

**MINUTES**  
**RP Committee**  
**Annual Meeting – Toronto**  
**Saturday, June 25, 2022**

**Members Present**

Matt Rowe, 1<sup>st</sup> Vice Chair  
Aakash Patel, 2<sup>nd</sup> Vice Chair  
Les Pereira, 3<sup>rd</sup> Vice Chair  
Heather Schopplein, 4<sup>th</sup> Vice Chair  
Ibrahim Semhat, Region II  
Laura Petrillo-Groh, Region III  
Chris Dolan, Region VIII  
Dahl Carmichael, Region IX  
Kevin Baldwin, Region X  
John Farley, Region XI  
Kishor Khankari, Board Ex-O

**Members Present Virtually**

Andy Manos, Region I  
Haley Goslinga, Region VI  
Christine Keltner, Region VII  
Javier Korenko, Region XII  
Suei Keong Chea, Region XIII  
Daniel Coakley, Region XIV  
Adeeba Mehboob, RAL  
Guy Perrault, ARC

**Guests**

Jimmy Leonida  
Steve Marek  
Cheng Wee Leong  
Stephen Wren  
Juliana Pellegrini  
Bryan Holcomb

**Staff**

Julia Mumford  
Megan Gotzmer  
Kirstin Pilot

**Outgoing RVCs Absent**

Valarie Simmons, Region IV  
Paul Fernandez, Region V

**Incoming RVCs Absent**

Devin Snowberger, Region V

**Incoming RVCs Present**

Brian Justice, Region IV

**Incoming RVCs Present Virtually**

John Rieke, Region VI  
Jennings Davis, Region VII

**1. Call to Order / Roll Call**

Rowe called the meeting to order at 8:07 AM. He read the Commitment to the Code of Ethics and the Commitment to Care.

**A. Code of Ethics Commitment**

*In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and we shall avoid all real or perceived conflicts of interests.*

(Code of Ethics: <https://www.ashrae.org/about/governance/code-of-ethics>)

(Core Values: <https://www.ashrae.org/about/ashrae-s-core-values>)

**B. COMMITMENT TO CARE**

*The health and safety of all ASHRAE conference attendees is a top priority. We are committed to the well-being of one another.*

<https://www.ashrae.org/file%20library/conferences/annual%20conference/commitment-to-care.pdf>

### **C. Review roster information**

Mumford called roll. Guy Perrault and Kishor Khankari were in the call.

### **D. Introduction of visitors**

Several incoming RVC were in person or on the call in addition to other guests.

## **2. Approval of Minutes (1/29)**

Schopplein moved, Petrillo-Groh seconded,

**1) That the minutes from the RP Committee Winter Meeting in Las Vegas be approved.**

**15-0-0 CNV**

**MOTION PASSED**

Mumford read the guiding principles of the new simplified Rules of Order.

## **3. Review Action Items**

Mumford said Finance confirmed we are PCI compliant and therefore the item is complete.

## **4. Representative Remarks**

Kishor reviewed his Board Ex-O presentation.

## **5. Ongoing Business**

### **A. Assigned Actions/Items/Motions/Ad Hoc**

The committee reviewed a referred motion from the Minnesota chapter about setting goals based on dollar per member. There was discussion about this, but it was agreed that this was a data point that will be provided to assist with goal setting.

Schopplein would like to ensure that the response states the RP Chairs should be working with the RVC and DRC to set their chapter goal.

**2) The RP Committee voted on a referred motion from the Minnesota chapter stating, "That chapter research promotion goals be relative to the area assigned members at the beginning of the fiscal year."**

**0-15-0 CNV**

**MOTION FAILED**

The committee stated that they understand the intent behind the motion and will provide more data, but we do not want to be that restricted.

Schopplein updated the Region X RVC that both of the motions coming from his region are already in motion. Accounting is working on the on-line form and ExCom made an

action item to request information from them by the Winter Meeting. The second motion about the Foundation endowed funds updated listing has been sent to the Foundation.

Rowe announced a motion is coming from the Executive Committee.

Schopplein mentioned she would like to bring a motion forward for discussion about reducing the Honor Roll minimum to \$100 for members in developing economies.

Patel moved, Semhat seconded,

**3) That the motion Schopplein is bringing forward be discussed.**

**16-0-0 CNV**

**MOTION PASSED**

There was discussion about the RP recognition coin being received by all donors. Schopplein explained she did not remove the coin in the motion, but it would be a motivation if the donors received a token for their gift.

Patel mentioned developing economy members do not get membership benefits, so it may be a consideration to not send benefits from RP as well.

Farley mentioned there is confusion between Full Circle being \$100 and Honor Roll being \$150. He thinks the Honor Roll name is a nice perk and we may do better upping the amount for the Honor Roll to \$250 to make it a little more of an honor.

Rios said the coins may not be a motivating factor for developing economies. Rowe, Petrillo-Groh, and Keltner all supported being able to opt-out of coins.

Schopplein moved to amend, Pereira seconded,

**4) That the motion be changed to add, "Honor Roll at this level will not come with the Honor roll coin, but will come with published journal recognition."**

**15-1-0 CNV**

**MOTION PASSED**

New amended motion:

To reduce the Honor Roll minimum to \$100 for members who qualify for the Developing Economies membership program effective July 1, 2023. This level will not qualify for the donor coin but will include listing in the ASHRAE Journal Honor Roll.

Background: The intent is to make it easier for more ASHRAE members to be recognized as RP Honor Roll donors. A few items to note:

RAL currently has 19 chapters are eligible for Developing Economies membership

The percentage reduction is proportional to the reduction in membership dues

- The 2022-2023 Developing Economies membership will be \$155
- The 2022-2023 Standard membership will be \$230
- This equates to a 33% reduction

Fiscal Impact: Negligible (may increase in RP funds raised)

Patel moved, Semhat seconded,

- 5) That the revised motion stating, “To reduce the Honor Roll minimum to \$100 for members who qualify for the Developing Economies membership program effective July 1, 2023. This level will not qualify for the donor coin but will include listing in the ASHRAE Journal Honor Roll,” be accepted.

16-0-0 CNV

MOTION PASSED

**B. 2021-22 MBO Results**

Rowe reviewed Karnik’s MBO results:

- Centralized Training attendance was down likely due to virtual meeting fatigue.
- Full Circle dipped slightly, and Rowe encouraged this be a priority this year.
- Fundraising events were very low, so it is likely a reporting issue.

Dolan mentioned there needs to be an easier way of reporting this to staff, like a check box on the form. He is requesting Staff to find an easier way of doing this.

AI(1)

Mumford announced an update to the June 15 results were 37% participation by chapters.

Staff was asked to get the research list from Mike Vaughn.

AI(2)

Rowe asked a committee member to attend the RAC breakfast.

6. **ExCom Report**

**A. Highlights & Committee Actions**

**B. Manager’s Report**

Mumford did not have anything to report.

7. **Regional Business**

**A. 2021-22 Estimates & Highlights**

Region I - Doing well. 8 chapters reached goal before June 15. Three problem chapters; asked remaining chapters to make up difference. Giving resistance because DRC set the amounts and they don’t want to go above. Doesn’t know how to deal with it. Discouraged. \$20,000 short – many of the chapters are sitting on lots of money. Trying to get DRC involved. Haley observed that ASHRAE is nonprofit and they shouldn’t sit on the money. Matt advises to motivate, then threaten. Heather says get Regional Treasurer involved.

Region II - The chapters are starting to host face-to-face meetings and events so hopefully that will increase for next year. Lost a few major donors due to Covid. Will probably end about the same place as last year - \$140,000-\$145,000

Region III – A few smaller chapters are struggling. National Capital is struggling post-covid.

No updates from Region IV or Region V

Region VI – Illinois sending in a big check, but unsure of amount.

Region VII – Nashville said he was done a month ago. Their argument is that they have more AAM than actual participants. They only have one event a year and need to have more.

Region VIII – Austin, AAON, Alamo sending money in. Concerned about chapter goal for NEOK because AAON moved money to East Texas.

ExCom/Committee review one off situation where major donors switch chapters mid-year.

Region IX – Communications with chapters

Region X – Hawaii came in much higher than they assumed. Other chapters sending money in.

Region XI – CRC was a good motivator for chapters, such as Vancouver Island. Alaska and Inland Empire exceeded goal.

Region XII – Gold Coast took on Gulfstream members when dissolved, but not increasing giving. Waiting on South American chapters. Only expecting \$2,000 more.

Region XIII – Not expecting much more. Staff will get back to

Region XIV – Hellenic and Spain have a few more donations to give. London does not have a very active chapter so it is hard to raise funds.

RAL -

#### **B. 2022-23 Goal Setting**

Rowe announced the goal is being lowered to 2.45 M. He made sure it was clear this is for motivational purposes, and it is only being lowered slightly to not hurt Research

#### **C. 2022-23 MBO**

Rowe will be announcing his MBOs soon as he has some changes to make.

He mentioned there will be new subcommittees.

- Centralized Training
- PAOE
- Document Management and Marketing materials

#### **D. 2022-23 CRC Workshop**

Rowe told the RVCs to ensure they are holding a workshop at their CRC.

#### **E. 2022-23 Centralized Training**

Rowe reminded everyone to encourage their RP chairs to come. Mumford announced RVCs will be asked to help with presentations.

### **8. Other Business**

#### **A. Recognition of Top Dog Winner**

Rowe announced the Top Dog winner is Andy Manos.

**B. Recognition of retiring committee members**

**C. Chair's Closing Comments**

Karnik thanked everyone and complimented the hard work and energy of the committee and staff.

**D. Recognition of incoming RVCs and VC**

**F. Next Meeting date (February 4 – Atlanta)**

**9. Adjournment**

The meeting was adjourned at 1:10 PM.

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**Motions**  
**Research Promotion - ExCom**  
**Annual Meeting 2022 - Toronto**

**No. – Pg.**

**Motion**

- 1-2 That the minutes from the RP Committee Winter Meeting in Las Vegas be approved.  
**MOTION PASSED**
- 2-2 The RP Committee voted on a referred motion from the Minnesota chapter stating, “That chapter research promotion goals be relative to the area assigned members at the beginning of the fiscal year.”  
**MOTION FAILED**
- 3-3 That the motion Schopplein is bringing forward be discussed.  
**MOTION PASSED**
- 4-3 That the motion be changed to add, “Honor Roll at this level will not come with the Honor roll coin, but will come with published journal recognition.”  
**MOTION PASSED**
- 5-4 That the revised motion stating, “To reduce the Honor Roll minimum to \$100 for members who qualify for the Developing Economies membership program effective July 1, 2023. This level will not qualify for the donor coin but will include listing in the ASHRAE Journal Honor Roll,” be accepted.  
**MOTION PASSED**

**Action Items  
Research Promotion Committee  
Annual Meeting 2022 - Toronto**

<b><u>No. Pg.</u></b>	<b><u>Responsibility</u></b>	<b><u>Action Item</u></b>	<b><u>Status</u></b>
1-4	Staff	Create an easy way for RP chairs to report PAOE Items such as Special Events.	
2-4	Staff	Get research project listing from Mike Vaughn.	

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