**ASHRAE CERTIFICATION IMPARTIALITY STATEMENT**

ASHRAE Certification Committee is the entity responsible for certification activities; reference to ASHRAE Certification Committee in this Statement refers to these activities.

ASHRAE Certification Committee and staff understands the importance of impartiality in undertaking its Certification Activities.

ASHRAE Certification Committee will therefore seek to determine that, in all its dealings with clients or potential clients, all employees or other personnel are and will remain impartial. To that end, the following principals have been established:

* ASHRAE Certification Certificates are only issued following a review by an independent authorized and competent member of the certification team.
* ASHRAE Certification Committee does not offer (and has never offered) certification consultancy to companies or individuals.
* ASHRAE Certification Committee does not offer (and has never offered) an internal audit service to companies or individuals.
* ASHRAE Certification Committee does not own or have any interest (financial or otherwise) in any other company that offers certification.
* Any potential conflict of interest is required by ASHRAE Certification Committee to be declared. ASHRAE Certification Committee will use the information to identify any threats to impartiality and will not use that individual in any capacity unless they can demonstrate that there is no conflict of interest. The risk assessment will be undertaken by the Committee for Impartiality.
* ASHRAE Certification Committee will not allocate a member of staff or sub-contractor to a certification system audit where any past relationship has existed. Exceptionally and at the discretion of the Certification Manager or senior management an individual or subcontractor may be allocated to a certification system audit where a past relationship has existed but there has been no relationship for a minimum of 2 years. The risk assessment will be reviewed by the Committee for Impartiality, a three person committee appointed from the members of the Certification Committee by the Chair.
* ASHRAE Certification Committee does not offer any implementation training.
* ASHRAE Certification Committee will not be linked or marketed in any way which links it with the activities of a certification system consultancy and will take appropriate action should any such link be identified.
* All certification employees will be reviewed at least annually for their impartiality when conducting audits.
* Auditors and others involved in the certification process are not and will not be put under any pressure and will not be influenced in any way to come to a particular conclusion regarding the result of an audit.

Approved 12/18/13