
| Handbook Online + *Journal, HPB, Insights + Tech Portal + Member Pricing + Voting Privileges and Serve as C,R,S level roles<br>Choice of 1: eLearning Course, Certification Study Guide, Standard or Guideline |                          |                          |                          | Handbook Online + *Journal, HPB, Insights + Tech Portal + Member Pricing |  | Same as Member + waived dues, extreme discounts to W&A Conferences, Invitations to VIP events (Presidential Only) |                             | Same as Young and Tenured Professionals  |  | Full Member Benefits if requested  |
| <b>Additional New Member Benefits:</b><br>Receive a Comp Winter or Annual Conference to attend in first 2 years + Handbook Online access for 1 year  |                          |                          |                          |  |  |   |                             |  |  |  |

17

## Proposed Dues Rates

Career and Economic discounts off main dues rate as set by the Board of Directors.

Economic discount based on country of residence as defined by the World Bank.

High Income = Tier 1, Upper Middle Income = Tier 2, Lower Middle Income = Tier 3, Low Income = Tier 4

| ASHRAE Membership Dues Rate Table |     | Career Based Discount |                          |                        |         |                         |
|-----------------------------------|-----|-----------------------|--------------------------|------------------------|---------|-------------------------|
|                                   |     | All Others            | Young Pro OR Tenured Pro | Student Branch Advisor | Student | Life Service & Honorary |
| <b>Economic Discount</b>          |     | 0%                    | 50%                      | 80%                    | 90%     | 100%                    |
| World Bank Tier 1                 | 0%  | \$290                 | \$145                    | \$60                   | \$30    | FREE                    |
| World Bank Tier 2                 | 20% | \$230                 | \$115                    | \$45                   | \$25    | FREE                    |
| World Bank Tier 3                 | 40% | \$175                 | \$90                     | \$35                   | \$20    | FREE                    |
| World Bank Tier 4                 | 60% | \$115                 | \$60                     | \$25                   | \$10    | FREE                    |

The dues rates and percentages are for illustrative purposes only, based on 2026-2027 dues rates. The Finance Committee is responsible for reviewing, recommending changes and interpreting fees, dues, and privileges. (ROB 2.408.004)

18

# Timeline

Learn More at [ashrae.org/2026Bylaws](https://ashrae.org/2026Bylaws)

**COMPLETED**

- **February 2025:** MMAH to bring motion to the Board of Directors to approve plan. Motion will be tabled to allow for 60-day "cooling off period." **COMPLETE**
- **By the 2025 May BOD Meeting:** BOD to approval the final plan. **COMPLETE**
- **June – November 2025:** MMAH works with SRC for Bylaws amendments **COMPLETE**
- **2025 Fall BOD Meeting:** BOD passed Bylaws amendment by unanimous vote.

**UPCOMING**

- **2026 Winter Conference:** Bylaws amendment presented at the Meeting of the Members (Saturday Plenary Session) in Las Vegas.
- **Spring 2026:** Proposed Bylaws amendment on Spring Ballot
- **June 28, 2026:** Election closes
- **By June 30, 2027:** If Bylaws amendment are approved, all changes made to membership database, website, promotional materials, ROB, Committee/Council MOPs and training materials. *(One year to implement changes to various documents and reports)*
- **July 1, 2027:** New model implemented.



19

## New Mastercard Program for Business Owners

ABOUT | TECHNICAL RESOURCES | PROFESSIONAL DEVELOPMENT | CONFERENCES | COMMUNITIES | MEMBERSHIP

**Coming Soon!**  
More information on ashrae.org in March 2026

**Are you an ASHRAE Member who owns a business?**

Consider applying for an ASHRAE Mastercard!

- Spend \$10,000 on your ASHRAE Mastercard within the first 90 days, and **Mastercard will pay your annual ASHRAE Member dues** the following Society Year.
- **Up to 2.1%** unlimited cash back on all purchases with autopay.
- **5% cash back** on HVACR supplies and equipment.



20

## Media Inquiries



**Asked to make a statement  
on behalf of ASHRAE?**

Please send all media  
inquiries to  
[publicrelations@ashrae.org](mailto:publicrelations@ashrae.org)  
before responding to  
members of the press.

21



Thank you!  
Questions or Comments?

[ashrae.org](http://ashrae.org)

22



**Minutes  
Honors & Awards Committee  
2025 Annual Conference - Phoenix**

|                              |               |                              |        |
|------------------------------|---------------|------------------------------|--------|
| <b>Sunday, June 22, 2025</b> |               |                              |        |
| H&A Committee                | 1:00 – 5:00pm | Sheraton, Alhambra (Level 2) | Hybrid |

**Action Items**

| #  | Assignment     | Status | Action Item  |
|----|----------------|--------|--|
| 1  | Staff          |        | Add a link to Fellow nomination instructions on the Fellow nomination form   |
| 2  | Full Committee |        | Review current Fellow PPT  |
| 3  | Staff          |        | Work with Marketing to edit Plenary interview video and post   |
| 4  | Staff          |        | Add nomination dates to H&A flowchart  |
| 5  | Staff          |        | Update results of searching ' <a href="#">Honors</a> ' on <a href="#">ashrae.org</a> to distinguish between the H&A page and YEA page. |
| 6  | Staff          |        | Add images to top of H&A page, including the group Plenary photo   |
| 7  | Staff          |        | Develop procedures for a member or committee to request additions to the DSA/ESA point tally form                                      |
| 8  | Staff          |        | Update any H&A documentation to reflect Motion #1 regarding membership tenure requirements being met by the award nomination deadline  |
| 9  | Staff          |        | Remove the page length restriction for Fellow nomination   |
| 10 | Staff          |        | Include wording in award notification letter to start Visa process immediately   |

**Motions**

| # | Motion   | Vote      |
|---|--|-----------|
| 1 | To make the award nomination deadline the cut-off for membership tenure requirements | 7-0-0 CNV |

**Attendance**

- Members present: Tom, Adam, Mohammad, Ronald, Karine, Scott, Andy, Juliana,
- Members absent: Maged, Janice, Krishnan

**Agenda**

1. **Call to Order** – Phoenix
2. **Roll Call/Introduction of Guests** – Phoenix
3. **ASHRAE Code of Ethics Commitment** – Phoenix
  - a. *In ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and shall avoid all real or perceived conflicts of interest. Our culture is one of inclusiveness, acknowledging the inherent value and dignity of each individual. We celebrate diverse and inclusive communities, understanding that doing so fuels better, more creative and more thoughtful ideas, solutions and strategies for the Society and the communities our Society serves. We respect and welcome all.*
  - b. **Code of Ethics** - <https://www.ashrae.org/about/governance/code-of-ethics>
  - c. **Core Values** - <https://www.ashrae.org/about/ashrae-s-core-values>
  - d. **Diversity Statement** - <https://www.ashrae.org/about/diversity-equity-and-inclusion-dei>
4. **Review of Agenda** – Phoenix
5. **Approval of Minutes** – February 9-10, 2025 at Winter Conference – Phoenix (**Attachment A**)

- a. Moved by Karine, Ron second. Vote: unanimous approval
- 6. **Special Reports**
  - a. BOD Ex-Officio – Luke Leung ([Attachment B](#))
- 7. **Review of Action Items** – Phoenix ([Attachment C](#))
  - a. Fellow:
    - i. Continue to coordinate materials with COF.
    - ii. COF will review their PPT and work with H&A.
    - iii. Need to focus on promotion/marketing of Fellow. Marketing ideas:
      - 1. Fellow PPT could be presented at CRCs and chapters
      - 2. TC Chair breakfast could include discussion regarding Fellow
    - iv. **Action Item #1:** Staff to add a link to Fellow nomination instructions on the Fellow nomination form
    - v. Next steps:
      - 1. COF will review their PPT
      - 2. **Action Item #2:** H&A needs to review their PPT
  - b. **Action Item #3:** Staff to work with Marketing to edit Plenary interview video and post
  - c. DSA/ESA point tally form – should Section President have a point limit? ([Attachment D](#))
    - i. No point limit, similar to service for Chapter President
  - d. **Action Item #4:** Add nomination dates to H&A flowchart
- 8. **Report of Planning Subcommittee** – Davis
  - a. Five-Year Review Update:
    - i. The awards below were up for review this year. Staff reached out to the Chair and Staff Liaison for each committee and feedback received is included in [Attachment E](#)
    - ii. In the table below:
      - 1. For H&A awards, the number of nominations received is listed
      - 2. For pass through awards a ‘1’ indicates that we received a recommended recipient and a ‘0’ indicates no recommendation was received
        - a. The Milton Garland Award did not have a recipient since 2016; however, they have received two nominations this year and have an MBO to increase awareness of the award

| Award   | Committee/Council                  | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|---|------------------------------------|------|------|------|------|------|------|
| DSA   | H&A                                | 45   | 17   | 16   | 28   | 49   | 28   |
| Donald A. Siller Chapter Programs Award   | CTTC                               | 1    | 0    | 0    | 1    | 1    | 1    |
| ESA   | H&A                                | 12   | 9    | 8    | 8    | 21   | 15   |
| Fellow  | H&A                                | 38   | 20   | 33   | 18   | 29   | 41   |
| John F. James International Award   | Members Council                    | 1    | 1    | 1    | 1    | 1    | 0    |
| Lower-GWP Refrigeration and Air-Conditioning Innovation Award                               | UN Environmental Liaison Committee | 0    | 0    | 0    | 1    | 0    | 1    |
| Milton W. Garland Commemorative Comfort – Process – Cold Chain Award for Project Excellence | Refrigeration                      | 0    | 0    | 0    | 0    | 0    | 0    |
| Ralph G. Nevins Physiology and Human Environment Award                                      | TC 2.1                             | 1    | 1    | 1    | 1    | 0    | 1    |
| YEA Developing Leader   | YEA                                | 1    | 1    | 1    | 1    | 1    | 1    |

- 9. **Report of Media Subcommittee** – Leblanc
  - a. Fellow email ([Attachment F](#))
    - i. Shortened version based on subcommittee feedback
    - ii. Wait to send until the new Fellow slide deck is completed
    - iii. Work with Marketing to distribute once website updates are made
  - b. Decided against sharing a sample Fellow nomination on the website

- c. **Action Item #5:** Staff to update results of searching '[Honors](https://www.ashrae.org)' on [ashrae.org](https://www.ashrae.org) to distinguish between the H&A page and YEA page.
- d. **Action Item #6:** Staff to add images toward the top of the H&A page, including the group Plenary photo.

**10. Report of Personal Awards Subcommittee – Martin**

- a. Review of Candidates (**Executive Session**)
  - i. Distinguished Public Service Award
  - ii. F. Paul Anderson Award
  - iii. Fellow
  - iv. Hall of Fame
- b. We have received requests to consider adding points for the following items on the DSA/ESA Point Tally Form:
  - i. Regional DEI position
  - ii. Podcast contributor
  - iii. Panelist for Women in ASHRAE or Student Program at ASHRAE Conferences
  - iv. Chapter Leadership Academy Facilitator
  - v. **Action Item #7:** Staff to develop procedures for a member or committee to request additions to the DSA/ESA point tally form

**11. Report of Paper and Pass Through Awards Subcommittee – Trigo**

- a. Review of Recommendations (**Executive Session**)

**12. New Business – Phoenix**

- a. For awards that have a membership tenure requirement, when does that requirement need to be met? For example, a Fellow nominee must be a Full Member for at least ten years. Do they need to hit that ten-year requirement by:
  - i. The nomination deadline of May 1?
  - ii. The time H&A and Members Council votes on the nomination at the end of June?
  - iii. The time Fellows are honored at the Winter Conference in January/February?
  - iv. **Motion #1:** Scott moves to make the award nomination deadline the cut-off for membership tenure requirements. Andy seconded. Vote: 7-0-0 CNV
  - v. **Action Item #8:** Staff to update any H&A documentation to reflect this update
- b. At the 2023 Winter Conference we discussed the topic of potential Fellow candidates asking to have Full Member grade applied retroactively so that they meet the 10-year Full Member grade requirement. H&A reviewed three options and voted to not allow retroactive application of Full Member grade. This topic came up again recently when a Fellow nomination was received from an Associate member who claimed they were unaware that they needed to request advancement to Full Member. This individual voiced their disappointment and we've been asked to review this topic again to see exceptions can be made.
  - i. This particular member joined as an Associate in 2011. They would have qualified for Full Member in 2018, but didn't transfer until 2025. Will this member meet the 10-year Full Member requirement in 2028 or 2035?
  - ii. Our documentation clearly states that 10-years at Full Member grade is required for ASHRAE Fellow. The member can work with ASHRAE membership staff to address their membership grade, but that is not our decision.
- c. We currently ask that Fellow reference letters be no more than one-page in length. The majority of submitted Fellow letters are more than one page and we have been asked to remove that restriction from our documentation.
  - i. **Action Item #9:** Staff to remove the page length restriction for Fellow nomination
- d. We've been asked to consider offering an extension for award recipients who are unable to get their visa in time for the Plenary – if they are unable to make the Plenary "assigned" to them, then they can attend a future Plenary and be presented their award.
  - i. Questions to consider:
    - 1. Would this member be included in the Plenary program (since they would have already been included in the program for their "assigned" Plenary)?

2. How far in advance would a recipient need to let us know which future Plenary they'll be attending?
    - ii. **Action Item #10:** Include wording in award notification letter to start Visa process immediately.
    - iii. As an alternative, we could recommend the member bring their plaque to a future Plenary where they could get a photo taken after the ceremony.
    - iv. Staff will handle these situations on a case-by-case basis and inform the committee as necessary.
13. **Status of 24-25 MBOs – Phoenix (Attachment I)**
14. **Change of Chair – Phoenix/Davis**
  - a. Recognition of outgoing members:
    - i. Tom Phoenix – Chair
    - ii. Mohammad Al Tassi – Member
    - iii. Maged Fouad Hashem – Member
    - iv. Krishnan Viswanath – Member
    - v. Luke Leung – BOD Ex-Officio
  - b. Recognition of current members changing roles:
    - i. Adam Davis – Vice Chair to Chair
    - ii. Karine Leblanc – Member to Vice Chair
  - c. Recognition of incoming members:
    - i. Sheila Hayter – Member
    - ii. Bruno Martinez – Member
    - iii. Richie Mittal – Member
    - iv. Daniel Redmond – Member
    - v. Sherry Abbott-Adkins – BOD Ex-Officio
  - d. Appointment of 2025-26 subcommittees and mentors – Davis (**Attachment J**)
  - e. 2025-26 MBOs – Davis (**Attachment K**)
15. **Next Meeting** – February 1, 2026 at the 2026 ASHRAE Winter Conference in Las Vegas, Nevada
16. **Adjournment** – Phoenix

## H&A Action Items

### Action Items from Fall 2025 Mid-Year Call

| # | Assignment            | Status                               | Action Item  |
|---|-----------------------|--------------------------------------|--|
| 1 | Staff                 | In progress                          | Research plaque options that are sustainable and dual purpose (hang/stand)                           |
| 2 | Staff                 | Complete                             | Add a link to the Fellow tips/suggestions PPT into the CRC email                                     |
| 3 | Staff                 | Complete – email sent in mid-January | Set up procedure for sending potential Fellow email to members who have hit ten years at Full Member |
| 4 | Staff                 | Complete – email sent in mid-January | Send out email to all Fellows encouraging them to nominate someone for Fellow                        |
| 5 | Staff                 | Complete                             | Confirm if H&A or COF owns Fellow – who would make the final decision on Fellow qualifications?      |
| 6 | All committee members | Complete                             | Review <u>both</u> referred motions and come prepared to discuss during our meeting in Vegas         |

### Action Items from 2025 Annual Conference in Phoenix

| #  | Assignment    | Status   | Action Item   |
|----|---------------|--|---|
| 1  | Staff         | Complete   | Add a link to Fellow nomination instructions on the Fellow nomination form  |
| 2  | Adam & Karine | Complete   | Review current Fellow PPT   |
| 3  | Staff         | In progress  | Work with Marketing to edit Plenary interview video and post  |
| 4  | Staff         | Complete – dates added directly onto H&A page under countdown clock instead of flowchart | Add nomination dates to H&A flowchart   |
| 5  | Staff         | Complete – YEA H&A page now shows as “YEA Honors & Awards”                               | Update results of searching ‘Honors’ on <a href="http://ashrae.org">ashrae.org</a> to distinguish between the H&A page and YEA page.  |
| 6  | Staff         | Complete – added group Plenary photo   | Add image to top of H&A page  |
| 7  | Staff         | Complete   | Develop procedures for a member or committee to request additions to the DSA/ESA point tally form                                     |
| 8  | Staff         | Complete   | Update any H&A documentation to reflect Motion #1 regarding membership tenure requirements being met by the award nomination deadline |
| 9  | Staff         | Complete   | Remove the page length restriction for Fellow nomination  |
| 10 | Staff         | Complete   | Include wording in award notification letter to start Visa process immediately  |

### Action Items from 2025 Winter Conference in Orlando

| # | Assignment | Status   | Action Item   |
|---|------------|--|---|
| 5 | Staff      | Complete – order 50 DSA magnetic back pins to test | Work with plaque company to order magnetic back lapel pins for current awards |

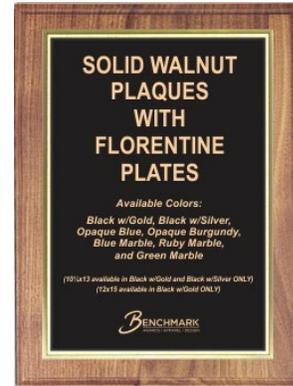
### Action Items from 2024 Winter Conference in Chicago

| # | Assignment | Status  | Action Item   |
|---|------------|---|---|
| 1 | Staff      | Complete – added to H&A page under ‘Chapter and Region Resources’ | Create pre-made marketing material with H&A information – similar to the information included on the flowchart. |

## Solid Wood Plaques

### 1. [Solid walnut plaque from Benchmark Trophy](#)

- Variety of color plate options
- Laser engraved
- 12 size options (5x7 to 18x24)
- 5x7 price: \$40.75
- Bulk pricing available



### 2. [Solid walnut plaque from Benchmark Trophy](#)

- Variety of color plate options
- Laser engraved
- 6 size options (6x8 to 12x15)
- 6x8 price: \$55.15
- Bulk pricing available



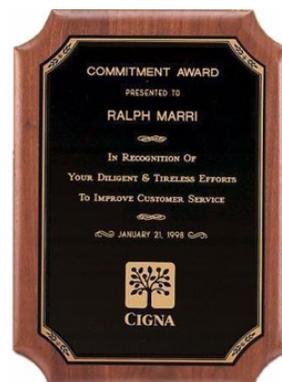
### 3. [Solid walnut plaque from Benchmark Trophy](#)

- Variety of color plate options
- Laser engraved
- 3 size options (7x9 to 9x12)
- 7x9 price: \$82.65
- Bulk pricing available



### 4. [Solid walnut plaque from Benchmark Trophy](#)

- Black or brushed brass plate
- Laser engraved
- 4 size options (7x8 to 11x15)
- 7x8 price: \$88.50
- Bulk pricing available



5. [Red alder plaque from Benchmark Trophy](#)

- a. No plate
- b. Engraved directly into wood and dark filled
- c. 7 size options (5x7 to 12x15)
- d. 5x7 price: \$59
- e. Bulk pricing available



6. Black wood plaque from Benchmark Trophy

- a. Black with silver plate
- b. Laser engraved
- c. 3 size options (7x9, 8x10.5, 9x12)
- d. 7x9 price: \$96



7. Black wood plaque from [Bennett Awards](#)

- a. Includes name plate
- b. 4 size options (5x7 to 12x15)
- c. 5x7 price: \$90
- d. These plaques are an average of 45% more expensive than our current plaques



### **Request points for service on the DSA/ESA point tally form**

The Distinguished Service Award (DSA) and Exceptional Service Award (ESA) recognize members of ASHRAE who have served the Society faithfully and with distinction on committees or otherwise given freely of their time and talent on behalf of the Society.

These awards are point-based and members earn points for eligible service and participation within ASHRAE. If you would like for the Honors & Awards Committee to consider adding new service or participation on the DSA/ESA point tally form, please complete the form below and return to Rhiannon Masterson at [rmasterson@ashrae.org](mailto:rmasterson@ashrae.org).

1. What is the name of the committee or group requesting the points?
  
2. Who is the staff liaison for this committee or group?
  
3. What specific service or participation are you requesting points for?
  
4. Why do you believe this service or participation should be eligible for points toward the DSA/ESA?
  
5. If you are requesting points for a service overseen by a committee or group:
  - a. Is the service considered a standard function of a member's role within the committee or group? Or does this service go above and beyond what is expected during their term?
  
  - b. What percentage of your committee or group participates in this service? Is it the entire committee or group or select few?
  
6. Is there any additional background or information you'd like to provide?



Shaping Tomorrow's Global  
Built Environment Today

180 Technology Parkway, Peachtree Corners, GA 30092 ▪ Tel 404.636.8400 ▪ Fax 404.321.5478 ▪ [www.ashrae.org](http://www.ashrae.org)

Lizzy Seymour  
Director, Member Services

[lseymour@ashrae.org](mailto:lseymour@ashrae.org)

October 15, 2025

TO: Adam Davis, Honors & Awards Committee Chair  
Karine Leblanc, Honors & Awards Committee Vice Chair

Dear Adam,

During the 2025 Fall CRCs the following motions were referred to the Honors & Awards Committee.

**Motions referred to Committee for Recommendation to Members Council:**

Please provide a recommendation for Members Council consideration for each motion noted below in your report to Members Council at the 2026 Winter Conference in Las Vegas.

- 1. Fall 2025 CRC Motion, Region X San Diego Chapter – Motion 25-10-1 (August 24, 2025):** Move that the ASHRAE Honors and Awards Committee revise the eligibility criteria for the College of Fellows to allow all grades of ASHRAE membership—including Student, Affiliate, Associate, and Full Membership—to count toward the required 10 years of membership. The requirement should no longer be limited to years served exclusively as a Full Member.

**Background:** Eligibility for elevation to ASHRAE Fellow requires an individual have “good standing at Full Member grade for at least 10 years, and acknowledged distinction and having made substantial contribution(s) in HVAC&R. For this particular award, activities and service within ASHRAE are not considered. The DSA and ESA recognize achievement in those areas.”

In order to become a full member, an individual must first be an Affiliate member for 10 years. As a result, the current requirement effectively mandates 20 years of ASHRAE membership before an individual can be considered for Fellow—despite the fact that the Fellow designation is meant to honor contributions made outside of ASHRAE. This creates a disconnect between the intent of the award and its eligibility criteria. Time spent in ASHRAE should not be the defining factor if the purpose is to recognize exceptional professional achievement in the broader HVAC&R industry.

Requiring 10 years as a Full Member unfairly excludes outstanding professionals, such as PhD students, who have made substantial contributions to our industry while holding other membership grades. This outdated rule delays recognition of leaders in critical areas such as artificial intelligence, decarbonization, and smart building technologies that may not have Full Membership for 10 years.

**Fiscal Impact:** None.



Shaping Tomorrow's Global  
Built Environment Today

180 Technology Parkway, Peachtree Corners, GA 30092 ▪ Tel 404.636.8400 ▪ Fax 404.321.5478 ▪ [www.ashrae.org](http://www.ashrae.org)

**Staff Impact:** None.

**CRC Vote:** 11-2-1, 0 absent, CNV.

**Staff Note:** If passed, this motion would require a Society Bylaws change (Article II, Section 2.4). Part of this motion will be nullified if ASHRAE membership approves the new membership model during the Spring 2026 election. This motion was also sent to the College of Fellows for comment. The Honors and Awards Committee and the College of Fellows are encouraged to share feedback with each other prior to the Honors and Awards Committee making a recommendation to Members Council. The College of Fellows meets on Sunday, February 2 from 9:00 am – 12:00 pm in Las Vegas.

- 2. Fall 2025 CRC Motion, Region-at-Large ASHRAE Pakistan Chapter – Motion 25-RAL-3:** Members serving on the Society Honors and Awards Committee should be eligible for all points-based awards including the Chapter Service Award, Regional Award of Merit, Distinguished Service Award and Exceptional Service Award, regardless of their active service on the committee.

Currently, ASHRAE policy holds back awards for members actively serving on the Society Honors and Awards Committee. The intent behind this is to avoid any perceived conflict of interest. However, it has had the unintended effect of discouraging qualified and deserving members from serving on the committee, as their years of service delays their eligibility for recognitions even for such awards that are simply point based and not subjective, such as the Chapter Service Award, Regional Award of Merit, Distinguished Service Award, Exceptional Service Award.

Adopting this motion will:

- Encourage continued volunteerism and service on the Honors and Awards Committee,
- Recognize deserving individuals without unnecessary delays
- Strengthen the integrity and motivation within ASHRAE's recognition system.

It is therefore proposed to remove the restriction of withholding points-based awards from Honors and Awards Committee members .

**Fiscal Impact:** None.

**Staff Impact:** None.

**CRC Vote:** 13-0-0, 9 absent, CNV.

**Staff Comment:** Staff has responded to the recommendations for the Chapter Service Award and Regional Award of Merit since those are Chapter and Regional Awards. H&A's recommendation should address the DSA and ESA. NOTE: H&A's Manual of Procedures (MOP) states that current H&A Committee members are only eligible for pass-through awards and not any other Society-level awards, so if approved this would require a MOP change.



Shaping Tomorrow's Global  
Built Environment Today

180 Technology Parkway, Peachtree Corners, GA 30092 ▪ Tel 404.636.8400 ▪ Fax 404.321.5478 ▪ [www.ashrae.org](http://www.ashrae.org)

If you have any questions, please let me know.

Thank you,

*Lizzy Seymour*

Lizzy Seymour  
Director, Member Services  
ASHRAE

CC: Sarah Maston, Members Council Chair  
Ashish Rakheja, Members Council Vice Chair  
Rhiannon Masterson, Honors & Awards Committee Staff Liaison



# MOTION

**Motion:**

Communications Committee recommends to Honors and Awards Committee to create a chapter communications chair award entitled the Excellence in Chapter Communication Award, with the first award recognizing service during the 2026-2027 Society year to be presented at the 2028 Annual Conference and each Annual Conference thereafter.

**Background Information:**

See attached proposal and suggested submission form.

**Fiscal Impact:**

\$1,500 for transportation costs and plaque based on what is submitted for the existing 16 awards that provide transportation reimbursement. There is a possibility ASHRAE Foundation could cover the transportation costs, meaning the costs would not come from the Communications Committee budget.

**Staff Impact:**

8 hours annually.

**Vote Count:**

For \_\_\_\_\_ Against \_\_\_\_\_ Abstained 0 Absent: \_\_\_\_\_

Chair Voting? Yes  No

Passed:  Failed:  Withdrawn  Referred To: \_\_\_\_\_



## CHAPTER COMMUNICATION CHAIR AWARD

### Name

Excellence in Chapter Communication Award

### Purpose

Communications play a vital role in advancing ASHRAE's mission and strengthening its visibility worldwide. Chapter Communications Committees are essential in connecting members, sharing knowledge, and amplifying ASHRAE's impact across regions.

To further support and celebrate these efforts, this award recognizes the Best Chapter Communications Chair at the Society level.

Its purpose is to encourage, elevate, and multiply communication initiatives across all chapters, serving both as motivation and as a formal acknowledgment of their indispensable contribution to ASHRAE's growth and global outreach.

### Guidelines for Chapter Communication Chair Award Presentation

To highlight excellence in communications across all ASHRAE chapters worldwide, we propose to establish this recognition at the Society level.

Each Regional Communications Chair (RCC) would nominate only one Chapter Chair from their region who demonstrated outstanding performance during the Society year.

Nominated Chairs would submit a brief report summarizing their key activities, achievements, and PAOE points in the Communications category.

A subcommittee of the Society Communications Committee, created specifically for this purpose, would review the submissions and select the winner. The winner should be recognized during the Annual Conference, with transportation covered by Society.

### Eligibility Requirements

The winner is selected from Society entry. Each region may submit one entry. Each RCC is responsible to present one nomination from their region, meeting the submission deadlines and requirements:

1. Candidate must be a member of ASHRAE in good standing.
2. Must achieve a minimum PAOE points in their Society year.
3. The RCC shall select the best nominee to forward to the Society Communications Subcommittee based on the award criteria.



**Performance for the Award is Measured by:**

- PAOE performance, considering the total points achieved in the Communications category to reinforce the importance of meeting and reporting Society objectives.
- Impact and reach of communications, particularly on social media. Chapters are encouraged to demonstrate measurable engagement through their social media presence, such as growth in followers, increase in interactions, and overall reach of their posts. LinkedIn could be considered the primary reference platform.
- Newsletter quality and consistency, recognizing creativity, design, relevance of content and regularity.

**Judging**

At the start of each Society year, the Chair of the Society Communications Committee shall appoint members to the Chapter Communication Chair Award Subcommittee to serve as a “Selection Committee,” to designate a Chair for it.

The Selection Committee shall be comprised of at least three (3) members of the Society Communications Committee.

The Selection Committee, by majority vote, shall select the recipient of the award, subject to the concurrence of the Honors and Awards Committee and Members Council. In the event of a tie, the Chair of the Society Communications Committee shall cast the deciding vote.

All correspondence and selection data is to be directed to the Chair of the Selection Committee, with copies to the other members of the Selection Committee.

The Selection Committee Staff Liaison is responsible for coordinating all contacts and correspondence with the nominees.

**Selection Schedule for Chapter Communication Chair Award**

**DUE DATE**

|  |                                  |
|--|----------------------------------|
| <b>1. Nominee Selection for the Chapter Communications Chair Award</b>   | <b>Determined by RCC</b>         |
| <b>2. Excellence in Chapter Communications Award Submission Form sent to Staff.</b>  | <b>September 30</b>              |
| <b>3. Selection Committee selects a winner and forwards recommendation to staff and Society Communications Committee Chair</b> | <b>November 1</b>                |
| <b>4. Society Communications Committee recommends final candidate to Honors &amp; Awards Members Council for approval</b>      | <b>January Winter Conference</b> |
| <b>5. Staff notifies winner</b>  | <b>February 20</b>               |

**Presentation**



## Excellence in Chapter Communications Award

Proposal

The recipient is recommended by the Communications Committee and confirmed by Members Council. The award is presented at the Annual Meeting of the Society during the Plenary Session.



### Guidelines for Chapter Communication Chair Award Template

To highlight excellence in communications across all ASHRAE chapters worldwide, we propose to fill this questionnaire to establish this recognition at the Society level.

Each Regional Communications Chair (RCC) would nominate only one Chapter Chair from their region who demonstrated outstanding performance during the Society year and meeting the submission deadlines and requirements:

1. Candidate must be a member of ASHRAE in good standing.
2. Must achieved the minimum PAOE points in the CC category in their Society year.
3. The RCC shall select the best nominee to forward to the Society Communications Subcommittee based on the award criteria.

A subcommittee of the Society Communications Committee, created specifically for this purpose, would review the submissions and select the winner. The winner should be recognized during the Annual Conference, with transportation covered by Society.

This form must be sent in PDF format to Joslyn Ratcliff ([jratcliff@ashrae.org](mailto:jratcliff@ashrae.org)) ASHRAE Staff and Communications Committee Liaison by September 30.

### Regional Communications Chair information

|                     |  |               |  |
|---------------------|--|---------------|--|
| Submitted by (RCC): |  | Member ID:    |  |
| Email Address:      |  |               |  |
| Region:             |  | Society Year: |  |

### Candidate information

|                 |  |            |  |
|-----------------|--|------------|--|
| Candidate Name: |  | Member ID: |  |
| Email Address:  |  |            |  |
| Region:         |  | Chapter:   |  |

### Questionnaire

|  |   |
|--|---|
| 1- Total PAOE points achieved in the CC category:  |   |
| 2- In which PAOE item of the CC category was the highest score achieved?   |   |
| 3- Which Social Media platform does the Chapter actively use? Provide link to each Social Media platform to verify |   |
| 4- For the main Social Media platform provide the following information:   | - Followers at start of the Society year: |



# Excellence in Chapter Communications Award

Submission Form

|  |   |
|--|---|
|  | <ul style="list-style-type: none"><li>- Followers at end of the Society year:</li><li>- Post frequency (approximate):</li></ul> |
| 5- Chapter Newsletter frequency <i>Indicate if Monthly, Bi-monthly, Quarterly, Other (Specify).</i>          |   |
| 6- Briefly describe the content and design approach of newsletter <i>(max 100 words)</i>                     |   |
| 7- What do you consider the Chapter's strongest achievement regarding communications? <i>(max 500 words)</i> |   |

| MBO # | Description  | Measurable Metric  | Completion % /Date                       | MBO Comments   |
|-------|--|--|--|--|
| 1     | Work with Chapters and Regions to ensure that there is at least one nominee for each personal award. Tasks for this goal would include reviewing and improving training and presentations at Chapter Regional Conferences (CRC).   | Receipt of an application for each personal award  | 50% / In progress<br>Annual Meeting 2026 | In progress. We received at least one nomination for all awards with a December 1 deadline.  |
| 2     | Conduct a review of what is given to the recipients for each award and develop new appropriate awards as necessary to properly recognize the achievement.  | Approval of the design of any recommended new awards and presentation of that award at the Plenary sessions  | In progress<br>Annual Meeting 2026       | In progress. Researching sustainable and dual purpose plaque options.  |
| 3     | Review current materials and revise as necessary to provide appropriate information about the requirements to become a Fellow. This information should be concise, easy to understand, and readily available. A review of this information should be a requirement for any person that nominates someone to be a Fellow. | Information about Fellow requirements is distributed, particularly to Chapters and Regions, and procedures are in place to ensure that Nominators understand these requirements. | Complete<br>Annual Meeting 2026          | Complete. Reviewed current H&A Fellow PPT and COF PPT - all information aligns and is up-to-date. H&A PPT link added to CRC email. Annual email to all Full Members who hit ten years of membership to let them know about Fellow. |
| 4     | Investigate the use of a web based software application to streamline the award application process.   | Staff will investigate options and costs and present at the Winter Meeting.  | In progress<br>Annual Meeting 2026       | In progress. Staff researching.  |