>Have a lot of friends? You can [email merge using gmail and google sheets](https://www.youtube.com/watch?v=OVklSUoQGgg), or with [Outlook and Excel.](https://www.youtube.com/watch?v=nsCmOfooKqI)

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Hi <name>,

I’d like to invite you to attend [ASHRAE’s 2020 Annual Conference](https://www.ashrae.org/conferences/2020-annual-conference-austin-texas) in Austin, Texas, June 27-July 1, 2020. This is an excellent event for professionals in the HVAC&R industry, to learn and network, in a fun city! The Conference Technical Program offers over 100 sessions within 8 tracks (plus 1 mini-track):

* Fundamentals and Applications
* HVAC&R Systems and Equipment
* Research Summit
* Professional Development
* Grid-Interactive Efficient Built Environment
* Multifamily and Residential Buildings
* Resilient Buildings and Communities
* Zero Energy Buildings and Communities: Opportunities and Challenges.
* Building Myths (mini-track)

If you need to request support from your employer, check out the [Justification Toolkit.](https://www.ashrae.org/conferences/conference-resources/conference-justification-toolkit) If you have questions let me know, or you can email [meetings@ashrae.org](mailto:meetings@ashrae.org).

See you there!  
<Your Name>