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| **WORK STATEMENT FOR PUBLICATION COVER SHEET** | | | | |  |  | **Date**: | |  | |
|  |  |  |  |  |  |  |  |  |  |  |
| (Please Check to Insure the Following Information is in the Work Statement ) | | | | | | |  |  |  |  |

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| A. Title | | |  |  |  | |  |  |  |  |  | | **Title: Guideline 36Validation of RP-1455 Advanced Control Sequences for HVAC Systems – Air Distribution and Terminal SystemsValidation of RP-1455 Advanced Control Sequences for HVAC Systems – Air Distribution and Terminal SystemsValidation of RP-1455 Advanced Control Sequences for HVAC Systems – Air Distribution and Terminal Systems** | | |  | | | | | | | | | | | |
| B Executive Summary | | | | |  | |  |  |  |  |  | |  | | | | | | | | | | | | | | |
| C. Background | | | | | | | |  |  |  |  | |
| D. Objectives | | | | |  | |  |  |  |  |  | |
| E. Audience/Publication Need | | | | | | |  |  |  |  |  | |  | | | | | | | | | | | | | | |
| F. Proposed Table of Contents | | | | | | |  |  |  |  |  | |  | | |  | | | |  | | | | | | | |
| G. Proposal Evaluation Criteria | | | | | | |  |  |  |  |  | | **WS#** | | |  | | | | | | | | | | | |
| H. Project Milestones | | | |  |  | |  |  |  |  |  | |  | | | (To be assigned by MORTS - Same as PTAR #) | | | | | | | | | | | |
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|  | | | |  |  | |  |  |  |  |  | | Results of this Project will affect the following Handbook Chapters, | | | | | | | | | | | | | | |
|  | | |  | | | |  |  |  |  |  | | Special Publications, etc.: | | | | | | | | | | | | | | |
|  | | |  | | | | |  |  |  |  | | deline 36 | | |  | | | |  | | |  |  | | | |
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| Responsible TC/TG: | |  | | | | | | |  |  | Date of Vote: | | | | | |  | | | | | | | | | | |
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|  | | | For |  |  | |  |  | |  | This W/S has been coordinated with TC/TG/SSPC (give vote and date): | | | | | | | | | | | | | | | | |
|  | | | Against |  |  | | **\*** |  | |  |  |  | | | | | | | | | | | | | | | |
|  | | | Abstaining | |  | | **\*** |  | |  |  |  | | | | | | | | | | | | | | | |
|  | | | Absent or not returning Ballot | | | | **\*** |  | |  |  | |  |  | | | | | | | | | | | | | |
|  | | | Total Voting Members | | | |  |  | |  | Has PTAR been submitted? | | | | | | | | | | |  | | | | | |
|  | | |  |  |  | |  |  | |  |  | | Strategic Plan | | | | | | | | |  | | | | | |
| Work Statement Authors: | | | | | **\*\*** | |  |  | |  |  | | Theme/Goals | | | | | | | | |  | | | | | |
| **TC 0.0** | | | | | | | | | |  |  | |  | | | | | |  | | |  | | | | | |
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| Proposal Evaluation Subcommittee: | | | | | | |  |  | |  | Project Monitoring Subcommittee: | | | | | | | | | | | | |  | | | |
| Chair: |  | | | | | | | | |  | (If different from Proposal Evaluation Subcommittee) | | | | | | | | | | | | | | | | |
| Members: |  | | | | | | | | |  |  | | | | | | | | | | | | | | | | |
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| Recommended Bidders (name, address, e-mail, tel. number): \*\*  \*\* | | | | | | | | | |  | Potential Co-funders (organization, contact person information): | | | | | | | | | | | | | | | | |
|  | | | | | | | | | |  |  | | | | | | | | | | | | | | | | |
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| (**Three qualified bidders must be recommended, not including WS authors.)** | | | | | | | | | | |  |  | | | | | |  | |  | | | | | |  |  |
|  | | |  |  |  | |  |  | |  |  | Yes | | | | | |  | | No | | | | | |  | **How Long (weeks)** |
| Is an extended bidding period needed? | | | | | | |  |  | |  |  |  | | | | | |  | |  | | | | | |  |  |
| Has an electronic copy been furnished to the MORTS? | | | | | | | |  | |  |  |  | | | | | |  | |  | | | | | |  |  |
| Will this project result in a special publication? | | | | | | | |  | |  |  |  | | | | | |  | |  | | | | | |  |  |
| Has the Research Liaison reviewed work statement? | | | | | | | |  | |  |  |  | | | | | |  | |  | | | | | |  |  |
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| \* Reasons for negative vote(s) and abstentions | | | | | | | |  | |  |  |  | | | | | |  | |  | | | | | |  |  |
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| \*\* Denotes WS author is affiliated with this recommended bidder | | | | | | | | | |  |  |  | | | | | |  | |  | | | | | |  |  |

Use additional sheet if needed.

**WORK STATEMENT#**

**Title:**

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**Sponsoring TC/TG/MTG/SSPC:**

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**Co-Sponsoring TC/TG/MTG/SSPCs (List only TC/TG/MTG/SSPCs that have voted formal support)**

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**Executive Summary**:

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| --- |
|  |

**Background:**

|  |
| --- |
| Less than 500 words |

**Objectives**:

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| --- |
| Brief description of the work product and how it will reach its intended audience |

**Audience/Publication Need**:

|  |
| --- |
| Requires support from ASHRAE publisher or other agency that will publish the work product in some form(s). |

**Proposed Table of Contents**:

|  |
| --- |
| Should be at least at chapter level, generally with 8 – 15 substantive elements. |

**Level of Effort**:

|  |
| --- |
| Estimate the cost and amount of time to successfully complete the project |

**Proposal Evaluation Criteria**:

|  |  |  |
| --- | --- | --- |
| **No.** | **Proposal Review Criterion** | **Weighting Factor** |
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**Project Milestones**:

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| --- | --- | --- |
| **No.** | **Major Project Completion Milestone** | **Deadline Month** |
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**Authors**:

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**References**:

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**Other Information for Bidders (Optional)**:

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|  |

**Feedback to RAC and Suggested Improvements to Work Statement Process**

Now that you have completed the work statement process, RAC is interested in getting your feedback and suggestions here on how we can improve the process.