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**NOMINATION AND POINT TALLY FORM**

**Residential Buildings Service Award**

**Revised June 2023**

**Please complete the attached tally form and provide a one-page cover letter of approximately 300 words outlining the nominee’s Residential Buildings activities as well as a current ASHRAE Biographical Record Submit the nomination package as well as a digital photo (for marketing purposes only) electronically to ASHRAE as a single PDF or Word Document. Email the completed nomination in Adobe pdf or Microsoft Word format to:** **dnesfield@ashrae.org**

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| **NAME OF NOMINEE:**         |
| **ADDRESS:**  |  |  |
| **PHONE:** |  |  |
| **EMAIL:** |  |  |
|  |  |  |
| **NOMINATION SUBMITTED BY: (**leave blank if self-nomination)  |
| **NAME:**  |       |  |
| **ADDRESS:** |       |  |
| **PHONE:**  |       |  |
| **EMAIL:** |       |  |
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| **SUMMARY OF POINTS: (Note the maximum of 4 points for activities in Category C)** |
| **CATEGORY A:** |       | **ASHRAE ACTIVITES** |
| **CATEGORY B:** |       | **CONFERENCE ACTIVITIES** |
| **CATEGORY C:** |       | **OTHER ACTIVITIES** |
|  |       | **TOTAL POINTS IN ALL CATEGORIES**  |
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| **CATEGORY A:** **ASHRAE ACTIVITES** Points can be awarded for activities that have taken place during the previous three society years (July to June). Nominees can receive multiple points for each category if they have multiple instances of the service as described in their Bios.  |
|  | **ACTIVITY/DATES****Society Year(s)** | **POINTS** | **TOTAL** |
| 1. Chair of RBC |  | **3** |  |
| 2. Vice Chair of RBC |  | **1** |  |
| 1. Chair of a residential related Position Document Committee
 |       | 3 |       |
| 1. Member of a residential related Position Document Committee
 |       | 2 |       |
| 1. Lead Reviewer of a handbook chapter related to residential buildings
 |       | 1 |       |
| 1. Chair of a Guideline/Standard Committee related to residential buildings
 |       | 2 |       |
| 1. Member of a Guideline/Standard Document Committee related to residential buildings
 |      | 1 |       |
| 1. Chair of a Project Monitoring Subcommittee for a research project focusing on a residential building issue.
 |       | 2 |       |
| 1. Member of a Project Monitoring Subcommittee for a research project focusing on a residential building issue.
 |       | 1 |       |
| 1. ASHRAE Chapter Distinguished Lecturer Residential-related presentation
 |       | 0.5(Maximum 3 points) |       |
| 1. Member of a Residential Issue Brief Working Group
 |       | 1 |       |
| 1. Creator of a residential learning course
 |       | 3 |       |
| 1. Teacher of a residential learning course
 |       | 1 |       |
| 1. Author and publishing an ASHRAE Journal article or column related to residential buildings
 |       | 2 points per article/1 point per column |       |
|  | **TOTAL POINTS FOR CATEGORY A**  |       |

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| **CATEGORY B:** **CONFERENCE ACTIVITIES**Points can be awarded for activities that have taken place during the previous three society years (July to June). Nominees can receive multiple points for each category if they have multiple instances of the service as described in their Bios |
|  | **ACTIVITY/DATES****Society Year(s)** | **POINTS** | **TOTAL** |
| 1. Chair a Residential Building program
 |       | 2 per conference |       |
| 1. Present at a Residential Buildings program
 |  | 1 per conference |  |
| 1. Chair of the ASHRAE Buildings Conference or another ASHRAE-sponsored conference with a focus on residential buildings (3 points)
 |       | 3 |       |
| 1. Member of an organizing committee for the Buildings Conference or another ASHRAE-sponsored conference with a focus on residential buildings
 |       | 2 |       |
| 1. Chair session at the Buildings Conference or another ASHRAE-sponsored conference with a focus on residential buildings
 |       | 1 point per conference |       |
| 1. Present at the Buildings conference or another ASHRAE-sponsored conference with a focus on residential buildings.
 |       | 1 point per conference |       |
|  | **TOTAL POINTS FOR CATEGORY B**  |  |

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| **CATEGORY C: OTHER ACTIVITES** Points can be awarded for activities that have taken place during the previous three society years (July to June). The nominator should propose points to be awarded for each discretionary activity that is commensurate with the effort and impact of the activity. The judging committee will have discretion to adjust the points allotted for each activity.  |
|  | **DATES****Society Year(s)** | **PROPOSED POINTS (1 to 4 for each entry)** | **TOTAL** |
| Discretionary points may be awarded for additional residential activity (papers, conferences, presentations, etc.) as detailed in the award nomination (1 to 4 points) |  |  |  |
| 1.
 |       |       |       |
| 1.
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| 1.
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| 1.
 |       |       |       |
| ***The maximum in this category is 4 points.*** | **TOTAL POINTS FOR CATEGORY C**  |

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| **ENTER TOTAL POINTS IN ALL CATEGORIES A through C**  |  |

**Nominations are due to ASHRAE Headquarters October 1st**