

Research Topic Acceptance Request Cover Sheet

Date: _____

(Please Check to Insure the Following Information is in the Work Statement)

- A. Title
- B. Applicability to ASHRAE Research Strategic Plan
- C. Application of the Results
- D. State-of-the-Art (background)
- E. Advancement to State-of-the-Art
- F. Justification and Value to ASHRAE
- G. Objective
- H. Estimated Duration
- I. References

Title: _____

RTAR# _____
(To be assigned by MORTS)

Results of this Project will affect the following Handbook Chapters, Special Publications, etc.:

Responsible TC/TG: _____

Date of Vote: _____

For	
Against	*
Abstaining	*
Absent or not returning Ballot	*
Total Voting Members	

Co-sponsoring TC/TG/MTG/SSPCs (give vote and date):

RTAR Lead Author: _____
Expected Work Statement Lead Author: _____

Potential Co-funders (organization, contact person information):

- Research Classification:
- Basic/Applied Research
 - Advanced Concepts
 - Technology Transfer

Yes No

Has an electronic copy been furnished to the MORTS?
Has the Research Liaison reviewed the RTAR?

* Reasons for negative vote(s) and abstentions

DRAFT RTAR Template

Title: _____

Summary

Describe in summary form the proposed research topic, including what is proposed, why this research is important, how it will be conducted, and why ASHRAE should fund it (50 words maximum)

Background

Provide the state of the art with key references (at the end of this document) substantiating it (300 words maximum)

Research Need

Use the state of the art described above as a basis to specify the need for the proposed effort (250 words maximum)

Project Objectives

Based on the identified research need(s), specify the objectives of the solicited effort that will address all or part of these needs (150 words maximum)

Expected Approach

Describe in a manner that may be used for assessment of project viability, cost, and duration, the approach that is expected to achieve the proposed objectives (200 words maximum).

Check all that apply: Lab testing (), Computations (), Surveys (), Field tests (), Analyses and modeling (), Validation efforts (), Other (specify) ()

Relevance and Benefits to ASHRAE

Describe why this effort is of specific interest to ASHRAE, its impact, and how it will benefit ASHRAE and the society. How does it align with ASHRAE Strategic Plans and Initiatives? How does it advance the state of the art in this area in general? Are there other stakeholders that should be approached to obtain relevant information or co-funding? (350 words maximum)

Anticipated Funding Level and Duration

Funding Amount Range: \$ _____

Duration in Months: _____

References

List the key references cited in this RTAR