

**Residential Buildings Committee  
2024 Indianapolis Annual Conference  
In-Person Meeting AGENDA  
Monday, June 24, 2024  
9:00 AM - 11:00 AM EDT**

**ATTENDANCE**

<b>Voting Members:</b>		<b>Incoming Members Present:</b>	
William Healy – Chair (2024)	X	Chrissi Antonopoulos	X
Rachel Romero – Vice Chair (2024)	X	Kimberly Llewellyn	X
Carol Marriott – Process Chair (2024)	X	Brian Dougherty (Consultant)	X
Michael Pouchak – Communications Chair (2024)	X	Joseph Sanders (ExO)	X
Michael Blanford (2024)	X		
Darcy Carbone (2026)		<b>Guests:</b>	
Wes Davis (2026)	X	Devin Abellon	X
Steven Emmerich (2024)		Costas Balaras	X
Philip Fairey (2025)		Núria Casquero-Modrego	X
Jingjuan “Dove” Feng (2026)	X	Charlie Culp	X
Jaap Hogeling (2025)		Anuj Gupta	X
Li Lan (2026)		Kishor Khankari	X
Yashkumar Shukla (2023)	X	Him Ly	X
Xudong Wang (2026)	X	Amir Refaat	X
Pawel Wargocki (2026)	X	Steven Rogers	X
		Max St-Jacques	X
<b>Ex-Officio Members:</b>		Adrienne Thomle	X
Steven Sill – Board Ex-O	X	Iain Walker	X
Ashish Rakheja (Coordinating Officer)	X		
<b>ASHRAE Staff:</b>			
Derrick Nesfield – Staff Liaison	X		

**PRINCIPAL MOTIONS**

**Motion #1:** Yash Shukla moves, Mike Blanford seconds to approve the meeting minutes from January 22, 2024, at the 2024 Chicago Winter Conference as presented.

**Vote:** 9-0-0, CV

**Motion #2:** Carol Marriott moves, Rachel Romero seconded to approve RBC Strategic Plan as presented.

**Vote:** 9-0-0, CNV

**Motion #3:** Rachel Romero moves, Mike Pouchak seconds for RBC to sponsor the Windowless Interior Bedroom (WIB) Forum for the 2025 Winter Conference in Orlando, Florida.

**Vote:** 8-0-1, CNV

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## NEW AND OPEN ACTION ITEMS

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### Full Committee

#### June 24, 2024 – Indianapolis Annual Conference (In-Person)

- **AI #1:** Rachel Romero to send RBC Strategic Plan to Planning Committee.

#### January 22, 2024 – Chicago Winter Conference (In-Person)

- **AI 1:** Bill Healy and Rachel Romero to send input and feedback to Tech Council, via the Operations Subcommittee Meeting, about ASHRAE's new 3-year Strategic Plan and meet with the hired consultant from Planning Committee. **Complete**
- **AI 2:** Bill Healy to reach out to 62.2 chair for recommendations on instructors for 62.2. **Complete**
  - *POC: Marian Goebes*

#### June 7, 2023 – Web Meeting

- **AI 4:** Bill Healy to contact CEC. **Complete**

### Communication Subcommittee

#### Sunday, January 21, 2024 – Chicago Winter Conference

- **AI 2:** Staff to send In the House DL Presentation to Marketing for update to presentation format. **On-going**

#### Thursday, December 21, 2023 – Web Meeting

- **AI 2:** Rachel Romero to update Reference Manual to include DL Slide procedure. **On-going**

### Process Subcommittee

#### Sunday, June 23, 2024 – Indianapolis Winter Conference

- **AI 1:** RBC Member to be assigned to gather information about the gaps and opportunities in refrigerant transitions such as user's manual and additional training and starting with ASHRAE 15.2.
- **AI 2:** Derrick Nesfield to pull attendance records.

- **AI 3: Chrissi Antonopoulos** to draft a request to CEC for residential tracks for future sessions.
- **AI 4: Derrick Nesfield** to send letter to DL speakers.
- **AI 5: RBC** to recommend Kevin Mercer as a DL.

## MEETING NOTES

1. Call to Order – **Meeting convened at 9:00 AM EDT**
  - Welcome & Introductions
2. Review of Agenda (Healy)
3. Announcements from Coordinating Officer (Rakheja)
  - Ashish Rakheja encouraged RBC to reach out to Global Technical Interaction Committee (GTIC).
  - Ashish also announced that the Task Force for Building Decarbonization has become a standing committee now known as Center of Excellence for Building Decarbonization (CEBD). CEBD reports to Tech Council.
  - Ashish noted that Costas Balaras will be discussing CEBD at the Tech Council meeting on Wednesday.
4. Presentation of 2023-2024 Residential Buildings Service Award
  - Billy Healy and RBC presented the 2023-2024 Residential Buildings Service Award to Iain Walker. A photo was taken of both Bill and Iain with his award plaque.
5. Review of [Action Items](#) (Healy)
  - Action Items from Chicago Winter Conference thru today were reviewed.
  - New action items added from today's meeting and yesterday's subcommittee meetings
6. Report from Staff (Nesfield)
  - Update on Residential Buildings Service Award Process
    - Honors & Awards (H&A) Committee voted to approve the Residential Buildings Service Award be presented at the Annual Plenary going forward.
    - RBC would still vet and approve applicants and send them to H&A for final approval.
    - H&A will inform the recipient and create the award plaque.
    - RBC will cover the air travel cost.
7. Approval of Minutes January 22, 2024, Full Committee Meeting at 2024 Winter Conference in Chicago, Illinois (**Committee Vote**)  
(File: [01-22-24\\_WM\\_RBC\\_MeetingMinutes\\_FinalDraft\\_v2.pdf](#))

**Motion #1: Yash Shukla moves, Mike Blanford seconds to approve the meeting minutes from January 22, 2024, at the 2024 Chicago Winter Conference as presented.**

**Vote: 9-0-0, CV**

8. Report from BOD Ex-Officio (Sill)

- Report from BOD
  - Steve Sill presented the Leadership presentation created by the BOD.
  - Steve encouraged members and audience to submit feedback to the Planning Committee and ASHRAE BOD regarding their next Strategic Plan.
  - Costas Balaras
  - During discussion of topical conference for 2024-2025, Iain Walker informed the committee that IEQ will be holding its conference in September 2025.
  - Iain Walker serves as co-chair of the IEQ 2025 Conference.

9. New Business

- Review and approval of RBC Strategic Plan (**Committee Vote**)

**Motion #2: Carol Marriott moves, Rachel Romero seconded to approve RBC Strategic Plan as presented.**

**Vote: 9-0-0, CNV**

**AI #1: Rachel Romero to send RBC Strategic Plan to Planning Committee.**

- Review and approval of Reference Manual (**Committee Vote**) – Discussion Deferred
- Windowless Interior Bedroom (WIB) Forum
  - Rachel Romero stated that she intends to resubmit RBC’s previous request to sponsor a forum discussing Windowless Interior Bedrooms with the intent of scheduling it for the 2025 Winter Conference in Orlando, Florida.
  - The forum will be a one-hour open session for ASHRAE members.

**Motion #3: Rachel Romero moves, Mike Pouchak seconds for RBC to sponsor the Windowless Interior Bedroom (WIB) Forum for the 2025 Winter Conference in Orlando, Florida.**

**Vote: 8-0-1, CNV**

- Center of Excellence for Building Decarbonization (CEBD)
  - Philip Fairey volunteered to serve as liaison to CEBD.
  - Bill Healy noted that Philip intends to retire within a year and RBC would need a member to step in as the liaison going forward.
- Government Affairs
  - HUD and USDA adopted 90.1 (2019 version)
  - FHFA is considering updating energy code requirements.

10. Process Subcommittee Update (Marriott) – **see Attachment 1 for meeting notes from June 23, 2024**

- **P.1A.** Complete brainstorming meetings to identify Strategic Direction. **Complete**
- **P.1B.** Complete white paper with Strategic Plan. **Complete**

- **P.1C.** Identify method to translate Strategic Plan to yearly action plan for RBC. **Complete**
- **P.1D.** Amend Reference Manual with plan to update Strategic Plan. **Complete**
- **P.2A.** Develop mechanism to best embed residential content in ASHRAE Conferences. **Complete**
- **P.3A.** Identify best approach to engage chapters and regions on residential topics. **Complete**

11. Communications Subcommittee Update (Pouchak) – *see Attachment 2 for meeting notes from June 23, 2024*

- **C.1A.** Identify means of sharing Strategic Plan. **Complete**
- **C.2A.** Update current website with residential content and key terms for search engine organization. **On-going**
- **C.2B.** Create templates for two separate webpages on (1) residential content, and (2) committee operations. **Complete**
- **C.3A.** Package and updated presentation materials for DL's and other presenters. **Complete**
- **C.3B.** Publish quarterly manuscripts in ASHRAE Journal. **Complete**

**Motion #4: Mike Pouchak moves, Carol Marriott seconded to approve the new RBC website templates for residential content and committee operations as presented.**

**Vote: 9-0-0, CNV**

12. Review of [RBC MBOs](#) (File: *2023-24\_ASHRAE MBO Tracking\_RBC (Updated as of 06-23-2024).xlsx*)

- MBOs #1 and #3 are 100% complete.

13. Recognition of outgoing RBC members (Healy)

- Bill Healy recognized the outgoing members of RBC, the BOD Ex-Officio, and the CO and presented them with Certificates of Appreciation.
- Incoming Chair Rachel Romero also recognized Bill Healy as the outgoing chair and presented him with his Certificate of Appreciation.

14. Recognition of incoming RBC members (Healy)

- Bill Healy recognized the incoming RBC members shown below at the Indianapolis meeting:
  - Chrissi Antonopoulos
  - Shivraj Dhaka (not in attendance)
  - Kimberly Llewellyn
  - Brian Dougherty, Consultant
  - Joseph Sanders, BOD Ex-Officio
  - Wade Conlan, Coordinating Officer (not in attendance)

15. Remarks from outgoing chair (Healy)

- Bill Healy thanked and acknowledged the committee’s dedication and hard work as well as previous chairs and members during his time serving on RBC.

16. Remarks from incoming chair (Romero)

- Rachel Romero recapped that RBC held an orientation for the new incoming members in early June.
- Rachel encouraged new members to go back and review the presentation along with the Reference Manual and other documents on the RBC Basecamp.
- Rachel also provided a brief overview of the MBOs for SY 24-25. These MBOs will closely follow the approved Strategic Plan.
- Rachel requested feedback from members to finalize the new MBOs.

17. Upcoming Meetings

- Subcommittee Meetings
  - Process: TBD
  - Communications: TBD

18. Adjourn – **Meeting adjourned at 10:41 AM EDT**

**Residential Buildings Committee (RBC) Scope and Purpose from the Rules of the Board (ROB)**

**2.423.001 SCOPE AND PURPOSE**

This committee shall be responsible for identifying major residential trends impacting the practice of HVAC&R, informing the ASHRAE leadership and membership of these trends and their potential impacts, and making recommendations on new activities and policies in response to these trends. In addition, this committee shall serve as a resource to the Society on activities and issues that relate to residential impacts of building technologies including but not limited to ventilation, and thermal organizations that focus on residential buildings. The committee will be responsible for implementation of the residential aspects of the Strategic Plan.

**Acronym List**

AHRI – Air-conditioning, Heating and Refrigeration Institute  
 AIA – American Institute of Architects  
 ALI – ASHRAE Learning Institute  
 BPI – Building Performance Institute  
 CEE – Consortium for Energy Efficiency  
 CM – Corresponding Member of TC  
 CTTC – Chapter Technology Transfer Committee  
 DL – Distinguished Lecturer  
 DOE – US Department of Energy  
 ETF – Epidemic Task Force  
 GAC – Government Affairs Committee  
 H&A – Honors and Awards Committee  
 HUD – US Department of Housing and Urban Development

ICC – International Code Council  
MBO – Management by Objective  
MTG – Multi-disciplinary Task Group  
NAHB – National Association of Home Builders  
NARI – National Association of the Remodeling Industry  
PCM – Provisional Corresponding Member of TC  
PPIS – Planning, Policy and Interpretations Subcommittee (under Standards Committee)  
RESNET – Residential Energy Services Network  
RBC – Residential Building Committee  
RP – Research Project  
RTAR – Research Topic Acceptance Request  
SPC – Standard Project Committee  
SSPC – Standing Standard Project Committee  
TC – Technical Committee  
TPS – Title, Purpose, Scope  
VM – Voting Member

**Residential Buildings Committee 2023-2024 MBOs**

MBO #	Description	Comments/Activities supporting MBO
1	<p><b>Complete Strategic Planning to guide Committee activities for the next 5 to 10 years</b></p>	<p><b>P.1A.</b> Complete brainstorming meetings to identify Strategic Direction.  <b>Lead: Carol Marriott</b>  <b>Priority: 1</b></p> <p><b>P.1B.</b> Complete white paper with Strategic Plan.  <b>Lead: Carol Marriott</b>  <b>Priority: 1</b></p> <p><b>P.1C.</b> Identify method to translate Strategic Plan to yearly action plan for RBC.  <b>Lead: Rachel Romero and Carol Marriott</b>  <b>Priority: Level 2</b></p> <p><b>P.1D.</b> Amend Reference Manual with plan to update Strategic Plan.  <b>Lead: Rachel Romero</b>  <b>Priority: TBD</b></p>
2	<p><b>Make current ASHRAE residential content more accessible to members, residential partners, and the public at-large</b></p>	<p><b>C.2A.</b> Update current website with residential content and key terms for search engine organization.  <b>Lead: Dove Feng and Wes Davis</b>  <b>Priority: High by 2<sup>nd</sup> half of SY</b></p> <p><b>C.2B.</b> Create templates for two separate webpages on (1) residential content, and (2) committee operations  <b>Lead: Dove Feng and Wes Davis</b>  <b>Priority: High by 2<sup>nd</sup> half of SY</b></p> <p><b>P.2A.</b> Develop mechanism to best embed residential content in ASHRAE Conferences.  <b>Lead: Darcy Carbone, Jaap Hogeling</b>  <b>Priority: Level 2</b></p>

<p style="text-align: center;"><b>3</b></p>	<p style="text-align: center;"><b>Identify methods to best engage with ASHRAE members to share residential content and identify member needs</b></p>	<p><b>P.3A.</b> Identify best approach to engage chapters and regions on residential topics.  <b>Lead: Darcy Carbone, Philip Fairey, Xudong Wang</b>  <b>Priority: Level 3</b></p> <p><b>C.3A.</b> Package and updated presentation materials for DL's and other presenters  <b>Lead: Yash Shukla</b>  <b>Priority: TBA</b></p> <p><b>C.3B.</b> Publish quarterly manuscripts in ASHRAE Journal.  <b>Lead: Mike Blanford and Li Lan</b>  <b>Priority: TBA</b></p>
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## ATTACHMENT 1 – Process Subcommittee Indianapolis Meeting Notes

### RBC Process Subcommittee Meeting

2024 Indianapolis Annual Conference

Sunday, June 23, 2024

1:00 PM – 2:30 PM EDT

**Subcommittee Members:** Carol Marriott (Chair), Darcy Carbone, Rachel Romero,

**Not in Attendance:** Philip Fairey, Jaap Hogeling, Pawel Wargocki, Xudong Wang

**Other Committee Members:** Bill Healy, Michael Blanford, Jingjuan “Dove” Feng, Yashkumar Shukla

**ASHRAE Staff:** Derrick Nesfield (Staff Liaison)

**Guests:** Chrissi Antonopoulos, Brian Dougherty, Kimberly Llewellyn,

**Meeting convened at 1:09 PM EDT (Quorum Not Achieved)**

### New Action Items

- **AI 1: RBC Member** to be assigned to gather information about the gaps and opportunities in refrigerant transitions such as user’s manual and additional training and starting with ASHRAE 15.2.
- **AI 2: Derrick Nesfield** to pull attendance records.
- **AI 3: Chrissi** to draft request to CEC on residential tracks for future sessions.
- **AI 4: Derrick Nesfield** to send letter to DL speakers.
- **AI 5: RBC** to recommend Kevin Mercer as a DL.

### Old Action Items Reviewed

- **No action items to review.**

### Review of MBO Activities

- **MBO #1: Complete Strategic Planning to guide Committee activities for the next 5 to 10 years.**
  - ***P.1A. Complete brainstorming meetings to identify Strategic Direction (Lead: Carol Marriott)***
    - Task has been completed.
  - ***P.1B. Complete white paper with Strategic Plan (Lead: Carol Marriott)***
    - Task has been completed.
    - Final draft of Strategic Plan has been posted to Basecamp.
  - ***P.1C. Identify method to translate Strategic Plan to yearly action plan for RBC (Lead: Rachel Romero and Carol Marriott)***
    - Task has been completed.

- Rachel and Carol proposed approving the strategic plan with the stipulation that it be reviewed for update every 3 to 4 years or so.
    - The next review would be in SY 27-28.
  - ***P.1D. Amend Reference Manual with plan to update Strategic Plan (Lead: Rachel Romero)***
    - Vote on updated Reference Manual to take place in June 2024 at the 2024 Annual Conference.
    - Rachel and Carol to discuss this task prior to June 24 main meeting.
- **MBO #2: Make current ASHRAE residential content more accessible to members, residential partners, and the public at-large.**
  - ***P.2A Develop mechanism to best embed residential content in ASHRAE Conferences***
    - Priority: Level 2
    - **Activities (Action Items assigned to task)**
      - **Recommend RBC member sit on organizing committee for Building Conference 2025. Commitment would be for two years. (Lead: Mike Blanford) - Complete**
        - This task has been assigned to Michael Blanford.
      - **Review ASHRAE publications, Standards and Guidelines, and make a clear recommendation to promote with the public at large or for ASHRAE to come up with more performance-based standards. (Lead: Philip Fairey)**
        - Process Subcommittee reviewed ASHRAE Publications Report drafted by Philip Fairey.
        - Kimberley Llewellyn suggested the committee consider taking on Refrigerant Transitions and identify any gaps or opportunities on this subject.
        - Std 15.2 was sighted as a good starting point since the standard focuses on refrigerants.
        - Kimberly identified the lack of a quality user's guide as a gap within Standard 15.2.
        - It was noted that Wes Davis currently serves on Std 15.2.
      - **Develop a key decarbonization item checklist (Leads: Bill Healy, Jaap Hogeling, and Philip Fairey)**
        - Checklist has been completed and will be sent to Steve Sill.
      - **Formalize residential tracks for Winter and Annual Conferences, including a call for residential papers. (Lead: Darcy Carbone)**

- Carol recommended RBC have a member act as a liaison between committee and CEC.
  - Chrissi Antonopoulos volunteered to be the liaison.
- **MBO #3: Identify methods to best engage with ASHRAE members to share residential content and identify member needs.**
  - ***P.3A. Identify best approach to engage chapters and regions on residential topics***
    - Priority: Level 3 (Low Priority)
    - **Activities (Action Items for this task)**
      - **Reach out to CTTC to see if we can survey members through CCTC to determine what residential topics would be of interest and what format chapters would like residential information in (Lead: Darcy Carbone)**
        - *Suggested ideas:*
          - *Fireside chats*
          - *DL's*
        - Darcy stated that she has reached out to local CTTCs, and they have agreed to do RBC survey.
      - **Review current DL list and reach out to those specific members who are currently presenting on a variety of residential topics about adding some additional residential content. (Lead: Yash Shukla)**
        - *Specific topics such as*
          - *Cold climate heat pumps*
          - *Indoor environmental quality*
          - *Resilience*
          - *Decarbonization for residential buildings*
        - Carol Marriott stated that the letter draft to be sent to DLs is complete.
      - **Nominate additional DL speakers (two paths) – (Lead: Carol Marriott and Darcy Carbone)**
        - *Review speakers from cold climate convention held in March 2023, connect with them and ask if they will become a DL on cold climate topics for residential.*
        - *Review TC list and pick ones residential or heat pump focused and reach out to them during ASHRAE meetings to determine if they can nominate CCHP residential DLs.*
          - *Alternatively, ASHRAE Staff can reach out to a TC on our behalf.*

- Carol stated that TC 2.8 wants to do a residential program (***Secretary's Note: Carol Marriott to attend TC 2.8 Building Environmental Impacts and Sustainability meeting today and network with TC 2.8 representatives***).

#### **New Business**

- Review of ASHRAE Publications Report
  - Discussed during review of MBO activities.
- ASHRAE Learning Institute Course on 62.2
  - Bill Healy stated that 62.2 is seeking new instructors for Fall 2024.

#### **Next Meeting (2024 Annual Conference – Indianapolis, Indiana)**

- Communications SubC: Sunday, June 23, 2024, from 2:30 PM – 4:00 PM EDT
- Main Committee: Monday, June 24, 2024, from 9:00 AM – 11:00 AM EDT

**Meeting adjourned at 2:19 PM EDT**

## ATTACHMENT 2 – Communications Subcommittee Indianapolis Meeting Notes

### RBC Communications Subcommittee Meeting

2024 Indianapolis Annual Conference

Sunday, June 23, 2024

2:30 PM – 4:00 PM EDT

**Subcommittee Members:** Michael Pouchak (Chair), Michael Blanford, Wes Davis, Jingjuan “Dove” Feng, Yashkumar Shukla, William Healy

**Not in Attendance:** Steve Emmerich, Li Lan

**Other Committee Members:** Carol Marriott (Chair), Darcy Carbone, Rachel Romero

**ASHRAE Staff:** Derrick Nesfield (Staff Liaison)

**Guests:** Chrissi Antonopoulos, Brian Dougherty, Kimberly Llewellyn

**Meeting convened at 2:29 PM EDT (Quorum Achieved)**

#### New Action Items

- **No new action items.**

#### Open Action Items Reviewed

##### Thursday, March 21, 2024 – Communications Subcommittee Meeting

- **AI 1: RBC Members** to provide comments and feedback for updating the ASHRAE Journal Possibilities folder on Basecamp. **Complete**
  - **Note: The existing Word file under the Journal Possibilities folder will be removed and updated with new content.**
- **AI 2: RBC Members** to provide references to help SSPC 15.2 Committee to fill out their members’ roster. **Complete**

##### Thursday, February 15, 2024 – Communication Subcommittee Meeting

- **AI 1: Yash Shukla** to review DL list link provided by John Constantinide to search for more DLs that speak on residential topics. **Complete**  
([https://reportviewer.ashrae.org/Default.aspx?rn=DistinguishedLecturers\\_Listing\\_Topics](https://reportviewer.ashrae.org/Default.aspx?rn=DistinguishedLecturers_Listing_Topics))
- **AI 2: Yash Shukla** to reach out to the five DL speakers provided by John Constantinide to see if they would add residential to their DL topics list. **Complete**
- **AI 3: Yash Shukla** to review all residential DL topics and make sure they are properly listed. **Complete**
- **AI 4: Subcommittee Members** to review RBC Strategic Plan Draft and post comments to Basecamp by March 21, 2024. **Complete**
- **AI: Staff** to set up doodle poll to discuss website development (Dove, Wes, Mike P., Bill, and Rachel). **Complete**

##### Sunday, January 21, 2024 – Chicago Winter Conference (In-Person)

- **AI 2: Staff** to send In the House DL Presentation to Marketing for update to presentation format.
  - Updated presentation to be sent to ASHRAE Marketing.

## December 21, 2023 – Communications Subcommittee Meeting

- **AI 2: Rachel Romero** to update Reference Manual to include DL Slide procedure. **On-going**

### Review of MBO Activities

- **MBO #1: Complete Strategic Planning to guide Committee activities for the next 5 to 10 years.**
  - ***C.1B. Identify means of sharing Strategic Plan. (Lead: Mike Pouchak)***
    - Task has been completed.
    - Strategic Plan to be posted on Tech Council Basecamp and RBC website.
- **MBO #2: Make current ASHRAE residential content more accessible to members, residential partners, and the public at-large.**
  - ***C.2A. Update current website with residential content and key terms for search engine organization (Lead: Dove Feng and Wes Davis)***
    - Mike Pouchak provided brief update on the development of the new website. Pouchak, Feng, and Davis met prior to Indianapolis meeting. Notes from that meeting have been posted on Basecamp (<https://3.basecamp.com/3106353/buckets/1154136/vaults/7417726950>).
    - Dove Feng presented progress that has been posted to Basecamp.
    - RBC members developed PowerPoint slides to identify what content should be presented on the new RBC website such as ASHRAE standards, guides, and guidelines related to residential.
  - ***C.2B. Create templates for two separate websites. (Lead: Dove Feng and Wes Davis)***
- **MBO #3: Identify methods to best engage with ASHRAE members to share residential content and identify member needs.**
  - ***C.3A. Package and updated presentation materials for DL's and other presenters (Lead: Yash Shukla)***
    - Task has been completed.
    - DL presentation was updated with Robert Bean's slides on the Cold Climate Design guide.
  - ***C.3B. Publish quarterly manuscripts in ASHRAE Journal (Lead: Mike Blanford, Li Lan)***
    - Michael Blanford stated that Philip Fairey's latest manuscript has been sent to ASHRAE. There is no timetable for when it will be published.
    - Michael also noted that he has written two drafts for submission.
    - One of the articles is on the use of offsite construction for housing and the other is on resilience.
    - Michael is seeking a co-author for his article on resilience and Chrissi Antonopoulos has volunteered to for this task.
    - Li Lan will take over this task once Michael rolls off this Society Year.

**Next Meeting (2024 Indianapolis Annual Conference)**

- Main Committee: Monday, June 24, 2024, from 9:00 AM – 11:00 AM EDT

**Meeting adjourned at 3:56 PM EDT**

**GPC 46P** - Proposed Guideline Authorized November 2021

**Design and Construction Practices for Controlling Humidity in Residential Buildings**

**1. PURPOSE:**

The purpose of this guideline is to provide guidance and best practices for controlling moisture and humidity, in the design and construction of new residential buildings.

**2. SCOPE:**

This guideline is to assist in the design and construction of new residential dwellings (e.g., single family attached and detached, and multifamily). It covers all systems and spaces including attics, basements, crawl spaces, and common areas in multifamily housing and applies to all climate zones. The guideline is to address building performance testing and diagnostic considerations and best practices. The guideline excludes buildings with transient occupancies such as hospitality and dormitory facilities and the building operational phase. It does not incorporate guidance for testing/diagnostic or remediation/restoration practices after the building is occupied.