# **GOVERNMENT AFFAIRS AWARD**

The Government Affairs Award recognizes an ASHRAE member who demonstrates outstanding efforts in the national, state, provincial and/or local government on technical issues important to ASHRAE.

**Purpose**

The purpose of the award is to stimulate effective participation by ASHRAE members in national, state, provincial, and/or local government activities in connection with technical issues related to the purpose of the Society.

*Guidelines for the Government Affairs Award Presentation*

Each year the Society recognizes exceptional performance by a member in the area of government activities. During the Society fiscal year, Chapters assemble support materials describing the member’s activities in interacting with national, state, provincial and/or local governments.

A typical award application includes a standard cover page (see below), a narrative section, the Chapter's government advocacy plan, the member’s government advocacy with relevant documentation, publicity, etc.

*Eligibility Requirements*

An ASHRAE member interacting with national, state, provincial and/or local governments is eligible for nomination for this award. Applications may be submitted by a Chapter or by any ASHRAE member in good standing. The winner is selected from these entries. The Chair of the GAC Member Mobilization Subcommittee is responsible for organizing the Government Affairs Awards program, establishing submission deadlines and selecting the entry to Society programs.

Judging: A minimum of three judges will be selected by the GAC. At least one judge should have experience as a Chapter officer - preferably with involvement in a Chapter government activity. Judging guidelines for the Society award are provided in the GAC's MOP. The judging occurs in the fall immediately following the last Chapters Regional Conference.

**Selection Schedule**

1. **Regional Vice Chair may select an entry for the CRC (optional):**

**Submittals due to RVC for Regional competition Determined by RVC**

**Judging completed for Regional Submittals Determined by RVC**

**Notification to Regional Winner At CRC**

1. **Nominations for this award are submitted to the Regional Vice Chair, who submits all entries for Society competition no later than September 15 and must include:**

**Standard Cover Page, Narrative Section, the Chapter’s or Chapters’ Government Affairs Plan, Relevant Documentation, Publicity, etc.**

## Submit one copy electronically in pdf format to GovAffairs@ashrae.org.

1. **Staff sends regional submittals to GAC Judging Panel by October 1**
2. **Judges deliberate and make decision by the Winter Meeting**
	1. **GAC recommends final candidate to Honors and Awards Committee for approval by Members Council at Winter Meeting**
	2. **Staff notifies first place winner**
	3. **Judging Panel submits article on winner to be published in the Government Affairs Update (GAU)**
	4. **RVC notifies individuals who were not selected and lets them know that they will receive a highlight in an upcoming GAU**

*Presentation*

The Government Affairs Award is presented at the Society's Annual Meeting. The first place winner is recognized during the Honors and Awards portion of the Plenary Session.