

SRS TRAINING



Shaping Tomorrow's
Built Environment Today

2021

Welcome to SRS!



Subcommittee Structure



- ▶ SRS is comprised of no less than three members of the StdC appointed by the StdC Chair
- ▶ The SRS Chair is a member of PPIS appointed by the StdC Chair
- ▶ A call for additional members shall be posted in Standards Actions
- ▶ A balanced project committee (when SRS is acting as a PC) of at least five (5) members (SRS and *applicants who responded to the ASHRAE's call for members) shall be formed
- ▶ The above roster is treated as a PC roster and shall be approved by SPLS

* ASHRAE and non-ASHRAE members

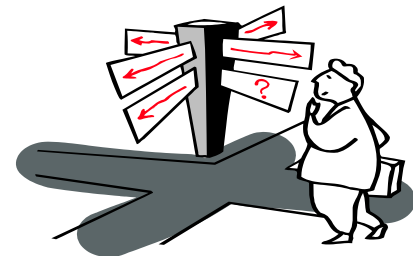
SRS Responsibilities

- SRS (Standards Reaffirmation Subcommittee) is the Consensus Body for reaffirmation, withdrawal, and acts as a revision project committee in limited instances of ASHRAE Standards and guidelines.

SRS Responsibilities

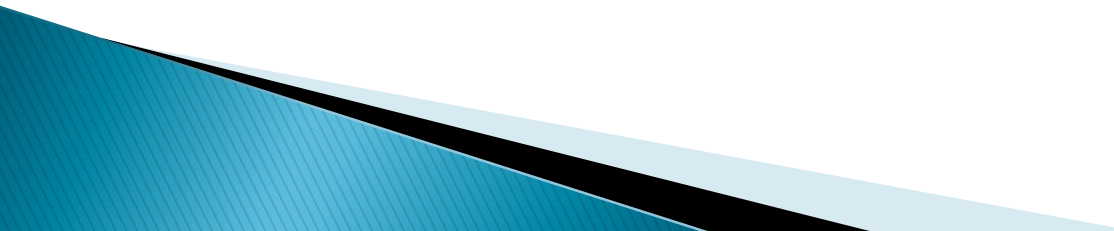
(continued)

- ▶ Staff and the SRS Chair will appoint each SRS member as an SRS Liaison to one or more Section Heads of the Technical Activities Committee (TAC).
- ▶ SRS members are assigned as a single point of liaison between StdC and Section Heads of the Technical Activities Committee (TAC).
- ▶ SRS members are expected to assist TCs with submitting the TC recommendation form.
- ▶ Vote from the TC to reaffirm, revise or withdraw is sought from the cognizant technical committee (TC) prior to SRS's review and vote.



SRS Responsibilities

(continued)

- ▶ SRS consults with and considers the TC recommendation and in turn makes a recommendation to Standards Committee for RA/R/W.
 - ▶ SRS shall use the procedures in PASA for the RA/R/W process.
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SRS Responsibilities



(continued)

- ▶ When the cognizant TC decides no changes (other than editorial) are needed to update an existing standard, SRS recommends reaffirmation.
- ▶ A standard undergoing an update of references necessary to implement the standard shall be processed as a revision. If the updated reference is only a reaffirmation of the referenced standard, the standard undergoing an update shall be processed as a reaffirmation.

SRS Responsibilities

(continued)

Mandatory Language

- ▶ ROB 1.201.004.5, requires all standards to be written in mandatory language.
- ▶ SRS ensures all publication public review drafts are written in mandatory language. If a document does not meet the criteria as shown on the Publication Public Review Draft Submittal Form, SRS will recommend the formation of a revision project committee to bring the document into alignment with current procedures.

SRS Responsibilities

(Reaffirmations)

When a reaffirmation is initiated, SRS acts as a project committee:

- recommending publication public review
- responding to comments received
- resolving commenters

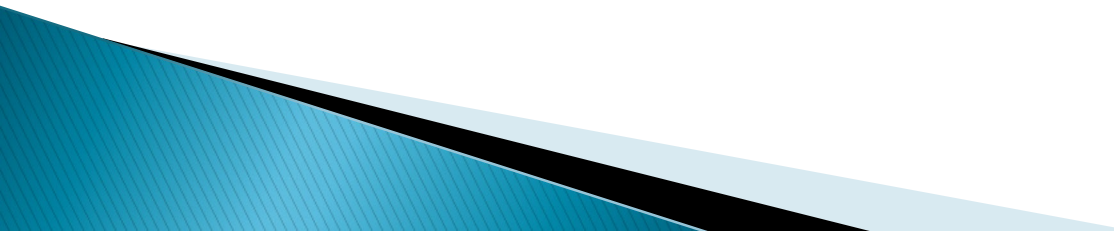
SRS Responsibilities

(SRS Acting as a Revision Project Committee)

- ▶ SRS will act as the revision project committee consensus body when the following conditions are met:
 - The cognizant TC/TG/TRG recommends reaffirmation of an existing standard or guideline with updated references, and
 - The cognizant TC/TG/TRG has reviewed the updated references and determined that updating them will not make a substantive change to the standard or guideline.

SRS Responsibilities

(Formation of a Revision Project Committee)

- ▶ When a TC/TG/TRG recommends reaffirmation of a standard or guideline, and it is determined by staff or SRS that normative references are out of date or are themselves revisions, then SRS shall consult the TC/TG/TRG Chair to determine if updating the normative references will cause a substantive change to the SCD. If it is determined that a substantive change would result, then SRS shall recommend the formation of a PC to revise the standard. If it is determined that a substantive change would not result, then the SCD shall be revised with SRS serving as the revision project committee.
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SRS Responsibilities

(Withdrawals)

- ▶ If SRS approves withdrawal of the standard or guideline, the MOS will post an intent-to-withdraw notice for ASHRAE and ANSI public review.
- ▶ If no comments are received, the original SRS vote for withdrawal stands and it will be reported as an information item to Standards Committee.

SRS Responsibilities

(Withdrawal continued)

- ▶ If comments are received, they are forwarded to the SRS Chair by the MOS.
- ▶ If SRS determines that the comments are substantive and indicate that the standard or guideline should be retained, SRS will determine if a Reaffirmation or Revision should be initiated.

Resources

- ▶ ASHRAE web site :
<https://www.ashrae.org/technical-resources/standards-and-guidelines/pcs-toolkit>
- ▶ *PASA, StdC MOP, StdC RM, PC Guide to PASA*
- ▶ *The Guide for Writing Standards in Mandatory Language*
- ▶ SRS Chair – Susanna Hanson
- ▶ shanson@trane.com
- ▶ Staff Liaison – Tanisha Meyers-Lisle
tmlisle@ashrae.org



Conclusion

- ▶ We're glad you have joined SRS!
- ▶ Please let us know if you have any questions.

