



MINUTES
Publications Committee
June 24, 2018
Hilton Americas
Houston, Texas

MEMBERS PRESENT:

Francis Lacharité, chair
José Correa, vice chair
Roberto Aguilo
Jack Glass
Chee Sheng Ow
J. Eduardo Donoso

INCOMING MEMBERS PRESENT:

Norm Maxwell
Hugh McMillan, III
Vikram Murthy
Renison (Rennie) Tisdale

STAFF PRESENT:
Education

Mark Owen, staff liaison, Deputy Director of Publications and
Education
Cindy Michaels, incoming staff liaison, Managing Editor, Special
Publications
Steve Comstock, Publisher/Director of Publications and
Education
Jay Scott, Editor, *ASHRAE Journal*
David Soltis, Group Manager, Electronic Products and
Publishing Services

VISITORS:

Edward Tsui, CO, PEC chair
Benjamin Skelton, BOD ExO
Julia Keen, PEC vice chair
Elise Keland
Frank Mills

MOTIONS		
No.	Motion	Vote*
1	To approve the minutes of the Publications Committee meeting held during the 2018 ASHRAE Winter Conference in Chicago, Illinois. [Vote held via electronic letter ballot, July 24–August 1, 2018.]	FAILED, 5-0-3-4
2	To support the development of a Nearly ZEB Hospitals guide book to be published by REHVA and ASHRAE. [Vote held via electronic letter ballot, July 24–August 1, 2018.]	PASSED, 9-0-0-3

* Votes for these letter ballots are recorded as yes-no-abstain-NR (no response).

ACTION ITEMS		
No.	Responsibility	Action Item
1	All members	Vote via electronic ballot to approve the minutes of the Publications Committee meeting held during the 2018 ASHRAE Winter Conference.
2	All members	Vote via electronic ballot to support development of a Nearly ZEB Hospitals guide book to be published by REHVA and ASHRAE.
3	All members	(1) Read all <i>ASHRAE Journal</i> articles and (2) attend the Winter Conference per the committee members' charge.
4	Jay Scott	Supply the Journal survey as a PDF, post that PDF on Basecamp, and link to the online Journal survey on Basecamp.
5	Jay Scott	Investigate whether members can receive a summary of how they voted on the <i>Journal</i> papers when the "thanks for completing the survey" screen comes up.
6	Jay Scott	Ensure all <i>Journal</i> survey questions have a "no article selected" option and send a monthly email listing and summarizing the technical articles in advance of the survey being sent as a reminder to committee members to read them and later vote on them.
7	Section liaisons	Ask section heads to ask TC chairs if a tool with guidelines or a bulleted list of questions would be helpful when the TCs review publications to determine if they should be updated or made out of print, etc.
8	Cindy Michaels	Produce a guide for TC chairs on how to publish with ASHRAE.
9	Jay Scott	Investigate the possibilities of <i>Journal</i> doing podcasts and provide a summary of the findings at the Publications Committee meeting at the 2019 ASHRAE Winter Conference.
10	All section head liaisons	Meet with assigned TAC section(s) by attending the TC/TG Chairs' Breakfast meetings that will be held on Sunday morning during the 2019 ASHRAE Winter Conference in Atlanta, Georgia, in January and communicate via email every other month and as necessary.

11	Jay Scott	Provide clarification of the differences of the available journals and newsletters ASHRAE publishes.
12	Cindy Michaels	Set up Basecamp access for new committee members.
13	Cindy Michaels	Ask for an explanation of digital advertising from Greg Martin, Manager, Advertising Sales.

1. Call to Order

Francis Lacharité called the meeting to order at 8:06 a.m. and noted that a quorum was not present.

2. Welcome/Introductions

Members and guests introduced themselves.

3. ASHRAE Code of Ethics Commitment

Francis Lacharité read the following excerpt from the ASHRAE Code of Ethics:

In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity and respect for others, and we shall avoid all real or perceived conflicts of interests. (See full Code of Ethics: <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>.)

4. Minutes Approval (from January 2018 Meeting)

No quorum was present, so the committee was unable to approve the minutes of the January 2018 Publications Committee meeting in Chicago, Illinois. All members present agreed to vote by letter ballot at a later time **(ACTION ITEM #1) (MOTION #1)**.

Motion:

To approve the minutes of the Publications Committee meeting held during the 2018 ASHRAE Winter Conference in Chicago, Illinois.

Vote held via electronic letter ballot, July 24–August 1, 2018:

FAILED, 5-0-3-4

[Editor's note: Because this motion failed, these minutes will come up for approval again at the 2019 Winter Conference in Atlanta, Georgia.]

5. Agenda Review/Updates

The following changes/additions were made to the agenda:

- Item 8.1.1 was moved to be item 6.

6. Nearly ZEB Hospitals guide book proposal

Steve Comstock explained that the Nearly ZEB Hospitals guide book is part of a series published by REHVA and that ASHRAE TC 9.6 supports joint participation in its development. He informed the committee that the AEDG committee is aware of this publication and is supportive because they feel there is no overlap with the AEDG

Hospitals publications. Comstock explained that there would be meeting attendances, so there were budget considerations involved. He also stated that the guide book would be completed in two years; ASHRAE will publish the book and both ASHRAE and REHVA will sell copies.

No quorum was present, so the committee was unable to approve this publication. All members present agreed to hold an electronic ballot vote at a later time (**ACTION ITEM #2**) (**MOTION #2**).

Motion:

To support the development of a Nearly ZEB Hospitals guide book to be published by REHVA and ASHRAE.

Vote held via electronic letter ballot, July 24–August 1, 2018:

PASSED, 9-0-0-3

7. Remarks by BOD ExO and CO

Edward Tsui thanked members for their important efforts to produce publications.

Benjamin Skelton presented an ASHRAE Update (**Attachment A**) and informed the committee that a letter of intent had been signed by the Board of Directors to sell the ASHRAE headquarters building in Atlanta, stating that more information on that topic would come at a later date.

Julia Keen provided an update on the PEC restructuring, stating that the goal of the restructuring is more efficient and effective committees with more collaboration.

8. Action Items (from January 2018 Conference)

Mark Owen reviewed the following list of Action Items from the 2018 ASHRAE Winter Conference:

No.	Responsibility	Action Item	Status
1	Owen	Provide tabs on the Publications Review Spreadsheet, sorted by TC.	COMPLETE
2	Owen	Investigate following ASHRAE design guides with abridged versions that would serve as President Wentz’s envisioned “application guides.”	Staff to pursue development with committee input. COMPLETE
3	Scott	Improve communication to the TCs about upcoming <i>ASHRAE Journal</i> editorial topics.	Phone contacts done. COMPLETE
4	<i>Journal Insights</i> Review Subcommittee, staff	Test the proposed new <i>Journal</i> review form and procedure for implementation beginning in January 2018.	Discussion at this meeting. COMPLETE
5	Owen	Investigate and report at the January conference on the history and options for poster papers.	They are selected from among Technical Papers and subsequently published in <i>ASHRAE Transactions</i> . COMPLETE
6	Owen	Investigate and report at the January conference on approval, management, and publication of Technical Bulletins.	Created about 30 years ago, they are bundled papers on a particular

			topic, approved by TAC, published by PEC. COMPLETE
7	All members	(1) Read all <i>Journal</i> articles and (2) attend both the Winter and Annual Conferences per the committee members' charge.	IN PROGRESS (ACTION ITEM #3)

9. Special Publications

9.1 Special Publications Editor's Report

Mark Owen highlighted items published by ASHRAE Special Publications since June 2017 (**Attachment B**) and reviewed the Special Publications Projects List (**Attachment C**) that shows upcoming publications.

9.2 Publications Review

Mark Owen went over the Review List (**Attachment D**) that was provided for liaisons' use in communicating with TCs and authoring groups.

Frank Mills provided an update on the Hot Climate Guide, stating that they have replaced some authors but are aiming to have a draft available for the January 2019 conference in Atlanta and a finalized publication turned over to staff by July 2019. He also informed committee members that the authors are holding a workshop and a seminar on the topic during this conference.

10. Subcommittee Reports

10.1 Functional

Francis Lacharité reported no modifications to committee documents at this time, noting the pending PEC restructuring.

10.2 ASHRAE Journal/Insights Review

9.2.1 ASHRAE Journal Editor's Report

Jay Scott provided an update on *ASHRAE Journal* activities (**Attachment E**), stating that ASHRAE publishes four newsletters every month—the weekly *ASHRAE's HVAC&R Industry News*, the twice-a-month *ASHRAE Journal* newsletter, the monthly *eSociety*, and the monthly *High Performing Buildings* newsletter. Scott also stated that *Journal* has a full-time staff writer now, so there are articles reporting on interesting industry trends and news in all publications. A recent example is the feature on the new geothermal system in St. Patrick's Cathedral that appeared in the *Journal*. These articles, while not as technical as peer-reviewed content, are still reviewed by subject matter experts before publication to ensure accuracy. In addition, Scott explained that Insights is now sort of a “best of” of *eSociety*, which is a news vehicle to get the word out more quickly (rather than members waiting two months for Insights news).

Norm Maxwell stated that he feels half of what the *ASHRAE Journal* labels “technical article” is not actually technical. Scott explained that reviewers determine whether an article has adequate technical aspects.

10.2.2 2018 Paper of the Year

10.2.2.1 Scoring system proposal

The committee members discussed the new matrix of questions, not just scoring numbers, for voting on the *Journal* paper of the year that was launched in February. Roberto Aguilo stated he'd like to have numerical voting for all articles then total those numbers at the end of the year for award voting. Francis Lacharité stated that he

feels that usually a few articles emerge as those with the most comments and it becomes pretty clear which articles are the ones with the most votes. Chee Ow suggested that the committee continue with this new matrix/survey plan for the year and then later improve it or make changes to it if desired.

Lacharité reiterated that ideally members should read and review the articles every month, because if a member reads the articles as they receive them but waits to review all of the articles in December, it's likely a later article will feel higher in the voting. Aguilo agreed, stating that he believes this is because members can't remember the earlier articles as well if they wait to vote for them all at one time.

Jack Glass informed the group that he did not receive all the *Journal* surveys and pointed out that the cumulative survey responses file didn't indicate his voting for some of the months he knows he voted. A few other members noted similar discrepancies. Jay Scott said he would look into this issue.

Aguilo asked if the survey could be sent as a PDF so that when members are away from internet access they can respond. Jose Correa asked if the PDF version of the survey could be posted on Basecamp and if the online survey could be linked on Basecamp. Scott agreed that all three of these actions can be taken **(ACTION ITEM #4)**.

Aguilo stated that a problem of the survey is that you have no record of how you voted, so when it comes to the award voting in December it is difficult to remember your votes for all the articles. Cindy Michaels asked if it would be possible to receive a summary of how each member voted when the "thanks for completing the survey" screen comes up. Scott said he will look into it **(ACTION ITEM #5)**.

Aguilo also pointed out that not all of the questions have a "no article selected" option. Scott said he will correct this. Scott also agreed to send a monthly email listing and summarizing the technical articles in advance of the survey as a reminder to committee members to read the articles and later vote on them **(ACTION ITEM #6)**.

11. MBOs

11.1 2017–2018 MBOs

Francis Lacharité reviewed the status of the MBOs for 2017–2018 **(Attachment F)**. He indicated that MBO #4 is not complete but that Jose Correa, incoming chair, will continue with this MBO for 2018–2019.

12. Liaison Reports

12.1 Certification Committee

Francis Lacharité reported that he discovered that the Certification Committee has no matrix to check the effectiveness or current-ness of a certification, to determine when it is improved or discontinued. This led him to think about the TCs that Publications Committee asks to review publications on the publications Review List **(Attachment D)** – how does the TC determine if a publication is out of date or still good, and are they all doing it the same way? Therefore, he suggested Publications Committee create a tool with guidelines or a bulleted list of questions to help the TCs decide. Lacharité instructed the section liaisons to first ask their section heads to ask their TC chairs if this tool would be useful **(ACTION ITEM #7)**.

12.2 Professional Development Committee (PDC)

Francis Lacharité reported that he was unable to participate in the PDC conference call and has tried to contact the chair but has no update at present. He stated he will add any update he receives to Basecamp.

12.3 Research Administration Committee (RAC)

José Correa reported that he was unable to attend the RAC meeting and has emailed the chair but has no update at present. He stated he will supply feedback if he receives any.

12.4 TAC Sections

Section liaisons had been instructed to meet with their assigned TAC sections by attending the TC/TG Chairs' Breakfast meetings held earlier on Sunday morning. Francis Lacharité asked members to send reports following the meeting; updates are summarized in the Review List (**Attachment D**).

José Correa also reported that the Section 6 head mentioned it would be good to have a guide on how to publish with ASHRAE. Cindy Michaels noted that she had recently proposed such guidance in the form of a video to Mark Owen. Correa liked that idea and suggested that the shorter it is, the better (**ACTION ITEM #8**).

Correa reported that the Section 6 head also asked if *Journal* could do podcasts. Jay Scott informed the committee that *Journal* staff in fact is already looking into this as an option. Scott will investigate the possibilities of this and provide a summary of the findings at the Publications Committee meeting at the 2019 ASHRAE Winter Conference (**ACTION ITEM #9**).

Committee members volunteered as section liaisons for Sections 1, 4, 8, 9, and 10. The complete list of section liaisons for 2018–2019 follows:

Section 1	Norm Maxwell
Section 2	Chee Ow
Section 3	Mark Tome
Section 4	Vikram Murthy
Section 5	Nikolaos Kourakos
Section 6	José Correa
Section 7	Antonio Marquez
Section 8	Norm Maxwell
Section 9	Eduardo Donoso
Section 10	Roberto Aguilo

All liaisons are tasked with meeting with their assigned TAC sections by attending the TC/TG Chairs' Breakfast meetings that will be held on Sunday morning during the 2019 ASHRAE Winter Conference in Atlanta, Georgia, in January and communicating with them via email as necessary throughout the Society year (**ACTION ITEM #10**).

13. Strategic Planning

13.1 Continuous strategic planning recommendations

(None.)

14. Old Business

Francis Lacharité, as outgoing chair for the 2017–2018 Society year, thanked all the current members of Publications Committee for their time and effort.

15. New Business

José Correa, as incoming chair for the 2018-2019 Society year, thanked Francis Lacharité and ASHRAE staff for their work on the committee. He stated that he likes the monthly calls that had been set up under Lacharité and would like to continue them, setting the next call for July 10 at noon EST.

Correa discussed his ideas for MBOs and invited discussion from the other members.

Jack Glass suggested staff provide some clarification of the differences of the available journals and newsletters ASHRAE publishes; Jay Scott said he would create such a document (**ACTION ITEM #11**).

Eduardo Donoso noted that the new committee members need Basecamp access; Cindy Michaels stated she would set this up (**ACTION ITEM #12**).

Benjamin Skelton mentioned a question he received regarding opting out of physical delivery of *ASHRAE Journal* (receiving only the digital version instead). He stated that he's aware that potentially causes advertising problems (advertising is often based off of print distribution, not digital). José Correa assigned an action item for Cindy Michaels to ask for an explanation of digital advertising from Greg Martin, Manager, Advertising Sales (**ACTION ITEM #13**).

16. Adjournment

Francis Lacharité adjourned the meeting at 12:10 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Cindy Michaels".

Cindy Michaels
Incoming Staff Liaison to the Publications Committee
Managing Editor, Special Publications

Attachment A



ASHRAE UPDATE
ExO Report to Committees
 2018-ASHRAE Annual Meeting
 Houston




In all your interactions at these meetings please remember...

Code of Ethics

"As members of ASHRAE or participants in ASHRAE committees, we pledge to act with honesty, fairness, courtesy, competence, integrity and respect for others in our conduct."





Attend President's Luncheon



Monday, June 25

2018-2019 ASHRAE President
 Sheila Hayter



ASHRAE Wants You!

- Nominations for appointed standing committees are sought annually.
- Speak with your committee ExO if your appointed term is ending and you wish to be nominated for another Committee (beginning **July 1, 2019**)
- Self-nomination is also encouraged
- Nominations are due by mid-February 2019
- Councils are elected by the Board of Directors, but nominations are needed.




ASHRAE Nominations

ASHRAE website links are always active for member nominations to Board-elected Standing Committee and Council Positions, Appointments to Committees, and Board Officer and Director Recommendations. Once the deadline has passed, your recommendation will be held until the following year's election or appointment session.

<p>❖ Board Officer and Director Recommendations:</p> <p>Link closes for the following Society year each September 29th</p> <p>https://www.ashrae.org/re/bod</p>	<p>❖ Board-elected Standing Committee and Council Nominations:</p> <p>Link closes for the following Society year each September 15th</p> <p>https://www.ashrae.org/b/odnom</p>	<p>❖ Standing Committee Nominations, Appointed by the President-Elect:</p> <p>Link closes for the following Society year each February 15th</p> <p>https://www.ashrae.org/c/omnom</p>
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Board-elected Committee and Council Positions

ASHRAE BODY	Minimal Qualifications
Technology Council	<ul style="list-style-type: none"> One past voting member from each of the following committees: Research Administration, Standards, Technical Activities and from the Board of Directors. Three (3) at-large members with broad experience and expertise relevant to this council.
Publishing & Education Council	<ul style="list-style-type: none"> One past voting member from each of the following committees: Certification, Electronic Communications, Handbook, Professional Development, Publications. Two (2) at-large members with past broad experience and expertise relevant to this council.
Standards Committee	<ul style="list-style-type: none"> Membership of this committee shall be members of ASHRAE. Members shall be selected from various interest groups to prevent dominance of any single interest and may include representatives of interest groups such as manufacturers, consultants, educators, trade associations, government, testing/research laboratories, utilities, code bodies, contractors, consumers/users Candidates shall be current members of the Society, in Member grade or higher, and have been active members for a minimum of five years. Candidates normally will have served on more than one Technical Committee (TC), Task Group (TG), Multidisciplinary Task Group (MTG), or Technical Resource Group (TRG), for an aggregate of ten or more committee years.
Research Administration Committee	<ul style="list-style-type: none"> All members of this committee should have significant experience with ASHRAE research activities in one or more technical committee (TC), task group (TG), or standing standards project committee.
Technical Activities Committee	<ul style="list-style-type: none"> All members of this committee shall hold Member grade or higher in the Society and shall have been members for three (3) years prior to the start of their terms. All members shall have held at least one leadership role in the Society as chair of a technical committee. All members shall have served on at least one technical committee (TC), task group (TG), multidisciplinary task group (MTG), or technical resource group (TRG) as a voting member for an aggregate of three or more committee years.
Handbook Committee	<ul style="list-style-type: none"> The chair, vice chair and volume subcommittee chairs shall hold the grade of Member or higher. All members of the committee shall be voting members of ASHRAE. Members should have TC Handbook subcommittee experience and knowledge of a broad range of technical topics.
Nominating Committee	<ul style="list-style-type: none"> Each member of this committee shall hold the grade of Member or higher in good standing in the Society for a period of at least 5 years at the time of selection. Members and Alternates to the committee shall be individuals knowledgeable in Society affairs.

Attachment A

Standing Committees, Appointed by the President-Elect

Body	Minimum Qualifications
Audit	<ul style="list-style-type: none"> Current member of the Board of Directors who has not received compensation from ASHRAE for the past three years. Financial experts who can bring a working knowledge of financial reporting, internal controls and knowledge of the Not for Profit sector.
Building Energy Quotient	<ul style="list-style-type: none"> Members should be considered for their broad business and marketing experience as well as required technical expertise to guide the development and support of the enterprise. Familiarity with the BEAP and BEMP certifications is also encouraged.
Certification	<ul style="list-style-type: none"> At least two (2) of the voting members shall be current ASHRAE certification holders. Members should have an awareness of the current educational programs available from the Society and the technical information needs of various segments of the HVAC&R industry. Membership should include broad representation from the HVAC&R industry, including the academic, design, construction, facility operations, and manufacturing communities.
Conferences and Expositions	<ul style="list-style-type: none"> Members should have previous experience serving on technical or standing committees. Membership should include several members who have recently served as Technical Committee program subcommittee chairs. Members should have educational and technical background
Development	<ul style="list-style-type: none"> The Chair, Vice Chair and Members at Large should have served on the RP Committee, Foundation Board, or should have significant Society leadership experience.
Electronic Communications	<ul style="list-style-type: none"> Membership should include at least one past voting member from each council. A substantial number of the members shall have recent experience with electronic
Environmental Health	<ul style="list-style-type: none"> There is no member grade requirement for committee members, nor requirement for ASHRAE membership. However, it is essential that committee members have specialized professional experience in the area of indoor air quality or environmental health.
Finance	<ul style="list-style-type: none"> It is suggested that appointments to this committee be made of ASHRAE members who could be considered potential officer candidates.

Standing Committees, Appointed by the President-Elect

Body	Minimum Qualifications
Historical	<ul style="list-style-type: none"> No requirements.
Honors and Awards	<ul style="list-style-type: none"> Committee membership should include at least one Presidential Member, at least one Fellow, at least one resident of Canada, and at least one resident from outside the U.S. and Canada. Since the work of this committee is secret, members should have a reputation All members should possess high professional stature.
Planning	<ul style="list-style-type: none"> All voting members except the member who represents YEA must hold the grade of Member or higher in the Society. All councils should be represented on the voting membership of the committee. Members who are serving or have served as Board members One each: Vice President (who serves as coordinating officer), DAL, DRC
Professional Development	<ul style="list-style-type: none"> Membership should include broad representation from the HVAC&R industry. No one interest group should dominate the membership. A majority of the committee members should have experience as developers or providers of continuing education products.
Refrigeration	<ul style="list-style-type: none"> Committee members should be refrigeration-oriented persons and should include a cross-section of the refrigeration industry.
Residential Buildings	<ul style="list-style-type: none"> The majority of the voting members of the committee must be ASHRAE members of Associate Grade or higher.
Society Rules	<ul style="list-style-type: none"> All members shall have been members of the Society for 8 years prior Members should be incoming officers of the Society or incoming Directors.

Presidential Ad Hocs

Ethics Enforcement Procedures Task Group


Ethics Enforcement Procedures Task Group will review and recommend changes to ROB 3.980 Enforcement Procedures for Violation of the ASHRAE Code of Ethics. In addition, the Task Group will address procedures for Ethics allegations against Officers and/or BOD members. The Task Group may also consider making the review investigation more independent from ASHRAE leadership.

Ethics Policy Report: During Annual Meeting

Regional Staff Support Analysis Task Group

The Regional Staff Support Analysis Task Group is to study the placement of hired representatives (regional staff) in ASHRAE Regions to support volunteer programs, with particular focus on advocacy.

Regional Staff (admin vs. advocacy and possible pilot in 2018-19)



Nomination Process Ad Hoc

The purpose of the **Nomination Process Ad Hoc** is to:


- Reviews all documents of the Nominating Committee including the By-laws, Board-Approved Rule's and Nominating Committee Manual of Procedure and reference manual for current relevance.
- Review election procedures of similar organizations (ASME, ASHE, etc.)
- Determine if one nominee per office on the member ballot is appropriate.
- Determine if we should consider cancelling the tenet of "the job seeks the person, the person does not seek the job"
- Determine if the balance of at-large and regional members of the Nominating Committee is optimal.

Members Council

- Exploring the potential bylaws change tied to the petition
- Considering new membership models (4)

Nominating Committee

- Ad hoc committee is reviewing the nominations process (is not addressing bylaws petition issues)



ASHRAE Associate Society Alliance

- Met in Brussels, Belgium April 22-23
- Encourages more effective and fruitful exchange of knowledge and ideas among professionals engaged in the arts and sciences of HVAC&R
- Currently investigating an evolution into a Global HVAC&R Alliance





ASHRAE's Commercialism Policy

ASHRAE's Commercialism Policy allows for Society activities that fulfill the mission of technological advancement with adherence to business plans that generate income to offset operational expenses such as AHR Exposition, ASHRAE periodicals, website and Society conference events such as the welcome party, luncheons, registration kits and receptions.

Principles for Managing Advertising and Sponsorships

- Content should be labeled as advertising or sponsored.
- Use of commercial names and logos shall not be done in ways that imply ASHRAE endorsement, approval or certification of products or services.
- The inclusion of commercial information shall be done in a fair and unbiased way so as to avoid explicit promotion of a product or commercial entity.
- Adhere to accepted business practices specified by the U.S. Federal Trade Commission and recognized publishing authorities.
- Activities including events at chapter meetings shall be managed in such a fashion as to prevent an atmosphere where commercial entities are encouraged to critique one another in the public forum.



For additional guidance:
ashrae.org/about/governance/ashrae-commercialism-policy-and-guidelines



Attachment A



New and Enhanced Resources

- Building EQ Web Portal – **December 2017**
- Advanced Energy Design Guide for K-12 School Building – Achieving Zero Energy – **January 2018**
- Redesigned ashrae.org – **February 2018**
- ASHRAE 365 year round app – **May 2018**
- Handbook PDFs Now in Technology Portal – **June 2018**
- HVAC Designer certification launch – **June 2019**


Recent Publications

- ANSI/ASHRAE/ACCA 211, Standard for Commercial Building Energy Audits
- ASHRAE GreenGuide, 5th edition
- ASHRAE Design Guide for Cleanrooms
- ASHRAE Design Guide for Air Terminal Units
- ASHRAE Guide for Sustainable Refrigerated Facilities and Refrigeration Systems
- Advanced Energy Design Guide for K-12 (Achieving Zero Energy)
- Residential Indoor Air Quality Guide
- 90.1 Portal—Interactive online 90.1 User's Manual that includes Standard 90.1—a new way to use 90.1
- Spanish Translations: Standard 100, Standard 90.1, Hospital Design Guide


Upcoming Publications

- Design Guide for Duct Systems (**Winter 2019**)
- Design of Datacom Equipment Centers, 3rd Edition (**Summer 2018**)
- Designers' Guide for District Cooling Guide, 2nd edition (**Winter 2019**)
- Engineering Management Guide (**Fall 2018**)
- High-Performance Buildings Simplified Textbook (**Spring 2019**)
- Multifamily Residential Buildings Guide (**Spring 2019**)
- Owners' Guide for District Cooling (**Winter 2019**)
- Residential IAQ Guide (**Summer 2018**)
- 2018-IgCC Powered by 189.1 (**Summer 2018**)



New ASHRAE Learning Institute Courses

- Advanced Design for Net Zero Buildings
- Consulting Engineering Essentials
- Cool Thermal Energy Storage Systems
- The Future of Refrigerants: Challenges and Opportunities (MENA) (Dubai Training Center)
- Introduction to Refrigerants
- Latest in High Performance DOAS Systems
- Optimizing Indoor Environments to Increase Building Value
- Refrigerant Selection
- Refrigerant Management
- Save 30% Complying with 90.1-2013



PEC 2017-18 Focus: *Strategies to Improve Content Access*

Enhance member access using online delivery

- Technology Portal for *ASHRAE Journal*, Research Reports, Conference Papers
- Handbook PDFs added to Technology Portal to eliminate CDs
- Standard 90.1 Portal to Pair Standard with Users Manual

Expand content available electronically


- Free Online Access to *Science & Technology for the Built Environment*, ASHRAE's journal of archival research

Use web-based tools to optimize volunteer time

- 27 of 62 Handbook Chapter Authoring Teams using Authoring Portal for 2019 Handbook

Customize training and translate publications applying business models

Trackable delivery of Handbooks to more countries



See You There!


- 2018 Congressional Clean Energy Expo and Policy Forum
July 10, 2018 – Washington, DC – eesi.org/briefings/view/expo2018
- 2018 Building Performance Analysis Conference and SimBuild
September 26-28, 2018 – Chicago, IL – ashrae.org/BuildPerform2018
- AHR Expo Mexico
October 2-4, 2018 – Mexico City, Mexico – AHRExpoMexico.com
- The Third International Conference on Efficient Building Design
October 4-5, 2018 – Beirut, Lebanon – ashrae.org/Beiru2018
- Chillventa
October 16-18, 2018 – Nurnberg, Germany – chillventa.de
- Greenbuild
November 16-18, 2018 – Chicago, IL – Greenbuildexpo.com
- 2019 ASHRAE Winter Conference and AHR Expo
January 12-16, 2019 – Atlanta, GA – ashrae.org/Atlanta and ashrae.org/AHRExpo2019



Attachment A

Questions?

Please let your ExO know how and where you'd like to serve next!



Attachment B

SPECIAL PUBLICATIONS PUBLISHED PROJECTS June 2017 to date

June 2017

- Standard 63.2-2017
- Standard 103-2017
- Standard 171-2017
- ASHRAE Design Guide for Dedicated Outdoor Air Systems
- Long Beach Papers Online

July 2017

- Principles of HVAC, 8th ed. Solutions Manual
- Standard 103-2017

August 2017

- Long Beach Seminars online
- Principles of HVAC, 8th edition
- Addenda to Standard 62.2-2016

September 2017

- Guideline 0.2-2015 (Spanish)

October 2017

- Standard 55-2017
- Transactions, Vol 123, Pt 2

November 2017

- Guideline 39-2017

December 2017

- Guideline 1.5-2017
- Standard 170-2017
- Standard 183-2017
- Standard 30-2017
- Standard 111-2008 (RA2017)

January 2018

- ASHRAE Design Guide for Cleanrooms
- ASHRAE Design Guide for Air Terminal Units
- ASHRAE GreenGuide, 5th Ed.
- Chicago Papers online
- IT Equipment Power Trends, 3rd edition (Datacom Series)
- K-12 Zero Energy AEDG
- Pocket Guide, 9th Ed. (I-P)
- Pocket Guide, 9th Ed. (SI)
- Standard 90.1-2016 User's Manual (print)
- Standard 90.1-2016 User's Manual (online portal)
- Standard 140-2017
- Standard 161-2018
- Standard 194-2017

March 2018

- Chicago Seminars Online
- Standard 100-2015 (Spanish)

April 2018

- Classification of Laboratory Ventilation Design Levels (PDF only)
- Guideline 1.3-2018
- Guideline 209-2018
- Standard 100-2018

May 2018

- Guideline 16-2018

June 2018

- ASHRAE Guide for Sustainable Refrigerated Facilities and Refrigeration Systems
- Houston Papers online
- HVAC Design Manual for Hospitals and Clinics, 2nd Ed., Spanish
- Residential IAQ Guide
- Guideline 36-2018
- Standard 22-2018
- Standard 41.2-2018
- Standard 41.7-2018
- Standard 62.1-2016, Arabic
- Standard 90.1-2016 (SI), Spanish
- Standard 128-2018
- Standard 181-2018
- Standard 203-2018
- Standard 211-2018 ACCA
- Standard 215-2018
- Standard 180-2018

Attachment C

SPECIAL PUBLICATIONS PROJECTS : June 24, 2018					
Title	Responsible Entity	Date Exp to Receive [Recd]	Current Status	Expected Publish Date	Comments
Books					
(Report listing and reviewing international standards and guidelines related to IEQ.)	Indoor Environmental Quality—Global Alliance (IEQ-GA)	Summer 2017 TBD	Planning	Fall 2017 TBD	Bjarne Olesen initiative for 2017-18
Commissioning Stakeholders' Guide What to Expect from the Commissioning Process (w/supplemental files)	Gerald Kettler	Jul 2016 Winter 2016 Summer 2017 Sep 1, 2017 [Sep 25, 2017]	Hold	Jan 2018 Mar 2018	BCA to co-sponsor or hold joint copyright. Pending scope and review clarification.
Design Considerations for Datacom Equipment Centers, 3rd ed. (Datacom Book 3)	Larry Ollice	Apr 2018? May 2018?	Finishing up	Jul 2018	
ASHRAE Design Guide for Duct Systems	TC 5.2; RP-1180; will be dedicated to Herman Behls	Jun 2010 Jul 2011 Aug 2011 Feb 2013 Jun 2013 Jan 2014 Sep 2014 Nov 2014 Jan 2015 Jul 2015 Jan 2016 Jul 2016 Feb 2017 Jul 2017 Feb 2018 Jun 2018	Writing	Jun 2004 Sep 2004 Nov 2010 Oct 2011 Apr 2013 Nov 2013 Jan 2015 Feb 2015 Jun 2015 Dec 2015 Oct 2016 Jun 2017 Oct 2017 Jun 2018 Dec 2018	TC 5.2 contact: Pat Brooks. As of Jan 2016: Contractor Farnsworth defaulted; TC 5.2 will finish the rest

SPECIAL PUBLICATIONS PROJECTS : June 24, 2018					
Title	Responsible Entity	Date Exp to Receive [Recd]	Current Status	Expected Publish Date	Comments
District Cooling Guide, 2 nd ed.	TC 6.2; SP-97; RP-1267; funding from Empower	Sep 2018 Aug 2018	Writing	Jun 2018 Jan 2019	Authors: Phetteplace, Tredinnick. Draft for review Jun 2018. Per SC, goal is to have it at event in Dubai in December.
Engineering Management Guide	TC 1.7; Howie McKew	Sep 1, 2018	Writing	Dec 2018	Intends to be wrapping it up around Jun 2018 (for TC approval?) Due Sep 1 per Howie, 6/13/18
District Cooling <u>Owner's</u> Guide Operations Manual	TC 6.2; SP-97; RP-1267; funding from Empower	Sep 2018	Writing	Jun 2018 Jan 2019	(same as DC Guide above)
ASHRAE Design Guide for Multifamily Residential Buildings	RP-1821	End Nov 2018	Writing	Mar 2019	Contact: LPratt
High-Performance Buildings Simplified (w/supplemental files online)	Tom Lawrence, Julia Keen	May 2018 Early 2019	Writing	August 2018 TBD	(GreenGuide-based textbook) Per Tom, 2/5/18: He plans to have a draft version ready summer 2018 that he will test with students during Fall 2018.
HVAC&R Pioneers Giants	Staff; Bern Nagengast	Jun 2019	Planning	Jan 2020	8/25/2016 per SComstock; part of ASHRAE 125 th Anniversary; updated 5/17/2018
Proclaiming the Truth, 2 nd ed.	SComstock	Jun 2019	Planning	Jan 2020	8/25/2016 per SComstock; part of ASHRAE 125 th Anniversary; updated 5/17/2018
Air-Conditioning System Design Manual, 3rd ed.	TC 9.1	TBD	Contract pending	TBD	Author: Howie McKew

SPECIAL PUBLICATIONS PROJECTS : June 24, 2018					
Title	Responsible Entity	Date Exp to Receive [Recd]	Current Status	Expected Publish Date	Comments
Application Guide for Absorption Cooling/Refrigeration Using Recovered Heat, 2 nd ed.	TC 8.3; Jürgen Scharfe	TBD		TBD	
ASHRAE Design Guide for Cool Thermal Storage, 2 nd ed.	Jason Glazer, TC 6.9; RTAR-1719	TBD	Proposed	TBD	TC working on work statement
Design Guide for Combustion Turbine Inlet Air Cooling Systems		TBD	Bid review	TBD	
ASHRAE Design Guide for Hazardous Spaces	TCs 5.8, 9.2	TBD	Writing	TBD	Author: Mike Baucom Draft to be complete mid Jun per 6/2/16 email from MBaucom
ASHRAE Design Guide for Hot-Climature Buildings	MTG.HCDG	TBD	Planning	TBD	MTG Ch Frank Mills
ASHRAE Design Guide for Cold-Climature Buildings Design Guide, 2 nd ed.	Erich Binder	Aug/Sep 2017 TBD	Planning	Chicago 2018 TBD	
A Comprehensive HVAC Design Guide for Justice Facilities	TC 9.4	TBD	Writing	TBD	
Commissioning Definitions and Terminology for the Building Industry	ASHRAE, CIBSE, AiCARR	Feb 2018 TBD		Feb 2018 TBD	Per Steve: AiCARR will send final files; Walter G will review; we will put into pages and provide to each org to enable free access to memberships (but be sold to nonmembers)
Economizers for Datacom Facilities (Datacom Series)	TC 9.9	Jul 2010 Jun 2011 Oct 2011 Sep 19, 2013 TBD	Planning	Jan 2011 Oct 2011 TBD	per DBeaty, Aug 2013 email to Steve C.
Engineering Concepts in Supporting Community Containment Measures During Public Health Incidents	TC 9.6	TBD	Planning	TBD	

SPECIAL PUBLICATIONS PROJECTS : June 24, 2018

Title	Responsible Entity	Date Exp to Receive [Recd]	Current Status	Expected Publish Date	Comments
Heat Load Estimating Guide for Electrical Equipment (a Design Guide)	RP-1395; RP-1104	TBD	TC review	TBD	
Integrated Building Design Applications Manual	TC 7.1	Jan 2009 Jun 2010 TBD	Writing	Jan 2008 Jun 2008 Sep 2010 Jan 2015 TBD	MOwen queried CGulledge 6/2/16 email
IT Equipment Cooling book (Datacom Series)	TC 9.9	Jun 2011? Nov 2011 TBD	Writing	Oct 2011? TBD	per DBeaty 9/8/11; white paper first
Member's Survival Guide: Design/Build section	Mitchell Swann	Sep/Oct 2017 TBD	Revising	TBD	
Member's Survival Guide: Pitfalls section	Jennifer Leach, TC 1.7	Sep/Oct 2017 TBD	Revising	TBD	
Member's Survival Guide: Contracts section	Jennifer Leach, TC 1.7	Sep/Oct 2017 TBD	Revising	TBD	
Natural Ventilation Design Guide	MTG?	TBD	Contract pending	TBD	Author: Peter Simmonds
Particulate and Gaseous Contamination, 2 nd ed (Datacom Series)	TC 9.9	2015 TBD	Revising	TBD	per Don Beaty, 1/25/15
PHVAC and PHVAC Solutions Manual revisions	N/A	PHVAC: Jul Sol Man: Aug	Revising	PHVAC: Nov Sol Man: Dec	Every four years (2021, 2025, 2029)
Structural and Vibration Guidelines, 2 nd ed (Datacom Series)	TC 9.9	Jun 2015 TBD	Revising	Oct 2015 TBD	Still valuable in current form. TC will update as time allows but not in 2016 per DBeaty 6/26/16
Standards and Guidelines and User's Manuals					
Standards/addenda drafts going for approval at Annual Conference	Varies	Mid-Apr 2018		Jun 1, 2018	Every 6 mos; publish = ready for review at conf
18-month Addenda Supplements to Code-Intended Standards	Varies	Spring 2018		Sep/Oct 2018	Every three years (2015, 2018, 2021)

SPECIAL PUBLICATIONS PROJECTS : June 24, 2018					
Title	Responsible Entity	Date Exp to Receive [Recd]	Current Status	Expected Publish Date	Comments
Revision of Standard 62.1	SSPC 62	Spring 2019		Summer 2019	Every three years (2016, 2019, 2022)
Revision of Standard 62.2	SSPC 62	Spring 2019		Summer 2019	Every three years (2016, 2019, 2022)
Standards/addenda to be published after approval at Annual Conference	Varies	Jul/Aug 2018		Aug/Sep 2018	Every 6 mos.
Standards/addenda drafts going for approval at Winter Conference	Varies	mid Oct 2018		Nov 30, 2018	Every 6 mos; publish = ready for review at conf
Standards/addenda to be published after approval at Winter Conference	Varies	Feb/Mar 2019		Mar/Apr 2019	Every 6 mos.
Revision of Standards 15 and 34	SSPCs 15, 34	Jul 2019		Oct 2019	Every three years (2019, 2022, 2025)
Revision of Standard 90.1	SSPC 90.1	Aug/Sep 2019		Oct 2, 2016 (electronic)	Every three years (2019, 2022, 2025)
Revision of Standard 52.2	SSPC 52.2	Winter 2019		Mar	Every three years (2019, 2022, 2025)
Revision of Standard 90.2	SSPC 90.2	Winter 2019		Mar	Every three years (2016, 2019, 2022)
Revision of Standard 140	SSPC 140	Winter 2019		Mar	Every three years (2016, 2019, 2022)
Revision of Standard 189.1	SSPC 189	Sep 2020		Oct 2020	Every three years (2020, 2023, 2026)
Specialty Conferences					
ASHRAE/IBPSA SimBuild Conference	Tony Giometti	TBD		Conf is Sep 2018	Will have papers.
Third International Conference on Efficient Building Design—Materials and HVAC Equipment Technologies (Beirut)	Tony Giometti	TBD		Conf is Oct 3-4, 2018	Will have papers.
Thermal Performance of the Exterior Envelopes of Whole Buildings XIII [flash drive]	Andre Desjarlais (ORNL)	Jun 2019		Conf is Nov 2019	Every three years (2019, 2022, 2025)

SPECIAL PUBLICATIONS PROJECTS : June 24, 2018					
Title	Responsible Entity	Date Exp to Receive [Recd]	Current Status	Expected Publish Date	Comments
IAQ Conference [flash drive]	Tony Giometti	Aug 2019		Conf is Sep 2019	Every three years (2019, 2022, 2025)
Position Documents					
PD on Climate Change	Steve Hammerling	Spring 2016 Early Jul 2016 Fall 2016 Feb 2017 Jun 2017 Jan 2018 Jun 2018	In TC Review	TBD	
PD on Refrigerants and Their Responsible Use	Steve Hammerling	Jan 2018 Jun 2018	In progress	TBD	
PD on Environmental Tobacco Smoke	Steve Hammerling	Jul 2016 Feb 2017 Jun 2017 Spring 2018	Revising	TBD	Current version was reaffirmed in Jul 2016 to keep it posted online until revision is complete
PD on IAQ	Steve Hammerling	Early Jul 2016 Feb 2017 Jun 2017 Spring 2018	In progress	TBD	
PD on Energy Efficiency in Buildings	Steve Hammerling	Nov 2015 Spring 2016 Feb 2017 Jun 2017 Spring 2018	In progress	Dec 2015 TBD	Per Steve H: New PD, so full editorial review needed
PD on Legionellosis	Steve Hammerling	Dec 2015 Jan 2016 Spring 2016 Late 2016 Feb 2017 Jun 2017 Spring 2018	In progress	Jan 2016 Feb 2016 TBD	
PD on Resiliency in the Built Environment	Steve Hammerling	Spring 2018 Jun 2018	In progress	TBD	
PD on Airborne Infectious Diseases	Steve Hammerling	Jun 2018	In progress	TBD	

SPECIAL PUBLICATIONS PROJECTS : June 24, 2018

Title	Responsible Entity	Date Exp to Receive [Recd]	Current Status	Expected Publish Date	Comments
PD on Unvented Combustion of Solid Fuels and IAQ Indoor Air Quality in Primarily Developing Countries	Steve Hammerling	Oct-2015 Jan-2016 Spring-2016 Jul-2016 TBD		Nov-2015 Feb-2016 TBD	
Translations					
Standard 62.1-2016 (Arabic)		Jan-2018 TBD		Apr 2018	
Fundamentals of HVAC Control Systems SDL, 2001 edition (Spanish)	ASHRAE Monterrey Chapter (MX)	2010 TBD	Contract sent; unsure if signed	TBD	
Guideline 0-2013 (Chinese)	Taiwan Chapter	TBD	Contracted	TBD	
Guideline 1.1-2008 (Chinese)	Taiwan Chapter	TBD	Contracted	TBD	
Guideline 2-2010 (Spanish)	Mexico City Chapter (AMERIC)	2012 TBD	Contracted	TBD	
Guideline 22-2008 (Spanish)	Mexico City Chapter (AMERIC)	2012 TBD	Contracted	TBD	
IAQ Guide (Spanish)	Miami Chapter	May-2014 TBD	Contracted	TBD	
Standard 15-2013 (Spanish)	ATEAAR	2015 TBD	Contracted	TBD	
Standard 34-2007 or -2010 (Spanish)	ACAIRE	Dec-2010 TBD	Contracted	TBD	
Standard 41.1-1986 (RA 2006) (Spanish)	Mexico City Chapter (AMERIC)	2012 TBD	Contracted	TBD	
Standard 41.3-1989 (Spanish)	Mexico City Chapter (AMERIC)	2012 TBD	Contracted	TBD	
Standard 52.2-2012 (Spanish)	Mexico City Chapter (AMERIC)	TBD	Waiting on Signed Contract	TBD	
Standard 55-2013 (Arabic)	Falcon Chapter	TBD	Contracted	TBD	
Standard 62.1-2016 (Arabic)	Falcon Chapter	TBD	Contracted	TBD	

SPECIAL PUBLICATIONS PROJECTS : June 24, 2018					
Title	Responsible Entity	Date Exp to Receive [Recd]	Current Status	Expected Publish Date	Comments
Standard 90.1-2007 (Spanish)	Mexico City Chapter (AMERIC)	2009 TBD	Contracted	TBD	
Standard 90.1-2010 (Spanish)	Argentina Chapter	TBD	Contracted	TBD	
Standard 90.1-2013 (Chinese)	Taiwan Chapter	TBD	Contracted	TBD	
Standard 90.1-2016 (Arabic)	Falcon Chapter	TBD	Contracted	TBD	Supplied Word files 5/31/18
Standard 111-2008 (Spanish)	Mexico City Chapter (AMERIC)	2013 TBD	Contracted	TBD	
Standard 188-2015 (Spanish)	Spain Chapter	TBD		TBD	
Standard 189.1-2009 (Chinese)	Taiwan Chapter	TBD	Contracted	TBD	
Standard 189.1-2009 User's Manual (Spanish)	ATEAAR	2011 TBD	Contracted	TBD	
Thermal Guidelines for Data Processing Environments, 2nd edition (Spanish)	ATEAAR	May 2011 TBD	Contracted	TBD	
Water System Design SDL (Spanish)	Mexico Chapter	TBD		TBD	
CDs/DVDs					
The Good, the Bad, and the Ugly DVD	TC 1.7	Sep/Oct 2017 TBD	Reviewing	Jan 2018 TBD	
Weather Data Viewer DVD	Michael Roth	Spring 2021		Summer 2021	Every four years (2021, 2025, 2029)
Online Products					
ASHRAE Terminology	TC 1.6	Ongoing		Ongoing	Contact: Art Hallstrom
Cold Climate website		Ongoing	Gathering content	Ongoing	
Thermal Comfort Tool, v3	SSPC 55	Summer 2014 Apr 2015 TBD		TBD	Contact: Abhijeet Pande; might be published with Std. 55 UM instead
Recurring Conference-Related Projects					

SPECIAL PUBLICATIONS PROJECTS : June 24, 2018

Title	Responsible Entity	Date Exp to Receive [Recd]	Current Status	Expected Publish Date	Comments
Annual Conference Transactions (Part 2)	Staff	Aug/Sep		Oct	
Winter Conference and Technical Papers Online	N/A	Sep–Nov		Submit content Nov 27, art Dec 9	
Annual Conference Seminar Recordings Online	Tony Giometti	Submit art Nov		Proof Jul 5–9; approve by Jul 12	Needed in inventory by Sep 1
Winter Conference Seminar Recordings Online	Tony Giometti	Submit art Dec		Proof Feb 19–28; approve by Feb 28	Needed in inventory by Mar 1
Winter Conference Transactions (Part 1)	Staff	Feb/Mar		May	
Annual Conference and Technical Papers Online	N/A	Mar–Apr		Submit content Apr 23, art May 6	

MSO 24 June 2018

90562	District Heating Guide	2013	TC 06.02; RP-1267; SP 98					Author contact: Gary Phetteplace
90336	Operation and Maintenance Manual for Active Solar Heating System	1990	TC 06.07					
90576	District/Central Solar Hot Water Systems Design Guide	2013	TC 06.07					
90423	Geology and Drilling Methods for Ground-Source Heat Pump Installations: An Introduction for Engineers	2002	TC 06.08					
90398	Successful Cool Storage Projects: From Planning to Operation	1997	TC 06.09					

SECTION 7

Code	ASHRAE Special Publication	Year Publ	Committee or Project	Communication Date	To	From	Response	Status/Comments
90439	HVAC Simplified	2006	TC 07.01	6/25/2018		Francis Lacharite	no reponse yet	Need revision?
90440	HVAC Simplified Solutions Manual	2007	TC 07.01	6/25/2018		Francis Lacharite	no reponse yet	Need revision?
88207	Fault Detection and Diagnosis for HVAC Systems	1996	TC 07.05	6/25/2018		Francis Lacharite	no reponse yet	
90387	Reference Guide for Dynamic Models of HVAC Equipment	1998	TC 07.05	6/25/2018		Francis Lacharite	no reponse yet	

SECTION 8

Code	ASHRAE Special Publication	Year Publ	Committee or Project	Communication Date	To	From	Response	Status/Comments
88199	Desiccant and Absorption Cooling	1995	TC 08.03	8/10/2017	Mark Owen			TC revising?
90378	Application Guide for Absorption Cooling/Refrigeration Using Recovered Heat	1995	TC 08.03; RP-773	8/10/2017	Mark Owen			TC revising?

SECTION 9

Code	ASHRAE Special Publication	Year Publ	Committee or Project	Communication Date	To	From	Response	Status/Comments
90338	Air-Conditioning System Design Manual, Second Edition	2007	TC 09.01	6/26/2016	Section 9 mtg	Don Beaty	Mark Fly to discuss with TC 09.01	Howie McKew to revise; contract pending.
90402	Application Guide: Chiller Heat Recovery	1999	TC 09.01; TC 09.04	6/26/2016	Section 9 mtg	Don Beaty	TC 09.01 now cognizant; reviewing	

Attachment E

ASHRAE JOURNAL

What's New from the Journal Group

Meeting Minutes Reports

Conversion Challenges And Applications

Alternative refrigerants are not just being tested in research and development. As researchers develop refrigerants with lower global warming potential (GWP), these alternative refrigerants continue to be introduced into the marketplace and implemented into equipment.

Original Reporting in ASHRAE Journal

Staff-written features on topics of interest to engineers that add variety to the magazine and offer a change of pace from Tech Award winners and peer-reviewed technical features. All material reviewed for technical accuracy.



ROUNDTABLE



A Conversation on Commissioning

ASHRAE's new Commissioning 101 is a landmark step in building practice. It is a practical guide for building practitioners, published in 2016. Commissioning 101 is a practical guide for building practitioners, published in 2016. Commissioning 101 is a practical guide for building practitioners, published in 2016.

Roundtables

The Journal continues to work to provide ways to supplement technical features with Roundtable discussions. These articles enable experts to gather and discuss industry topics. Two articles on commissioning and zero energy were published in 2017. Other roundtables are being organized and planned for the near future.

Improving Newsletters

The Journal team took over full responsibility for creating the content of eSociety in 2017, and we have offered more diverse offerings, including interviews with members that provide background on ongoing initiatives. ASHRAE Journal newsletter continues to tie news to the vast archive of Journal technical features and includes. ASHRAE HVAC&R industry News, the weekly newsletter is rolling out a redesign. And HPB newsletter continues to be a source to drive traffic to hpbmagazine.org, which is up more than 50% over last year.



Attachment F

Publications Committee

MBOs for Society Year 2017-2018

Chair: Francis Lacharité **Date:** June 26, 2018

Objective	SP 2014	Compl. by	Fiscal Impact	Resp. Party*	Comment/Status
1. Continue the development of 'infographic' to show interrelationships of ASHRAE publications, technical topics, and development groups.	1	6/18	None	Staff	Create a roadmap for TCs on how to develop various types of publications. COMPLETE
2. Facilitate ASHRAE Journal articles comment and judging.	2	1/18	None	Ow Scott Weems	Create subcommittee to coordinate monthly surveys for collecting comments and ratings for Paper of the Year and report on progress. COMPLETE
3. Strengthen communication with TCs and improve special publications refresh rate.	2	1/18	None	Liaisons	Assign a liaison to each TAC Section. Create subcommittee to improve communication with TAC/TCs, and prepare liaisons TC/Section breakfasts. Ensure mandatory attendance. Identify publications needing revision. COMPLETE
4. Conduct and monitor mentoring program for new members.	2	6/18	None	Correa	Mentor all new members, make sure they are on track and help them to achieve what they commit to. IN PROGRESS
Additional Recommendations for Strategic Planning: None.					

SP 2014 = Strategic Plan 2014 Initiative addressed by objective

*Lead for each MBO is shown in **boldface**.

FL : mso 26 Jun 2018