**Request for Official Interpretation**

Note: An “official” interpretation is defined as a written explanation of the meaning of a specific provision of a standard or guideline, as determined by an existing cognizant Project Committee or an Interpretation Committee (IC), in response to a written request. See StdC Reference Manual 10.2 for requests not covered. No provision is included for responding to requests for interpretation of superseded standards or guidelines. See StdC Reference Manual 10.3.2 for a request for “unofficial” interpretation.

Please tab through and provide the following information:

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| **R****equest from:** | Name:  |       |
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|  | Affiliation: |       |
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|  | Address: |       |
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|  | City: |       | State: |       | Zip: |       |
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|  | Telephone: |       |
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|  | E-mail: |       |
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| **Reference:** | This request for interpretation refers to the requirements presented in: |
|  |  | Number and Year: |       |
|  |
|  | Page Number(s): |       |
|  | Section(s): |       |
|  | Table(s): |       |
|  | Relating to: |       |
|  |
| **B****ackground:** |       |
|  | Note: Please provide background and supporting information here. State exactly what the requirements are and any conflicting information. |
|  |
| **Interpretation:** |       |
|  | Note: Please provide your interpretation of the requirement(s). Present your interpretation in such a way as to allow for a yes or no answer by the applicable committee. The question below will be presented to the applicable committee for response. |
|  |
| **Question:** | Is this Interpretation correct? |
|  | Note: This question will be presented to the applicable committee for response. |
|  |
| **Answer:** | Note: The cognizant Project Committee or Interpretation Committee will provide a yes or no answer. |
|  |
| **Comments:** | Note: The cognizant Project Committee or Interpretation Committee may provide additional comments. |

Submit this form by e-mail, fax or mail to: Manager of Standards, ASHRAE, 180 Technology Parkway NW, Peachtree Corners, Georgia 30092, mailto:standards.section@ashrae.org, Fax: 404-321-5478.