**Public Review Comments**

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| **Public Review Draft Dates for last Full PR** | **From:****To:**  |
| **Public Review Dates for Subsequent ISCs****(If more than one, add additional row)** | **From:      To:** |
| **Last Full Public Review Comment Totals[[1]](#footnote-1)**  | **Total # of commenters** | **Total # of Comments** |
|  |  |
| **Subsequent ISCs Comment Totals** | **Total # of commenters** | **Total # of Comments** |
| **Is the resolution to one or more public review commenters contingent on subsequent action? (Specify and provide status of future action)** | **[ ]  YES [ ]  NO** |
| **All Unresolved Comments since the last Full Public Review and any subsequent ISCs****Submit electronic documentation** | **Total # of Unresolved Comment(er)s on substantive sections****Comments** **Commenters**  | **Total # of Unresolved Comment(ers) on informative sections****Comments** **Commenters**  |
| **Date(s) in which public review comments were presented to the committee for consideration**  |  |
| **Date(s) Project Committee voted to approve responses to commenters** |  |
| **Did the committee respond to each comment in writing?****Submit electronic documentation – Replies and Responses for Public Review just completed.** | **[ ]  YES** **[ ]  NO** |
| **Did the committee invite commenters to address the committee?****If yes did the commenter address the committee? (please summarize in the commenter section)** | **[ ]  YES [ ]  NO****[ ]  YES [ ]  NO** |
| **If you have not provided ASHRAE Staff with Responses & Replies to commenters for all prior ISC’s and last full Public Reviews - Submit electronic documentation.** | **[ ]  N/A** |
| **If this is a new or revised standard or guideline, include a list of keywords and target audience. If this is a new or revised guideline, also include a summary of any new or different content. [ ]  N/A** |  |
| **Please insert one paragraph summarizing the overall concept of all comments and negative votes in the PC (backdated to the last full PR):** **[ ]  N/A**  |  |
| **Did the committee respond to each negative PC voter (with reason) in writing?****Submit electronic documentation.** | **[ ]  YES [ ]  NO** |
| **FINAL PUBLICATION VOTE: The remainder of this form must be completed if there were unresolved objections (unresolved comments or negative PC votes) for Publication Public Review:****Date of PCs Final Publication Vote or Final Publication Recirculation Letter Ballot:****Date Final Publication Recirculation Letter Ballot Closed:       [ ]  N/A****Final Vote:**

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| **Voting Member’s Name** | **Interest Category** | **Affirmative** | **Negative** | **Negative w/o comment** | **Abstention** | **Not Returned** | **Comments (i.e. vote not changed)** |
|       |       | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  | [ ]  |  |
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| **TOTALS** |  |  |  |  |  |  |

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| Interest Category | Number of Yes Votes | Number of No Votes | Number of No Votes Without Comment | Number of Abstaining Votes | Number Not Voting | TOTAL |
| General Interest  |  |  |  |  |  |  |
| Producer |  |  |  |  |  |  |
| User |  |  |  |  |  |  |
| TOTAL |  |  |  |  |  |  |
| *PASSED* | **[ ]**  | *FAILED* | **[ ]**  |  |

**bl****PUblic review comment summary (This must be completed If Unresolved commenters on the PR.)**

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| **Name** | **Company**  **(if applicable)** | **PR #** | **Status** | **Commenter/Comment** |
|       |       |       | [ ]  Resolved [ ]  Unresolved[ ]  Unresolved on Informative section only |  |
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| **Name** | **Company**  **(if applicable)** | **PR #** | **Status** | **Commenter/comment** |
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1. If no comments are received, Publication Public Review Draft will be processed by ASHRAE staff for publication approval. [↑](#footnote-ref-1)