

REGION I FALL CRC MOTIONS

Last Revised: 06/25/2019

Granite State Chapter – Motion 25 (11/8/2018):

That Society shall provide website hosting that permits the use of more advanced website-building tools and basic templates for local chapter and region websites.

Answer: This motion was referred to the Electronic Communications Committee. ECC discussed this motion during their Atlanta meeting and ECC's websites subcommittee will take an action item to create website templates for use by chapters. The target rollout of Chapter website templates will be July 2020. ECC's websites subcommittee will aim to create templates that can be used in various tools / formats. The first step in this process will be determining the best tools to create website templates and investigating the use of advanced website building tools among chapters to determine which tools are currently being used, or would be used if templates were available. The first step in this process will have a target completion date of July 2019. Please note that initially, these website templates will likely not be hosted by ASHRAE's Society website due to technology and resource limitations. **(Complete)**

Central New York Chapter – 2017 CRC Motion 5:

That Society create a Smart-Start Weekend Ad-Hoc Committee at the Society Level including members from the Student Activities, YEA, and Membership Promotions committees and provide \$75,000 in funding annually for the committee to distribute amongst the Regions who apply to receive the funding for a Student Focused Program at the Region's CRC (Smart-Start Weekend).

Status: This motion was referred to the Student Activities Committee (SAC) for consideration. SAC has deferred this motion until the annual conference in Houston. This motion requires further discussion by the committee and would be a major undertaking. SAC has several questions/concerns that they'd like to further vet. SAC has assigned a chair to address this in their MBO. The fiscal impact of \$75,000 is quite significant and before moving forward the committee would like to be sure that this would be something applicable to all regions. SAC will discuss this in future conference calls and at the Annual Meeting and will prepare a formal response to be reviewed at Members Council during the annual conference in Houston.

Answer (06/26/2018): The Student Activities Committee was not in favor of this motion as currently written. The committee is receptive to the ideas presented within the motion and further review in the future. SAC feels more research, whether through such means as an ad hoc committee is required to determine:

1. Introduce students to career paths in the HVAC&R industry
2. Educate students about ASHRAE
3. Provide networking opportunities with professionals
4. Train students on how to run a successful student branch
5. Offer basic technical training and building tours

During the annual meeting in Houston, Members Council approved a motion for MPC, SAC and YEA to work with the Members Council Chair in forming an ad hoc to address regional programs. **(Complete)**

Central New York Chapter – Motion 7a (10/14/2016):

That Society shall revise the "My Account" section of ASHRAE.org to include the option for society members to "Opt-out" of all direct mail marketing solicitations and the sharing of member contact information with ASHRAE advertising partners. A similar "Opt-out" option shall be provided as part of the registration process for both the Summer and Winter meetings. Society shall refrain from sharing contact information with advertising partners for all members that have selected the "Opt-out" option.



Answer: This motion was referred to ASHRAE Publisher and Staff Director, Steve Comstock. The membership application and the dues renewal process already includes the option for members to opt out of promotional mailings from third parties. This process is regularly monitored. No email addresses are provided to third parties; only physical addresses for those members who have not opted out. **(Complete)**

New York Chapter – Motion 9 (11/5/2015):

That Society provide 1 month prior notification to SA Chair for students whose membership is about to expire. Will give SA Committee opportunity to reach out to students to renew and/or apply for Smart Start as a YEA.

Answer: This motion was approved. Both the Student Activities and Membership Promotion (MP) chapter chairs have access to run the reports anytime needed. The run delinquency report contains all members including students. **(Complete)**

Connecticut Chapter – Motion 29a (11/6/2015) / Motion 31 (06/28/2016):

That the following responsibility be added to Section 2.6, Student Activities Chair, of the Manual for Chapter Operations:

- xii. Collaborate with the Membership Promotion Committee and Young Engineers in ASHRAE Committee to contact and encourage graduating student members to continue their membership through the SmartStart program. Contact graduating students toward the end of the college school year, preferably in March or April, prior to graduation.

Answer: This motion was referred to the Student Activities Committee to determine if statement in the motion is correctly worded to fit the committee's need. The SA Committee was in favor of this motion. The timeline of March and April should be revised to state "two or three months prior to the universities' graduation dates." **(Complete)**

Long Island Chapter – Motion 32 (11/6/2015):

That a welcome package be created for new students. Welcome package will include:

1. Membership card/pin
2. ASHRAE Journal Online access
3. ASHRAE membership online store discount

Answer: Members Council was not in favor of this motion. New student members currently receive the following: membership card and certificate, ASHRAE Journal (hardcopy and online access), membership online discounts. New ASHRAE members do not receive membership pins but they can be purchased at the online logo store for about \$3. Student members do not receive the handbook but can purchase it at the discounted rate of \$49. **(Complete)**

New York Chapter – Motion 18 (10/5/2013):

That ASHRAE enhances the membership renewal page by adding the following explanation next to "Preferred Chapter:" "Chapter affiliation provides access to local chapter events and activities."

Answer: This motion was approved. **(Complete)**

New York Chapter – Motion 15 (10/19/2012):

That Society add an extra field with flashing reminder on page 9 of the membership renewal screen indicating your local Chapter dues is not checked, OK to continue.



Answer: Members Council was not in favor of this motion. This is not needed because the current default is the “chapter paid” package so the renewing member must already deselect if they choose not to pay chapter dues. **(Complete)**

New Jersey Chapter – Motion 3 (11/5/2011):

That the CRC Manual, Section A, page 4, under the heading “Protocol Regarding Society Representatives,” second paragraph; the sentence: “The DRC and Conference Arrangements Committee are responsible for making room reservations for the official visitors” be removed and replaced as “Visitors will make their own reservations.”

Answer: This motion was approved. **(Complete)**

New York Chapter – Motion 4 (11/5/2011):

That the membership application be revised by deleting “If you know, please indicate your preferred local chapter,” to read: “Do you want to be assigned to the Chapter where you live, Chapter where you work, or other Chapter (indicate which Chapter). Check appropriate box.”

Answer: An action item was assigned to staff to add the check boxes to the PDF membership application and add a drop down box to the online membership application so that the potential new member can select the chapter that he/she wants to join.

Also response from the MP Committee: New applications with the logo were already designed prior to receiving this action item. With the next round of changes, we will incorporate a way for applicants to know the geography, name and cost of chapter so they can list it on their applications. There will be a system where they will go to the web and have a listing of chapter name, location and cost for each new member.

(Complete)

Northeast Chapter – Motion 21 (11/5/2011):

That where centralized training is to be given for chapter chairs, the centralized training shall occur on the Wednesday, Thursday and/or Friday immediately prior to the summer Annual society meeting of ASHRAE at the host hotel or center for that meeting.

Answer: The Membership Promotion Committee hosted the first centralized training in San Antonio (on Sunday), and will continue to have the training during the annual conferences. In addition, for those who are unable to attend during the annual conference, a second centralized training will be hosted in Atlanta each year. **(Complete)**

Northeast Chapter – 2011 CRC Motion 4:

That the RP PAOE structure change such that High Five achievement is replaced with 10% above Goal, and Challenge achievement is replaced with 20% above Goal.

Answer: The Research Promotion Committee made the following change to the RP criteria: 300 points for reaching Challenge Goal (105% of *High Five* or 120% of the current assigned Goal). Society President Tom Watson accepted this change. **(Complete)**

New Jersey Chapter – Motion 3 (10/24/2010):

That effective fiscal year 2011-12, the position of YEA Regional Coordinator (YRC) be included in the list of eligible positions for transportation expense reimbursement, as listed in the Manual of Chapter Operations, Appendix HH, Sections I, II and III.

Answer: Members Council was not in favor of this motion. This same motion was approved by Members



Council and the BOD at the 2010 Annual Meeting in Albuquerque. **(Complete)**

Northeast Chapter – Motion 4 (10/24/2010):

That Society create electronic member contact information that is provided for all area assigned members in their respective ASHRAE Chapters. The electronic contact information should be provided in a format that can be used by popular E-Mail programs (such as Microsoft "Outlook," Microsoft "Live Mail," Apple "Mail," IBM "Lotus Notes," Yahoo! "Mail," & Mozilla "Thunderbird").

Answer: Members Council was not in favor of this motion. The Excel software can be downloaded into most of the products mentioned in the motion. Members Council agrees in principle with the request and will provide instructions for the chapters' use. **(Complete)**

Northeast Chapter – Motion 5 (10/24/2010):

That Society create a query that allows chapter presidents to run reports to see who has earned or renewed any ASHRAE certifications over a set period of time.

Answer: This motion was withdrawn. It was determined by the ASHRAE Chapter Programs staff that the PAOE Certification Report is run upon request and emailed to the chapters. It was also determined that current usage of this report by chapters does not justify the time and resources required to download and email reports to each chapter twice per year. Creating another e-web report for chapters that does not aid in day-to-day chapter work may not be a good idea and can be easily be overlooked with the number of chapter reports online. Requests for the certification report can be made to the Chapter Programs Staff. **(Complete)**

Northeast Chapter – Motion 6 (10/24/2010):

That ASHRAE revise the Manual of Chapter Operations (MCO) Appendix HH, "Transportation Reimbursement Policy for Regions" Paragraph III by adding "Chapter Electronics Communications Chair" to the list of those reimbursed for transportation associated with attendance at the Chapters Regional Conference.

Answer: Members Council was not in favor of this motion. The \$93,000 mentioned in the fiscal impact to do this is cost prohibitive. **(Complete)**

New York City Chapter – Motion 7 (10/24/2010) / Motion 9 (01/31/2011):

That the membership applications (both online and paper versions) be revised to allow renewing and prospective members to be assigned to multiple chapters.

Answer: This motion was approved. Before this can happen, staff has to work out the details, including fiscal impact and implement assignment of multiple chapters on applications and renewals by the end of this fiscal year or early 2011-12. **(Complete)**

New York Chapter – Motion 6B (10/25/2009):

That Chapter Student Branch presidents may be ex-officio members of the Chapter Student Activities Committee.

Answer: This motion was approved and is included in the MCO. **(Complete)**

Boston Chapter – Motion 26 (10/25/2009):

That Society reimburse incoming Membership Promotion, Research Promotion, CTTC & Student Activities RVCs for their transportation expense to the Society Annual meeting.

Answer: Members Council was not in favor of this motion. This is currently being done and the Society reimburses transportation to the incoming RVCs for attendance at the Society Annual Meeting and for attendance at the Spring CRCs. **(Complete)**



New York City Chapter – Motion 14 (10/25/2008):

That the existing membership renewal form be modified to include a place for the member to indicate his/her desire to advance in grade.

Answer: This motion was referred to the Members Council Electronic Membership Ad Hoc Committee for consideration. The ad hoc committee determined there is not a way to add this information to the renewal form. However, a new system of advancing membership was added to the NetForum computer system. To advance from Associate grade to Member grade, an ASHRAE bio must be updated online and the membership section has to be notified that the bio has been updated for consideration of a grade advancement. **(Complete)**

Rochester Chapter – Motion 3 (09/21/2007):

That Society reimburse Chapter Technology Transfer Committee Chairs for transportation expenses related to attendance at Chapters Regional Conferences (CRCs).

Answer: This motion was approved. This same motion was submitted by several regions during their 2007 Fall CRC. Because of this, Members Council considered one motion from Region IV which asked that both the CTTC and SAC chairs be reimbursed. **(Complete)**

Bi-State Chapter – Motion 22 (09/21/2007):

That the Board of Directors reconsider their actions on the Society Bylaws and revert back to the original intent of Article VII Committees, Section 7.12 Removal, “The Board of Directors may, by two-thirds vote, remove a member of any committee except Chapters Regional Committee or the Nominating Committee.”

Answer: Members Council was not in favor of this motion. A 2/3 vote of the BOD is ample protection and there needs to be a way to remove members from a committee without removing them from Society. **(Complete)**

Boston Chapter Motion 23 (09/21/2007):

That the Meetings Arrangements Committee approve the Society annual summer meeting take place in Boston in 2012.

Answer: This motion was referred to Meetings and Arrangements Committee. Staff was unable to negotiate with the Boston hotels to secure a sleeping room rate of less than \$260; staff will do a site visit to Cleveland this summer. **(Complete)**

New Jersey Chapter – Motion 25 (01/29/2007) / Original Motion 20 (09/28/2006):

That ASHRAE revise the membership dues invoice to incorporate both Society and Chapter dues as a single line item beginning Society year 2006-2007. The single line should show both dues amounts separately, and include the total amount due. Those members who do not wish to pay chapter dues will be allowed to deduct the chapter dues amount from the total.

Example:

- 1.) Society dues \$150 + Chapter dues \$50 = \$200
- 2.) If you do not wish to pay chapter dues, check here [] and deduct \$50

Answer: This motion was postponed until the 2007 Winter Meeting of Members Council. The motion later failed because of the complexity to implement. Staff will implement changes (although not verbatim), in concert with other member initiated changes to the dues notice. **(Complete)**

New Jersey Chapter – Motion 5 (10/09/2004):

That the Resource Promotion “Full Circle Award” be renamed to the “Myers Full Circle Award.”



Answer: This motion was referred to the Honors and Awards Committee. The Honors and Awards Committee recommends that the Full Circle Award remain generic since it can be awarded to multiple chapters in any given year. Although Mr. Myers may be well known in his Chapter and Region, his name may not relate to the rest of the Society members and therefore not inspire participation. The Honors and Awards Committee Manual of Procedures does not contain a specific policy on awards named for individuals, however, H&A is concerned and is reviewing this issue. **(Complete)**

Northeast Chapter – Motion 3 (10/18/2003):

That Society includes the Regional Historian in the point calculation for DSA and ESA at ½ point per year.

Answer: This motion was approved. **(Complete)**

Rochester Chapter – Motion 4 (10/18/2003):

That the Region and Society use the current Chapter Information Questionnaire (CIQ) as the sole source of reporting Officers and Chairs to all Society and Regional committees.

Answer: This motion was approved. **(Complete)**

New Jersey Chapter – Motion 5 (10/18/2003):

That the DRC will be the conduit to notify Society regarding the removal of members' names from the Society database that are deceased. Each individual chapter shall be responsible to provide a letter from the chapter president to the DRC acknowledging the deceased individual.

Answer: Regions Council was not in favor of this motion. An action item was assigned for ASHRAE staff to include the current procedures for 'deceased members' in the Manual for Chapter Operations. **(Complete, see below.)**

Regions Council Note: The following procedures are used to notify Society headquarters of the deaths of chapter members. Before any names can be removed from the rolls, Society must have some official documentation of the death, such as the following: Newspaper Obituary; Written Notification from Family Member; Returned mailing indicating "ADDRESSEE DECEASED;" Copy of Death Certificate; Written notification from the Chapter President and approved by the Director and Regional Chair. If these documents are unavailable, contact ASHRAE Membership Manager for further direction.

The following motion was also approved by Regions Council during the 1998 Annual Meeting in Toronto [Motion 23B (98-06-21) That effective July 1, 1998 the criteria for removing a deceased member from the Society membership be modified to include the following: "Written notification from the chapter president and approved by the DRC."]

Rochester Chapter – Amended Motion 30A (10/18/2003):

That the Society suggest making all PAOE calculation forms and procedures be no longer than one page, standard size printing.

Answer: This motion was approved. **(Complete)**

New Jersey Chapter – Motion 31 (10/18/2003):

That the DRC recognizes a chapter committee member as the bonafide substitute, therefore qualifying for PAOE points and regional and Society reimbursement for the chapter committee chair in attending the CRC workshop under the following conditions:

- The chapter delegate or alternate will submit the name of the substitute to the RVC in writing by
- the 1st day of CRC
- The substitute will attend the entire workshop



- The said member may act as a substitute for only one workshop
- The attending substitute meet with the committee chair following the CRC to review what was covered at the meeting and transmit all documentation.

Answer: Regions Council was not in favor of this motion. It is not in the best interest of the chapters and may weaken the workshops at the CRCs. This will not solve the problem of Chairs not attending the CRCs. **(Complete)**

Twin Tiers Chapter – Amended Motion 32A (10/18/2003):

That ASHRAE review and ensure the PAOE criteria is supported and available by the beginning of each Society year.

Answer: This motion was approved. **(Complete)**

Twin Tiers Chapter – Motion 33 (10/18/2003):

That ASHRAE adopts a policy that prohibits the selling and/or sharing lists of members' names and addresses.

Answer: Regions Council was not in favor of this motion. This would result in a loss of income to Society. Members currently have the ability to request that their names be removed by a check off box on the dues renewal notice. **(Complete)**

Twin Tiers Chapter – Motion 34 (10/18/2003):

That ASHRAE implement measures at the Society level for timely clearing of checks.

Answer: This motion was approved and has already be resolved. **(Complete)**

Connecticut Chapter – Motion 5 (10/19/2002):

That effective Society Year 2004-05 Society reinstate the Refrigeration Committee as a grassroots committee.

Answer: This motion was referred to the Society Executive Committee. It was determined that TEGA should continue as the Society coordinating body for region and chapter refrigeration activities. It was also added that other issues included in the background for the motion as submitted to ExCom from Regions Council were not addressed since they were not directly related to the motion. **(Complete)**