

**Residential Buildings Service Award**  
**Residential Building Committee**  
*Revised June 2022*

**Overview**

Purpose. The purpose of the award is to recognize excellence in volunteer service focused on Residential Building issues. It will serve to heighten general membership awareness of, and interest in, Residential Building activities.

**Application**

A nomination for the Achievements in Residential Buildings Service Award should include a one-page cover letter outlining the nominee's Residential Buildings activities in ASHRAE. This summary should contain an explanation, approximately 100, of the nominee's qualifications. Self-nominations are welcome. Additionally, the Nomination and Point Tally Form must be completed by the nominee or nominator. This may be found at:

<https://www.ashrae.org/communities/committees/standing-committees/residential-building-committee-rbc>

**Eligibility Requirements.**

The award is open to ASHRAE members and non-members who have demonstrated outstanding achievement in ASHRAE activities related to the residential building sector. The recipient will be selected from all nominations that have points in at least one category as outlined on the Nomination and Point Tally Form. Residential Building Committee Members and Technology Council members are ineligible for receipt of the Residential Buildings Service Award during the terms they serve on the respective committees.

**Judging**

A subcommittee within the Residential Building Committee will annually review all eligible nominations received and make a recommendation to the Residential Building Committee for its consideration at the ASHRAE Winter Meeting based on the following procedures.

Nominations will be judged based on both the number of points awarded and the quality of the work as detailed in the application. Following is an outline of how points are awarded for activities conducted during the previous three Society years (July 1 through June 30).

**A. ASHRAE activities**

1. 1. Chair of a residential related Position Document Committee (3 points)
2. Member of a residential related Position Document Committee (2 point)
3. Lead Reviewer of a handbook chapter related to residential building (1 point)
4. Chair of a Guideline/Standard Committee related to residential building (2 points)
5. Member of a Guideline/Standard Document Committee related to residential building (1 point)
6. Chair of a Project Monitoring Subcommittee for a research project focusing on residential buildings (2 points)

7. Member of a Project Monitoring Subcommittee for a research project focusing on residential building (1 point)
8. Chair of a Residential Issue Brief Working Group (2 points)
9. Member of a Residential Issue Brief Working Group (1 point)
10. ASHRAE Chapter Distinguished Lecturer residential related presentation (1 point per topic per year)
11. Creator of a residential learning course (3 points)
12. Teacher a residential learning course (1 point per presentation)
13. Author and publishing an ASHRAE Journal article or column related to residential buildings (2 points per article/1 point per column)

**B. Conference activities**

1. Chair a Residential Building program (2 points per conference)
2. Present at a Residential Buildings program (1 point per conference)
3. Chair of the ASHRAE Buildings Conference or another ASHRAE-sponsored conference with a focus on residential buildings (3 points)
4. Member of an organizing committee for the Buildings Conference or another ASHRAE-sponsored conference with a focus on residential buildings (2 points)
5. Chair session at the Buildings Conference or another ASHRAE-sponsored conference with a focus on residential buildings (1 point per conference)
6. Present at the Buildings conference or another ASHRAE-sponsored conference with a focus on residential buildings. (1 point per conference)

**C. Other activities**

1. Discretionary points may be awarded for additional residential activity (papers, conferences, presentations, etc.) as detailed in the award nomination (1 to 4 points)

**Award Presentation**

Each year the Residential Building Committee recognizes the outstanding efforts of a single volunteer in the area of Residential Buildings activities for the previous two Society Years. Nominations are solicited during the first half of the Society year and are due to ASHRAE by December 1<sup>st</sup>. The Residential Buildings Committee will select the recipient and notify the Honors and Awards Committee of its selection at the ASHRAE Winter Meeting. The award will be presented during the Residential Building Committee at the ASHRAE Annual Meeting.

**Nomination and Point Tally Form**

For a copy of this Form, please go to:

<https://www.ashrae.org/communities/committees/standing-committees/residential-building-committee-rbc>