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| **WORK STATEMENT FOR PUBLICATION COVER SHEET** |  |  |  **Date**: |  |
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| (Please Check to Insure the Following Information is in the Work Statement ) |  |  |  |  |

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| A. Title |  |  |  |  |  |  |  |  | **Title: Guideline 36Validation of RP-1455 Advanced Control Sequences for HVAC Systems – Air Distribution and Terminal SystemsValidation of RP-1455 Advanced Control Sequences for HVAC Systems – Air Distribution and Terminal SystemsValidation of RP-1455 Advanced Control Sequences for HVAC Systems – Air Distribution and Terminal Systems** |  |
| B Executive Summary |  |  |  |  |  |   |  |
| C. Background |  |  |  |  |
| D. Objectives |  |  |  |  |  |   |
| E. Audience/Publication Need |  |  |  |  |  |  |
| F. Proposed Table of Contents |  |  |  |  |  |  |  |  |
| G. Proposal Evaluation Criteria |  |  |  |  |  | **WS#** |  |
| H. Project Milestones |  |  |  |  |  |  |   |   |  (To be assigned by MORTS - Same as PTAR #)    |
|  |  |  |  |  |  |  |  |  |   |   |   |   |   |
|  |  |  |  |  |  |   |   |  |  |
|  |  |  |  |  |  |  |  | Results of this Project will affect the following Handbook Chapters, |
|  |  |  |  |  |  |   | Special Publications, etc.: |
|  |  |  |  |  |  |  deline 36  |   |   |   |   |
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| Responsible TC/TG: |  |  |  | Date of Vote: |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | For |  |  |  |  |  | This W/S has been coordinated with TC/TG/SSPC (give vote and date): |
|  | Against |  |  | **\*** |  |  |   |  |
|  | Abstaining |  | **\*** |  |  |  |  |
|  | Absent or not returning Ballot | **\*** |  |  |  |  |      |
|  | Total Voting Members |  |  |  | Has PTAR been submitted?  |  |
|  |  |  |  |  |  |  |   | Strategic Plan |  |
| Work Statement Authors: |  **\*\*** |  |  |  |  | Theme/Goals |  |
| **TC 0.0** |  |  |  |  |  |
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| Proposal Evaluation Subcommittee: |  |  |  | Project Monitoring Subcommittee: |  |
| Chair: |  |  | (If different from Proposal Evaluation Subcommittee)  |
| Members: |  |  |  |
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| Recommended Bidders (name, address, e-mail, tel. number): \*\*\*\* |  | Potential Co-funders (organization, contact person information):  |
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| (**Three qualified bidders must be recommended, not including WS authors.)** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | Yes |  | No |  | **How Long (weeks)** |
| Is an extended bidding period needed? |  |  |  |  |  |  |  |  |  |
| Has an electronic copy been furnished to the MORTS? |  |  |  |  |  |  |  |  |
| Will this project result in a special publication? |  |  |  |  |  |  |  |  |
| Has the Research Liaison reviewed work statement? |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| \* Reasons for negative vote(s) and abstentions |  |  |  |  |  |  |  |  |
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|   |   |   |   |   |   |   |   |   |   |   |   |   |
| \*\* Denotes WS author is affiliated with this recommended bidder |  |  |  |  |  |  |  |

 Use additional sheet if needed.

**WORK STATEMENT#**

**Title:**

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**Sponsoring TC/TG/MTG/SSPC:**

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**Co-Sponsoring TC/TG/MTG/SSPCs (List only TC/TG/MTG/SSPCs that have voted formal support)**

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**Executive Summary**:

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| --- |
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**Background:**

|  |
| --- |
| Less than 500 words |

**Objectives**:

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| --- |
| Brief description of the work product and how it will reach its intended audience |

**Audience/Publication Need**:

|  |
| --- |
| Requires support from ASHRAE publisher or other agency that will publish the work product in some form(s). |

**Proposed Table of Contents**:

|  |
| --- |
| Should be at least at chapter level, generally with 8 – 15 substantive elements. |

**Level of Effort**:

|  |
| --- |
| Estimate the cost and amount of time to successfully complete the project |

**Proposal Evaluation Criteria**:

|  |  |  |
| --- | --- | --- |
| **No.** | **Proposal Review Criterion** | **Weighting Factor** |
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**Project Milestones**:

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| --- | --- | --- |
| **No.** | **Major Project Completion Milestone** | **Deadline Month** |
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**Authors**:

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**References**:

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**Other Information for Bidders (Optional)**:

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**Feedback to RAC and Suggested Improvements to Work Statement Process**

Now that you have completed the work statement process, RAC is interested in getting your feedback and suggestions here on how we can improve the process.