

PC Chairs' Meeting Deadlines through 2024

****Please note that some dates are tentatively scheduled a year in advance and are subject to change. If you intend to try to meet one of these deadlines, please confirm the meeting dates and deadlines with Staff well in advance, or agenda items may be moved to the next meeting.***

	2024 Winter Meeting Jan 20 – Jan 24, 2024	SPLS Spring Meeting 2024*	Annual Meeting June 22 – 26, 2024	Fall Meetings 2024*
SPLS Meeting/Conference Call dates	Jan 10, 2024* Feb 1, 2024	Mar 18, 2024*	June 22 & June 26 2024	Oct 2024*
StdC Meeting/Conference Call dates	Jan 15, 2024* Jan 25, 2024	N/A	June 25-June 29, 2024	Oct 2024*
Membership				
New PC member applications & existing member changes (Bio/Bias/Applications** due)	Oct 20, 2023	N/A	April 5, 2024	Aug 2, 2024
PC Chair's Membership Recommendation Form** due	Nov 17, 2023	N/A	May 3 2024	Sep 6, 2024
Publication Public Review Packages				
PC Chairs Publication Public Review Submittal Form** deadline for Normal Track PPR packages (see Note below for Fast Track Process)	Dec 11, 2023	March 1, 2024	May 18, 2024	July 31, 2024
SPLS approval of Normal Track PPRs	Jan 10, 2024	Mar 18, 2024*	June 24, 2024	Oct 13, 2024*
Public Review Starts for 30 and 45 day PRs	Jan 22, 2024	Mar 25, 2024	July 8, 2024	Oct 25, 2024
30-day Public Review ends	Feb 20, 2024	Apr 24, 2024	Aug 7, 2024	Nov 27, 2024
45-day Public Review ends	Mar 7, 2024	May 9, 2024	Aug 22, 2024	Dec 12, 2024
Publication Packages				
PC Chairs' Final Publication Submittal Form deadline (for policy level and documents with unresolved commenters)	Dec 13, 2023	N/A	May 5, 2024	Sep 8, 2024
PC Chairs' Galley Sign-off deadline	Jan 12, 2024	N/A	June 12, 2024	Oct 25, 2024
Other				
TPS Changes and other items**	Dec 20, 2023	Feb 19, 2024	Jun 3, 2024	Sep 15, 2024

* Dates are TBD.

** Membership, TPS Changes, Publication Submittal and other forms can be found on ASHRAE's PC Toolkit page.

Note: Public Review packages that meet the Fast Track criteria noted in PASA Clause 7.2.1.3, *Fast Track Public Review (FTPR)*, may be submitted for public review at any time.