**Agreement to Have Your ASHRAE Presentation Recorded**

**2019 Winter Conference**

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Speaker Name (print)

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Session Type, Number and Title

The presenter signed below grants and assigns to ASHRAE or its agent the non-exclusive rights to record the presentation entitled "\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_" made at the 2019 Annual Conference in Kansas City, MO. The rights give ASHRAE the unlimited license to use, modify (format, not content), sell and distribute the presentation. It is understood that ASHRAE does not accept responsibility for any content within the presentation that may be found to be libelous, infringing on copyright or other intellectual property rights, invading individual privacy or to be otherwise unlawful.

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Speaker Signature Date

**Agreement to Participate in the Atlanta Virtual Conference Q&A**

As a condition for speaking at the ASHRAE Winter Conference and for receiving a reduced registration, participation in the Virtual Conference is mandatory.

General guidelines for presenters regarding participation in the Virtual Conference:

* Respond to questions and comments in a timely manner from the time of presentation through July 15, 2019.
* Responses be related to the presentation or topic
* Responses be free of commercialism
* Responses be respectful

I agree to participate in the Virtual Conference Q&A and follow the guidelines stated above.