

PPIS TRAINING



Shaping Tomorrow's
Built Environment Today

2021-2022

Welcome to PPIS!



Planning, Policy and Interpretations Subcommittee

Subcommittee Structure



- PPIS is comprised of no less than three members of the Standards Committee, appointed by the StdC Chair.
- The PPIS Chair is appointed by the StdC Chair.

PPIS Members are Responsible For:

- Attending and participating in Meetings.
- Completing assigned Action Items at the direction of the PPIS Chair.
- Providing comments on draft procedures, Interpretations, TPSs, and PPIS minutes.



PPIS - General Duties



- **Planning** - Determine the need and feasibility of development of new standards and guidelines.
- **Policy** - Continuing review and update of Standards Committee policies and procedures.
- **Interpretations** - Organize and implement means to provide timely and technically accurate interpretations of ASHRAE standards and guidelines when PCs do not exist.

Responsibilities

PPIS is responsible for:

- (a) recommending Standards Committee approval of the title, purpose and scope for each proposed new standard or guideline,
- (b) recommending as appropriate placement of each new PC on the policy level list,
- (c) evaluating requests for new PCs ,

Responsibilities

(continued)

- (d) evaluating requests for development of Joint Sponsorship Agreements,
- (e) maintaining ASHRAE's standards writing and processing procedures and recommending changes for Standards Committee approval when appropriate, and
- (f) forming interpretations committees for standards or guidelines when PCs do not exist.

Planning

Development of New SCDs

1. I would like to propose a standard or guideline
2. What type of document is required?
3. Is research required on this project before the standard or guideline can be written?
4. Proposed Cognizant TC/TG.
5. Does the document need ANSI accreditation?
6. Can another group produce the document more effectively?

Planning

Development of New SCDs

7. What is the likely frequency of revision of the document?
8. Can the topic be addressed through revision of an existing document?
9. Is there sufficient need or impact associated with the creation of the document?
10. Are there any known negatives associated with the document being proposed?

Planning

Development of New SCDs

11. Identify stakeholders (i.e. telecom, consumer, medical, environmental, etc) likely to be directly impacted by the standard or guideline.
12. What is the purpose of this standard/guideline?
13. Is this a consumer product?
14. List at least five people who have expressed an interest in being part of the committee.
15. Review Title, Purpose and Scope

Planning

Development of New SCDs

- The TPS is approved by StdC and the ASHRAE BOD. The MOS provides a number for the standard/guideline (145P, 90.1), and announces a call for members and public review of the TPS.



Policy - Reviews and Updates of Standards Committee Documents (SCDs)

- PASA – Procedure for ASHRAE Standards Actions
- ROB – Rules of the Board as it relates to Standards
- StdC MOP/ StdC MOP Reference Manual – Standards Committee Manual Of Procedures
- PC Guide to PASA – (replaces PC MOP)

PPIS Forms Interpretations Committees If No PC Exists

Interpretations of Standards and Guidelines

- The procedures apply only to currently published standard or guideline, not to superseded versions.
- The procedures do not cover change proposals, postulations, derivations, justifications, settling of disputes, plan checks or errata.

Interpretation Committees

Continued

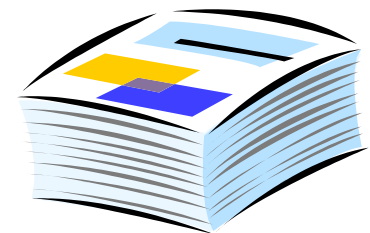
Two types of Interpretations:

- **Official Interpretation:** a written explanation of the meaning of a specific provision of a standard or guideline, as determined by an existing cognizant PC or IC, in response to a written request.
- **Unofficial Interpretation (personal):** a written explanation of the meaning of a specific provision of a standard or guideline by the AMORT, the past or current chair of the PC or the Technology Department Staff, in response to a written request.

Interpretation Committees

Continued

- ❑ Requests for interpretation are submitted to the MOS.
- ❑ The MOS may respond or refer the request to a cognizant PC or IC if one exists if none exist it will be referred to PPIS.
- ❑ PPIS shall appoint an Interpretations Committee (IC) if there is not one already in existence.
- ❑ The IC prepares and approves the interpretation.
- ❑ The MOS issues the interpretation.



Resources:

- ASHRAE web site:
<https://www.ashrae.org/technical-resources/standards-and-guidelines/pcs-toolkit>
- PASA, StdC MOP, StdC RM, PC Guide to PASA
- PPIS Chair –Bob Burkhead
bob@blueheaventech.com
- Staff Liaison – Tanisha Meyers-Lisle
tmlisle@ashrae.org



Conclusion

- We're glad you have joined PPIS!
- Please let us know if you have any questions.

